

**Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0**

Phone: (709) 583 2010

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Meeting with Council November 17, 2016

Members Present: Mayor: Mark Sheppard
Deputy Mayor: David Reid
Councilors: Linda Cole
Hilda Green
Roger Green
Gary Hiscock
Charlie Reid

Also Present: Town Clerk: Suzanne Coates
Maintenance Man: Kevin Piercey

Mayor Sheppard called the meeting to order 7:00 pm

Adopt Minutes:

Motion #16-168 C. Reid/G. Hiscock

Resolved that the minutes from Regular Meeting October 27, 2016 be adopted

In favor: 7 Mayor: M. Sheppard
Deputy Mayor D. Reid
Councilors: L. Cole
H. Green
R. Green
G. Hiscock
C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Adopt Agenda:**Motion #16-169 R. Green/H. Green**

Resolved that the agenda with the additions noted be adopted.

In favor: 7	Mayor:	M. Sheppard
	Deputy Mayor	D. Reid
	Councilors:	L. Cole
		H. Green
		R. Green
		G. Hiscock
		C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Maintenance Man Report:

The Maintenance Man provided council with a log of all work that has been completed in the last three weeks. Kevin informed council that he has repaired a main water leak and the rocks that were taken from the repair has been placed over by Downey's Bank on the beach.

There was a lot of debris left from the bon fire on the beach. Kevin asked who would be responsible for cleaning up the area. Kevin is to gather the materials that cannot be burned and bring to the dump in Old Perlican.

Councilor C. Reid asked Kevin if he will be filling up the sand boxes this year. Kevin will be filling up the sand boxes for the winter.

Councilor C. Reid informed council that there is a ditch behind Harold Harnum's that he would like to have cleared out. Council decided that Kevin is to talk to Mr. Harnum about the ditch in question.

Kevin left council meeting at 7:43 pm

BUSINESS ARISING:**ACOA Approval
for Park Electrical:**

The Town has been approved an ACOA loan for \$100,000 to have the park electrical upgraded. The total cost of the upgrades would be approximately \$200,000 therefore; the town will have to get a loan from the bank for the other \$100,000. Council decided that before they accept the ACOA agreement they would give Mayor M. Sheppard approval to go to the bank and see what the financing options are for the remaining \$100,000 loan.

Motion #16-170 R. Green/C. Reid

Resolved that Mayor M. Sheppard go to meet with the bank to see what the financing options are for the remaining \$100,000 and bring back to the next council meeting on December 8th.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

CEEP Project Approval:

The Town was awarded a CEEP Project for the park. Council decided to accept the project and advertise for the positions.

Motion #16-171 H. Green/R. Green

Resolved to accept the CEEP Project and advertise for the positions.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

NEW BUSINESS:**Town Report:**

The Town Clerk informed council that she is still trying to secure entertainment for the volunteer Christmas dinner. All councilors will be attending.

The Budget meeting will be scheduled for Tuesday, November 22nd at 7 pm.

The maintenance man asked that there be some slippery when wet signs ordered for the boardwalk at Outside Pond Park. All councilors agreed that the signs need to be ordered.

Financial Report for the Rec. Centre was tabled and accepted.

Park Report:

The yearly park report was submitted for councils review. Council decided that they will look into the costs associated with installing Wi-Fi to the second comfort station before they make a final decision. The HR requests will be brought to the Park committee meeting for discussion.

Motion #16-172 R. Green/C. Reid

Resolved to offer the Park Manager position to Audrey Piercey for 2017 year & accept the final report as presented expect for some HR suggestions.

In favor: 7	Mayor:	M. Sheppard
	Deputy Mayor	D. Reid
	Councilors:	L. Cole
		H. Green
		R. Green
		G. Hiscock
		C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Motion #16-173 R. Green/C. Reid

Resolved to invite Audrey Piercey to the next Regular Council meeting.

In favor: 7	Mayor:	M. Sheppard
	Deputy Mayor	D. Reid
	Councilors:	L. Cole
		H. Green
		R. Green
		G. Hiscock
		C. Reid

Opposed: 0

Abstained: 0

Motion Carried

**Councilor C. Reid left the Meeting at 8:31 pm.

Residential Construction Motion #16-174 R. Green/H. Green

Permit for 12 Resolved to approve the Residential Construction Permit for 12 Maple Place

Maple Place:	In favor: 6	Mayor:	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock

Opposed: 0

Abstained: 1 C. Reid Motion Carried

**Councilor C. Reid returned to meeting at 8:34 pm

**Residential Construction
Permit for 32A
Old Road:**

Motion #16-175 D. Reid/R. Green

Resolved to approve the Residential Construction Permit for 32A Old Road. The Town Clerk is to contact the resident and inform them that bringing the water & sewer services to the main is the resident's responsibility.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

**Wooden Boat
Museum NL:**

An invitation was received from the Wooden Boat Museum of NL to their Annual General Meeting if any of the councilors are available to attend they will let the Town Clerk know.

**PMA Regional
Meeting:**

The PMA regional meeting is scheduled for Friday, November 25, 2016.

Motion #16-176 D. Reid/G. Hiscock

Resolved to send the Town Clerk to the PMA regional meeting in St. John's on Nov. 25th.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

**War Memorial
Services:**

Councilor C. Reid asked if the Town would be interested in sending a letter to Mr. Rick Andrews asking if he would be interested in chairing a committee for the services that are held at the War Memorial. All councilors agreed that the Town Clerk write a letter to Mr. Andrews asking if he would be interested.

Council decided to make an amendment to their building permits for residential & commercial construction.

Motion #16-177 R. Green/G. Hiscock

Resolved to change the residential & commercial permits from being valid for one year to now being valid for three years.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0
 Abstained: 0
 Motion Carried

CORRESPONDENCE:

**Letter from
 Winterton Rec.
 Centre:**

A letter was received asking council if they would consider two equal payments for their half of the heat & light bills at the Rec. Centre instead of invoicing them on a monthly basis.

Motion #16-178 L. Cole/C. Reid

Resolved to approve the Winterton Recreation Commission's proposal for making two equal payments a year for their half of the heat & lights instead of on a monthly basis.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0
 Abstained: 0
 Motion Carried

**Letter from
 Eastern Regional
 Service Board:**

A letter was received informing council of the 2017 fees for garbage collection in the Town. No action required placed letter on file.

**Boardwalk update: The boardwalk part is completed the Town is currently waiting on approval from ACOA to complete the remainder of the walking trail.

BILLS:**Motion #16-179 L. Cole/C. Reid**

Resolved to approve the bills for the ambulance, park & town.

In favor: 7	Mayor:	M. Sheppard
	Deputy Mayor	D. Reid
	Councilors:	L. Cole
		H. Green
		R. Green
		G. Hiscock
		C. Reid

Opposed: 0

Abstained: 0

Motion Carried

OTHER BUSINESS:

**Councilor L. Cole asked that the alders in the brook coming down Hindy's Lane be added to Kevin's work order.

**Councilor H. Green inquired about the status of the insurance for the Rec. Centre. The Town Clerk informed that she has answered all of the insurance adjuster's questions and is waiting on a reply. The Town Clerk is to call again in the morning and ask for an update.

**Councilor R. Green asked if once the winter comes is the Town prepared to switch over to the old damn if the need arises. Kevin is working on getting the proper screens.

Motion #16-180 R. Green/G. Hiscock

Resolved to call Bev King to recommend a resident of the Town to vote on the Town's behalf at the Annual meeting & Mayor Sheppard it to fill out the voting form.

In favor: 7	Mayor:	M. Sheppard
	Deputy Mayor	D. Reid
	Councilors:	L. Cole
		H. Green
		R. Green
		G. Hiscock
		C. Reid

Opposed: 0

Abstained: 0

Motion Carried

**Councilor C. Reid asked that in the new year the Town Clerk contact the other municipalities from Heart's Delight to Hants Harbour to discuss the possibility of regionalization.

ADJOURNMENT: Motion #16-181 G. Hiscock/H. Green

Resolved that the meeting do now adjourn at 9:34 pm to meet again with a call from the chair.

In favor: 7	Mayor:	M. Sheppard
	Deputy Mayor	D. Reid
	Councilors:	L. Cole
		H. Green
		R. Green
		G. Hiscock
		C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Mayor Mark Sheppard

Town Clerk Suzanne Coates

Town of Winterton		
Vendor Aged Summary As at 11/15/2016		
Name		Current
Toromont CAT	Supplies for Backhoe	\$ 602.35
Brenntag	Chlorine	\$ 478.84
Rideout Tools	Grease, Curb Boax Wrench Point & Chisel & Shut off Tool	\$ 181.13
Bell Aliant	583-2010/0752/2099/2777 & Internet	\$ 349.35
Newfoundland Power	Town Office (\$216.33), Rec. Centre (\$91.41), Chlorine House (\$118.34), War Memorial (\$23.94), Fire Hall (\$357.72) & Street Lighting (\$1,890.31)	\$ 2,698.05
Dicks & Company Ltd.	Office Supplies	\$ 257.75
Orkin	Pest Control at the Rec. Centre	\$ 89.13
Hindy's Home Hardware	Maintenance Supplies (\$318.50) & Gas (\$303.51)	\$ 622.01
Mikes' Auto Repair Ltd.	Parts Cleaner	\$ 47.96
Hickman Motors	Coat & Protect	\$ 55.13
Avalon Industrial	Maintenance Supplies	\$ 120.19
Total Outstanding		\$ 5,501.89
Paid Invoices Not Tabled at Council Meeting		
Name		Amount
Deanne O'Keefe	Cleaning Services for October	\$ 300.00
Mark Sheppard	Office Computer	\$ 1,063.21
Legendary Coasts	Registration Fees for Seminar	\$ 10.00
PMA	Registration Fees for Core Module	\$ 171.35
Total		\$ 1,544.56

Outside Pond Park		
Vendor Aged Summary As at 11/15/2016		
Name		Amount
T2 Ventures	Garbage Collection for July 4-October 11, 2016	\$ 1,725.00
Hindy's Home Hardware	Maintenance Supplies (\$43.01), Supplies for JCP (\$2,564.47)	\$ 2,607.48
Avalon Industrial	Supplies for JCP Project	\$ 52.33
Newfoundland Power	Heat & Light	\$ 1,008.38
Total		\$ 5,393.19

Paid Invoices Not Tabled at Council Meeting		
Name		Amount
Total		\$ -

Ambulance Outstanding Invoices November 17-2016		
	Description	Amount
Hi Tech Communications	Heavy Duty Lapel Speaker Mic	\$ 120.25
Hindy's Home Hardware	Fuel	\$ 323.06
Bell Mobility	Monthly Network Access	\$ 23.00
Dicks & Company	Office Supplies	\$ 198.92
Bell Aliant	583-2040	\$ 151.34
Legges Auto Tech	6 Tires, 2 Wiper Blades, Belt, Oil & Cleaner	\$ 2,077.74
Eastern Medical Supplies	Supplies	\$ 139.73
Town of Winterton	Rent for 2016	\$ 3,000.00
Total		\$ 6,034.04

Ambulance Fundraising Account		Amount
Winterton Rec. Centre	Rental for Coffee House	\$ 50.00