

**Town of Winterton
P.O. Box 59
Winterton, NL
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Meeting with Council August 11, 2016

Members Present: Mayor: Mark Sheppard
Deputy Mayor: David Reid
Councilors: Hilda Green
Gary Hiscock
Charlie Reid

Also Present: Town Clerk: Suzanne Coates

Absent: Councilors: Linda Cole
Roger Green

Mayor Sheppard called the meeting to order 7:20 pm

Adopt Minutes:

Motion #16-113 D. Reid/H. Green

Resolved that the minutes from Regular Meeting July 21, 2016 be adopted

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Adopt Agenda:

Motion #16-114 H. Green/C. Reid

Resolved that the agenda with the additions noted be adopted.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

BUSINESS ARISING:

2015 Year-end Audit: Council reviewed the year-end audit for 2015 and agreed to approve it.
Motion #16-115 C. Reid/H. Green

Resolved that the 2015 year-end audit be approved.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Council decided that they would invite the auditor to come over and discuss the management letter.

****Closed regular meeting at 7:27 pm for special meeting with a resident**

****Opened regular meeting at 8:09 pm**

Variance Report: The Town Clerk provided council with a variance report for the Towns financial status from January-June 2016. Council decided to defer the variance report until the next meeting.

Commercial Saw Mill Permit: **Motion #16-116 C. Reid/H. Green**

Resolved that the commercial permit be approved under the conditions that an agreement with the Town be signed to state that no saw dust and/or debris be left in the area to negatively impact the surrounding properties and the capacity of the building cannot increase without prior written approval from council.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

NEW BUSINESS:**Town Report:**

The Town Clerk informed council that the Municipalities NL Convention is coming up in October if any councilor is available to attend. Council decided that the Town Clerk is to remind council at the next meeting.

The Town Clerk explained that there have been some concerns over a tree on a resident's property blocking the view of traffic coming out from Tucker's Lane onto the Main Road. Council decided that they Town Clerk will call and ask the resident to trim back the branches on the tree.

There has been a request to repair a portion of the road in Mill Lane. Council decided that the area in question is not maintained by the Town.

Council decided that they would repair the culvert next to Ray Walker's but would not replace it.

The Town Clerk asked if she could use a week of overtime hours accumulated from August 29th to September 6th. The Town Office will remain open during this time.

The Town Clerk explained that the Town would need place a tender for cleaning services. Council agreed to place a tender for cleaning services.

Financial statements for the Recreation were tabled and accepted.

Shed Construction Permit for 48 Tucker's Lane: **Motion #16-117 H. Green/C. Reid**
 Resolved to approve the shed construction permit for 48 Tucker's Lane.
 In favor: 5 Mayor M. Sheppard
 Deputy Mayor D. Reid
 Councilors: H. Green
 G. Hiscock
 C. Reid
 Opposed: 0
 Abstained: 0
 Motion Carried

Commercial Construction Permit for 293-295 Main Rd.: **Motion #16-118 C. Reid/H. Green**
 Resolved to approve the Commercial Construction permit for 293-295 Main Road.
 In favor: 5 Mayor M. Sheppard
 Deputy Mayor D. Reid
 Councilors: H. Green
 G. Hiscock
 C. Reid
 Opposed: 0
 Abstained: 0
 Motion Carried

**Residential
Construction
Permit for
61-67 Babb's
Road:**

After much discussion Council decided that the permit would not be approved due to the following reasons: The main road where the proposed construction is supposed to be is not acceptable for a home to be built and the road needs a lot of work Council is not ready to take on the necessary repairs to maintain this road to a standard that would be acceptable for a residential property, the road that would need to be repaired is approximately 500 feet and would require some ditching. The Town's main water line is located under the road in question and council does not want heavy traffic traveling over the water lines.

Motion #16-119 C. Reid/D. Reid

Resolved to deny the development application for 61-67 Babb's Road due to the above issues.

In favor:	4	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			C. Reid

Opposed:	1		G. Hiscock
Abstained:	0		
Motion Carried			

The Recreation Committee would like to know when the leak in the Rec. Centre will be repaired. Kevin has been in there and gummed the roof but there is still an issue with water. Council decided they will get Kevin to go in and see if the leak can be repaired. The Recreation Committee would also like to thank all of the students who helped out with the festival.

CORRESPONDENCE:

**Letter from
Heritage Advisory
Board:**

A letter was received informing council that at the recent Heritage Advisory Board meeting the committee agreed to dissolve the board and would like council to approve of this.

Motion #16-120 D. Reid/G. Hiscock

Resolved to dissolve the Winterton Heritage Advisory Board

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			G. Hiscock
			C. Reid

Opposed:	0
Abstained:	0
Motion Carried	

**Letter from
Municipalities
NL:**

A letter was received asking if council would donate to the annual convention to be held in St. John's in October. Council decided that they would not donate to the convention.

Town of Winterton		
Vendor Aged Summary As at 08/09/2016		
Name		Current
Andrew E Macdonald Insurance	Insurance for the Fire Department	\$ 2,314.00
JEM Signs (Ed Layman)	Lettering for Scilly Cove Festival	\$ 45.00
Bell Aliant	583-2010/2099/2777/0752 & Internet	\$ 333.67
SGL Construction	1 load of Topsoil & 2 Dips of Triple Mix	\$ 536.75
Trio	Employee Benefits	\$ 692.29
Stewart McKelvey	Preparing Legal Letter for Audit	\$ 86.34
North Atlantic	Furnace Oil	\$ 6.95
TC Media	Greeting on Behalf of the Town to the Town of Heart's Content	\$ 58.65
Dick's & Company Ltd.	Supplies for Festival	\$ 17.84
Orkin Canada	Pest Control at the Rec. Centre	\$ 89.13
Hindy's Home Hardware	Supplies for Festival (\$125.61), General Maintenance Supplies (\$1,031) & Gas for Town (\$282.02)	\$ 1,438.63
Avalon Industrial & Marine Supplies	Rebuild of Hydraulic Ram	\$ 3,530.11
Total Outstanding		\$ 9,149.36

Paid Invoices Not Tabled at Council Meeting		
Name		Amount
Canada Post	Newsletters for Festival	\$ 40.88
Alice Young	50/50 Prize for Festival	\$ 1,500.00
Chris Snelgrove	Sound for Festival	\$ 200.00
All Pro Industrial	Lights	\$ 204.39
Bradley Tuck	Band For Scilly Cove Festival	\$ 1,200.00
Total		\$ 3,145.27

Outside Pond Park		
Vendor Aged Summary As at 8/9/2016		
Name		Amount
Hindy's Home Hardware	Gas (\$107.56) & Park supplies (\$605.17)	\$ 712.73
Total		\$ 712.73

Ambulance Outstanding Invoices August 11-2016		
	Description	Amount
Paul Coates	Baskets	\$23.17
Hindy's Home Hardware	Fuel, Paint, Brushes, Rollers, Liners, Flashlight	\$639.37
Bell Mobility	Monthly Network Access	\$11.70
Stephanie Pitcher	Went into St Johns with Victor to pick up the new Ambulance	\$127.41
Total		\$801.65