

**Town of Winterton  
P.O. Box 59  
Winterton, NL  
A0B 3M0**

**Phone: (709) 583 2010**

**Fax: (709) 583 2099**

**Meeting with Council June 23, 2016**

**Members Present:** Mayor: Mark Sheppard  
Deputy Mayor: David Reid  
Councilors: Linda Cole  
Hilda Green  
Roger Green  
Gary Hiscock

**Also Present:** Town Clerk: Suzanne Coates

**Absent:** Councilor: Charlie Reid

Mayor Sheppard called the meeting to order 7:24 pm

**Adopt Agenda:**

**Motion #16-089 G. Hiscock/R. Green**

Resolved that the agenda with the additions noted be adopted.

In favor: 6 Mayor M. Sheppard  
Deputy Mayor D. Reid  
Councilors: L. Cole  
H. Green  
R. Green  
G. Hiscock

Opposed: 0

Abstained: 0

Motion Carried

**Adopt Minutes:****Motion #16-090 R. Green/D. Reid**

Resolved that the minutes from Regular Meeting May 26, 2016 be adopted

|           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | L. Cole     |
|           |   |              | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |

Opposed: 0

Abstained: 0

Motion Carried

**BUSINESS ARISING:**

**Dump Trailer for Maintenance:** The clerk provided council with two quotes for a trailer. Council decided to budget for a trailer in the 2017 budget.

**JCP for Outside Pond Park:** The JCP project has been advertised and there has been one individual whom has applied. Council decided to keep advertising until they can get the workers that are required for the project.

**CEEP Applications:** The deadline for CEEP applications are July 29<sup>th</sup>. Council decided that they will apply to have the trail around Outside Pond Park completed.

**NEW BUSINESS:****Town Report:**

The Town Clerk informed council that in total there has been 8 summer student positions given to the Town. There is 5 Canada Summer Job positions, 2 Post-Secondary and 1 High School. Each committee presented their recommendations for the positions.

**Motion #16-091 R. Green/H. Green**

Resolved to accept the recommendations from Outside Pond Park, Softball Committee, Recreation Commission, Ambulance Service and the Town.

|           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | L. Cole     |
|           |   |              | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |

Opposed: 0

Abstained: 0

Motion Carried

The Clerk informed council that she has been receiving some complaints over speeding in areas of the town. Council decided that they will purchase some more speed bumps.

**Motion #16-092 R. Green/L. Cole**

Resolved to purchase some more speed bumps for the Town.

|           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | L. Cole     |
|           |   |              | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |

Opposed: 0  
 Abstained: 0  
 Motion Carried

The Clerk asked about purchasing a small safe for the Town Office.

**Motion #16-093 L. Cole/R. Green**

Resolved to purchase a small safe for the Town Office.

|           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | L. Cole     |
|           |   |              | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |

Opposed: 0  
 Abstained: 0  
 Motion Carried

The Clerk gave council a report on the training session that was held in Corner Brook. Once all the policies are finalized the clerk will bring them to council for decision.

Financial Reports for the Recreation Centre were tabled and accepted.

**Invitation for Heritage Day New Perlican:** All councilors are invited to the heritage day in New Perlican on July 9<sup>th</sup>.

**Invitation for 150 Years Heart's Content Cable Station:** The Mayor and all Councilors were invited to attend the 150 year celebration of the Heart's Content Cable Station. Councilors are to inform the Town Clerk if they are able to attend.

**Patio Construction Motion #16-094 R. Green/L. Cole**  
**Permit for 10A** Resolved to approve the patio construction permit for 10 A Brinson's Hill.  
**Brinson's Hill:** In favor: 6 Mayor M. Sheppard  
 Deputy Mayor D. Reid  
 Councilors: L. Cole  
 H. Green  
 R. Green  
 G. Hiscock

Opposed: 0  
 Abstained: 0  
 Motion Carried

Councilor R. Green informed council that the school has been given a \$4,000 Healthy Living Fund. The school has suggested that they make a trail going from the school to the ballfield and have the town be responsible for maintaining the trail for snow clearing purposes. The school is looking to start the project in the Fall. Council will discuss the project then.

**Fence Construction Motion #16-095 R. Green/H. Green**  
**Permit for 298** Resolved to approve the fence construction permit for 298 Main Road.  
**Main Rd.:** In favor: 6 Mayor M. Sheppard  
 Deputy Mayor D. Reid  
 Councilors: L. Cole  
 H. Green  
 R. Green  
 G. Hiscock

Opposed: 0  
 Abstained: 0  
 Motion Carried

\*\*Council decided that the permit is approved with the following restrictions that if the fence is not built within the approved distance from the road then the home owners will be responsible for any damage occurred the Town will not be responsible.

**Quote from** The Town received a quote from our website design company to make our website more  
**Glacier Cove** suitable for mobile devices. Council decided to not go ahead with the upgrades to the Town's  
**for Mobile** website.  
**Website:**

**CORRESPONDENCE:****Letter from  
the Office of  
Climate Change  
& Energy  
Efficiency:**

Letter was received along with a poster of their upcoming information sessions. Council decided to have the Town Clerk place the poster on the bulletin board in the Town Hall.

**Letter from the  
Compass:**

An email was received from the Compass asking if the Town would like to send a congratulatory message to the Town of Heart's Content for their Come Home Year. Council decided that they would send a message for \$51.00.

**Motion #16-096 R. Green/H. Green**

Resolved to send a message to the Compass congratulating the Town of Heart's Content for \$51.00.

|           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | L. Cole     |
|           |   |              | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |

Opposed: 0  
 Abstained: 0  
 Motion Carried

**Email from  
Darlene Green:**

An email was received asking council to consider placing a concrete base on Downey's Bank to mount the bench onto. Council decided that the Town Clerk will contact Percy Chislett and see if he could construct two benches with concrete bases and flower pots attached to each side. Council will also place concrete pads to secure the benches.

**Letter from  
Eastern Regional  
Service Board:**

A letter was presented informing council that if they ever decided to hold a community clean up event when the materials are brought to the dump there will be no fee charged for the disposal of garbage collected.

**Letter from  
NL Public  
Libraries:**

A letter was received asking if council would be interested in taking over the Public Library. The Town would have to find an alternative building to operate the Library if they so choose to do so.

\*\*Mayor M. Sheppard left the meeting at 8:30 pm.

\*\*Deputy Mayor D. Reid took the Chair.

**Letter from Green Seafoods:** A letter was tabled informing council that Green Seafoods will be doing some paving work soon and wanted to know if council will consider paving the area around the bridge on Pinhorn’s Beach and repairing the bridge.

The Town Clerk advised council that before any paving work can be done the Town would need to go to public tender.

Council decided that the Town Clerk is to contact Municipal Affairs about the paving situation and explain that the paving company will be in the area really soon and ask if the Town can go ahead without going to public tender.

Kevin and Deputy Mayor D. Reid will go around the Town to see what other areas need to be paved as well.

**Motion #16-097 R. Green/G. Hiscock**

Resolved that the areas that the Town’s Maintenance Man and Deputy Mayor approve for paving be done as long as the Town can get approval from Gas Tax Funding.

In favor: 5 Deputy Mayor D. Reid  
Councilors: L. Cole  
H. Green  
R. Green  
G. Hiscock

Opposed: 0  
Abstained: 1 Mayor M. Sheppard  
Motion Carried

\*\*Mayor M. Sheppard returned to the meeting at 8:42 pm

\*\*Deputy Mayor D. Reid left the meeting at 8:48 pm

**Letter from Chris Hiscock:** A letter was tabled asking council for permission to operate a saw mill for commercial purposes. Council decided that they would ask Mr. Hiscock to attend the next regular meeting to discuss some of their concerns before they deny or approve his request.

**Motion #16-098 R. Green**

Resolved to deny Chris Hiscock’s request to operate a commercial saw mill.

There was no seconder therefore the motion was not voted on. Motion not carried.

Councilor R. Green wanted to inform council that he has concerns over the area where the saw mill will be operating. Since it is in a residential area.

\*\*Deputy Mayor D. Reid returned to the meeting at 9:13 pm.

**BILLS:****Motion #16-099      L. Cole/H. Green**

Resolved to approve the bills for the ambulance, park & town.

|           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | L. Cole     |
|           |   |              | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |

Opposed:      0

Abstained:    0

Motion Carried

**OTHER BUSINESS:**

\*\*Councilor L. Cole wanted to inform council that she returned her key to the Town Hall building because she was not using it.

\*\*Councilor H. Green explained to council about the recent news story about fire protection.

\*\*The Town Clerk informed council that before they make a decision she would like to check on the privacy policy with Municipal Affairs.

\*\*Council decided:

**Motion #16-100      G. Hiscock/D. Reid**

Resolved to write a letter to the Fire Department informing them that council will provide them with a list of residents names from Turk's Cove whom have paid their fire protection fees and that would be the only fire emergency calls they can respond to if the Fire Department is in agreement.

|           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | L. Cole     |
|           |   |              | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |

Opposed:      0

Abstained:    0

Motion Carried

\*\*Mayor M. Sheppard informed council that he would like to investigate for the Town to not use the Municipal Assessment Agency Services for next year.

**ADJOURNMENT: Motion #16-101 G. Hiscock/H. Green**

Resolved that the meeting do now adjourn at 9:38 pm to meet again with a call from the chair.

In favor: 6 Mayor M. Sheppard  
Deputy Mayor D. Reid  
Councilors: L. Cole  
H. Green  
R. Green  
G. Hiscock

Opposed: 0

Abstained: 0

Motion Carried

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**Mayor Mark Sheppard**

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**Town Clerk Suzanne Coates**



| <b>Town of Winterton</b>                           |   |                     |
|--|---|---------------------|
| <b>Vendor Aged Summary As at 06/21/2016</b>        |   |                     |
| <b>Name</b>  |   | <b>Current</b>      |
| North Atlantic                                     | Furnace Oil   | \$ 85.94            |
| Jean Green   | Grass Seed, Flowers & Potting Mix for the War Memorial and Flowers Boxes on each side of town   | \$ 120.25           |
| Cal Legrow   | Add Special Project Manager to Insurance  | \$ 62.00            |
| Western Petroleum                                  | Backhoe Fuel  | \$ 364.52           |
| Mike's Auto Repair                                 | Repairs to truck & Fire Truck   | \$ 2,098.06         |
| Lorraine LaFitte                                   | Travel and Meals for PMA Training in St. John's   | \$ 163.40           |
| Dick's & Company Ltd.                              | Office Supplies   | \$ 289.33           |
| EMCO   | Man Hole Frame  | \$ 1,532.28         |
| Lorraine LaFitte                                   | Network Cable, D Link Adapter & Travel to Carbonear   | \$ 104.02           |
| Alphonsus St. George                               | 2 Loads of Stone  | \$ 734.50           |
| Eastern Waste Management                           | 2nd Payment of Garbage Fees   | \$ 12,465.00        |
| Orkin Canada                                       | Pest Control at the Rec. Centre   | \$ 80.80            |
| Avalon Industrial                                  | Hose, Tool Kit & Supplies   | \$ 978.77           |
| Hindy's Home Hardware                              | Maintenance Supplies, Supplies for front Step & Gas for Town (\$316.03)   | \$ 1,157.36         |
| Penney's Transport & Courier                       | Courier Costs   | \$ 162.96           |
| Suzanne Coates                                     | 3 Nights of hotel accommodations for the PMA Training in Corner Brook   | \$ 426.96           |
| Bell Aliant  | 583-2010/2099//2777 & Internet  | \$ 270.32           |
| K&D Pratt  | Maintenance for Fire Fighting Equipment   | \$ 209.73           |
| Toromont Cat                                       | Supplies for Backhoe  | \$ 320.89           |
| Newfoundland Power                                 | Fire Hall (\$437.60), War Memorial (\$24.65), Chlorine House (\$144.12), Rec. Centre (\$75.18), Town Office (\$287.98), Rec. Center Furnace (\$490.85) & Street Lighting (\$1,869.10) | \$ 3,329.48         |
| <b>Total Outstanding</b>                           |   | <b>\$ 24,956.57</b> |
| <b>Paid Invoices Not Tabled at Council Meeting</b> |   |                     |
| <b>Name</b>  |   | <b>Amount</b>       |
| Suzanne Coates                                     | Meals for PMA Training  | \$ 161.00           |
| Ambulance  | HST Reimbursement July-December 2015  | \$ 420.17           |
| Recreation Commission                              | HST Reimbursement July-December 2015  | \$ 189.94           |
| Lorraine LaFitte                                   | Travel and Meals for PMA Training   | \$ 781.10           |
| Lower Trinity Softball                             | Grant from Government for Fencing around Softball   | \$ 3,000.00         |
| <b>Total</b>                                       |   | <b>\$ 4,552.21</b>  |
| <b>Gas Tax Funding</b>                             |   |                     |
| <b>Name</b>  |   | <b>Amount</b>       |
| Borealis   | Final Payment for Engineering Fees  | \$ 5,409.76         |
| <b>Total</b>                                       |   | <b>\$ 5,409.76</b>  |

| <b>Outside Pond Park</b>                    |                            |                    |
|---|----------------------------|--------------------|
| <b>Vendor Aged Summary As at 06/21/2016</b> |                            |                    |
| <b>Name</b>                                 |                            | <b>Amount</b>      |
| Newfoundland Power                          | Heat & Light Bills         | \$ 895.57          |
| Hindy's Home Hardware                       | Maintenance Supplies & Gas | \$ 676.45          |
| Alphonsus St. George                        | 7 Loads of Stone           | \$ 2,344.75        |
| Audrey Piercey                              | Supplies                   | \$ 172.24          |
| Babb Security Systems                       | Locks for Panel Boxes      | \$ 103.06          |
| Ice Block                                   | 29 Bales of Ice            | \$ 313.20          |
| Tourism Quality Assurance of NL Inc.        | Licensing Fee              | \$ 129.95          |
| Dick's And Company Ltd.                     | Office Supplies            | \$ 28.20           |
| <b>Total</b>                                |                            | <b>\$ 4,663.42</b> |

| <b>Ambulance Outstanding Invoices June 23-2016</b> |  |                    |
|--|--|--------------------|
|  | <b>Description</b>   | <b>Amount</b>      |
| Bell Mobility                                      | Cell Phone   | \$ 39.21           |
| Debbie Coates                                      | Travel Claim: to Hearts Content and back, to Carbonear for Autism training and 2 pkgs. batteries   | \$ 84.11           |
| Bell Mobility                                      | Monthly Network Access   | \$ 22.60           |
| Hindy's Home Hardware                              | Fuel, Duct tape, shoe goo, flashlight, toolbox, battery rope, and dryer vent kit   | \$ 266.12          |
| Hilliers Garage                                    | Commercial Inspection  | \$ 169.50          |
| Peggy Harnum                                       | Travel claim: To Hearts Content and return   | \$ 9.90            |
| Harold French                                      | Travel Claim to CGH for CME Hours  | \$ 32.40           |
| Eastern Medical Supplies                           | 6 boxes gloves 12 cold pack and shipping and handling  | \$ 51.98           |
| Legges Autotech ltd.                               | 2 Tires, 2 sway bars bushings, Left lower ball joint, 2 tire levy, 1 fuseable link, 1 fuse, 1 terminal and complete inspection repairs to wiring for front bumper bar light and install tires. 4 tires changed and balanced (Old Amb.) | \$ 1,296.58        |
| BMS Extinguishers Ltd                              | 2 fire Extinguishers Inspected and recharged   | \$ 36.73           |
| <b>TOTAL</b>                                       |  | <b>\$ 2,009.13</b> |
| Winterton Recreation Centre                        | Hall Rental  | \$ 50.00           |
| Debbie Coates                                      | Sugar Twin , bread and ham for sandwiches  | \$ 30.97           |
| <b>Total</b>                                       |  | <b>\$ 80.97</b>    |