

**Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0**

Phone: (709) 583 2010

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Regular Meeting with Council December 8, 2016

Members Present: Mayor Mark Sheppard
Deputy Mayor David Reid
Councilors: Linda Cole
Hilda Green
Roger Green
Gary Hiscock
Charlie Reid

Also Present: Town Clerk: Suzanne Coates
Maintenance Man: Kevin Piercey
Park Manager: Audrey Piercey

Mayor Sheppard called the meeting to order 7:42 pm.

Adopt Minutes: **Motion #16 183—C. Reid/H. Green**
Resolved that the Minutes from Regular Meeting November 17, 2016 be adopted.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: Motion #16 184—R Green/H. Green

Resolved that the Agenda with the additions noted be adopted.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Maintenance Man Report:

Kevin explained that since the road is already dug up on Parrott's Hill he would like to install a fire hydrant. Council discussed that they would like for the Fire Department to create a map listing all of the current fire hydrants and include the areas that need fire hydrants. The Town Clerk is to write a letter to the Fire Department asking that this map be submitted to council in the New Year.

Kevin provided three quotes for purchasing the new fire hydrant; EMCO-\$2,700, Crane Supply-\$2,800 & Wosley-\$2,550.

Motion #16 185—L. Cole/R. Green

Resolved to purchase the fire hydrant from Wosley for \$2,550 and install on Parrott's Hill.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Kevin left council meeting at 7:56 pm

Meeting with Park Manager:

Council offered Audrey the position of Park Manager for the 2017 season and she accepted.

Mayor M. Sheppard explained that the year-end report was approved at the last council meeting and the suggestions that were made will be discussed at a park meeting that will be scheduled in February 2017.

Council informed Audrey that they have been successful in obtaining a loan from ACOA to upgrade the electrical services at the Park.

Audrey explained that the roads in the Park need to be upgraded. Some patch work will be done this spring and then full upgrades can be completed once the electrical upgrade is done.

Councilor C. Reid asked if it is feasible for the Park to be open after Labor Day to Thanksgiving weekend. It is something that council will have to have a look at moving forward.

Audrey left the meeting at 8:22 pm

BUSINESS ARISING:

**ACOA Agreement
For Park Electrical
Upgrades:**

Motion #16 186—D. Reid/C. Reid

Resolved to approve the ACOA loan for \$100,000 based on 50 payments from June-October of each year at a cost of \$2,000 per month for electrical upgrades to the Park

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Motion #16 187—H. Green/D. Reid

Resolved to borrow the remaining \$100,000 from the Royal Bank of Canada on a 5 year term at a fixed rate with amortization of 180 months with an interest rate of 4.14% with the monthly payment being approximately \$750 as presented in the support letter from the Royal Bank of Canada for the purpose of upgrading the electrical services at Outside Pond Park.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Budget 2016: Council discussed the recommendations from the Finance Committee.

Motion #16 188—C. Reid/G. Hiscock

Resolved to accept the 2017 budget & tax structure as presented by the Finance Committee.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

The new tax structure changes will be as follows:

Water & Sewer Fees will increase from \$360 per year to \$390 per year

****All other fees will remain the same as the 2016 year.**

NEW BUSINESS:

Town Report:

The Town Clerk asked that the office be closed the same as previous years for Christmas closing at 12 noon on Friday, December 23rd and re-opening on Tuesday, January 3rd. All councilors agreed.

The Town Clerk asked about the Christmas Bonuses. Council decided that they would give the same as in previous years.

The Town Clerk explained that since the office is going to be closed from December 23-January 3 there will be no one available to supervise the CEEP workers. Council decided that the Town Clerk is to contact Lynn Pierce and ask about the protocol for this.

MOU Wooden Boat Museum The Wooden Boat Museum submitted a memorandum of understanding to the Town for adding the SUF building to their existing lease agreement. This document has to be agreed upon before the legal documents can be completed.

Motion #16 189—D. Reid/R. Green

Resolved to accept the MOU as presented

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green

Opposed: 2

G. Hiscock

C. Reid

Abstained: 0

Motion Carried.

Fire Truck:

There is currently a fire truck available from Toronto where the Fire Department would only be responsible for covering the cost of shipping the vehicle here.

Motion #16 190—G. Hiscock/R. Green

Resolved to get the fire truck from Toronto and cover the costs of shipping to Newfoundland.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Trailer in Timber
Jack Road:****Motion #16 191—R. Green/C. Reid**

Resolved to write a letter to owner of trailer giving them 30 days to have the trailer removed.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

CORRESPONDENCE:**Email from
Jennifer Piercey:**

An email was received asking to operate a hair salon out of her home.

Motion #16 192—R. Green/C. Reid

Resolved to approve request for operating a home-based hair salon.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

BILLS:**Motion #16 193—D. Reid/C. Reid**

Resolved to approve the bills for the ambulance, park & town.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

OTHER BUSINESS:

**Councilor H. Green asked about the insurance on the Rec. Center. The Town Clerk explained that she is still waiting to hear back from the insurance adjuster. The Town Clerk is to contact our insurance and ask about a different insurance adjuster.

**Councilor G. Hiscock asked about the annual donation to the Fire Department for their Santa Claus parade and reimbursing the Rec. Centre for their seniors Christmas suppers.

Motion #16 194—G. Hiscock/D. Reid

Resolved to donate \$300 to the Fire Department & reimburse the Rec. Centre.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

ADJOURNMENT: Motion #16 195— R. Green/L. Cole

Resolved that the meeting do now adjourn at 10:10 p.m. to meet again with a call from the chair.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Mayor **Mark Sheppard**

Town Clerk **Suzanne Coates**

Town of Winterton		
Vendor Aged Summary As at 12/06/2016		
Name		Current
EMCO Corporation	Water & Sewer Supplies	\$ 5,999.36
Lorraine LaFitte	Supplies for Christmas Party & Tree Lighting	\$ 83.20
Western Petroleum	Fuel for Backhoe	\$ 342.80
Mark Sheppard	Remuneration	\$ 175.00
David Reid	Remuneration	\$ 175.00
Linda Cole	Remuneration	\$ 175.00
Hilda Green	Remuneration	\$ 175.00
Gary Hiscock	Remuneration	\$ 175.00
Roger Green	Remuneration	\$ 175.00
Charlie Reid	Remuneration	\$ 175.00
North Atlantic	Furnace Oil	\$ 92.35
Newfoundland Power	Street Lighting	\$ 1,890.31
Avalon Industrial	Pump Strainer, Cable Connectors, Cable Assembly & Band Clamps	\$ 203.86
Dicks & Company Ltd.	Office Supplies	\$ 216.05
Orkin	Pest Control at the Rec. Centre	\$ 89.13
Hindy's Home Hardware	Maintenance Supplies (\$262.57) & Gas (\$275.00)	\$ 537.57
Total Outstanding		\$ 10,679.63
Paid Invoices Not Tabled at Council Meeting		
Name		Amount
Suzanne Coates	Travel for Regional Meeting	\$ 163.40
Lorraine LaFitte	Travel & Hotel for Core Module Training	\$ 263.75
Island View Gifts Ltd.	Gift for Ray Walker 40 years with the Fire Department	\$ 83.99
WTC Parts Canada Inc.	Chains for Backhoe	\$ 1,006.14
Deanne O'Keefe	November Cleaning	\$ 300.00
Steven Button	Entertainment for Suppers	\$ 450.00
Durocher Enterprises Ltd.	110 Christmas Suppers	\$ 2,402.24
Total		\$ 4,669.52

Outside Pond Park		
Vendor Aged Summary As at 12/06/2016		
Name		Amount
Hindy's Home Hardware	Supplies & Gas for JCP	\$ 2,156.89
Mike's Auto Repair	Labour Service on Side by Side	\$ 69.00
Total		\$ 2,225.89

Ambulance Outstanding Invoices December 6-2016		
	Description	Amount
Hindy's Home Hardware	Fuel & 7 Screws & Washers	\$ 226.61
Legge's Autotech	Oil, Oil Filter, Rear Pads and Labor	\$ 416.10
Debbie Coates	Travel Claim to Hearts Content-Legges Auto tech w/ Amb-6 Month Inspection 2 can cookies-Emergency dept. Batteries, Thermoter Covers and G/Card	\$ 97.47
Peggy Harnum	Travel Claim-To Carbonear and return to do PMO Exam & Medical for Class 4	\$ 92.30
Canada Post	Postage	\$ 97.75
Medical West Supplies	Burn Free Kit, Scissor Pouch & S/H	\$ 237.42
Winterton Recreation Centre	Hall Rental	\$ 50.00
Debbie Coates	Tickets, Tape, Door Prizes, Bread, Sandwich Fixings Cookies, Gift Bags, Mug, Xmas Cards and Chocolates	\$ 79.65
Peggy Harnum	3 Cases Water,3 pepsi and 3 Diet Pepsi & Deposit Fee	\$ 45.45
	Total	\$ 1,342.75