

**Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0**

Phone: (709) 583 2010

Fax: (709) 583 2099

Regular Meeting with Council January 12, 2017

Members Present: Mayor Mark Sheppard
Councilors: Linda Cole
Hilda Green
Gary Hiscock
Charlie Reid

Also Present: Town Clerk: Suzanne Coates
Special Project Manager: Lorraine LaFitte

Absent: Deputy Mayor David Reid
Councilor Roger Green

Mayor Sheppard called the meeting to order 7:00 pm.

Adopt Minutes: Motion #17 001—G. Hiscock/H. Green
Resolved that the Minutes from Special & Regular Meeting December 8, 2016 be adopted.
In favor: 5 Mayor M. Sheppard
Councilors: L. Cole
H. Green
G. Hiscock
C. Reid
Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: Motion #17 002—H. Green/C. Reid
Resolved that the Agenda with the additions noted be adopted.
In favor: 5 Mayor M. Sheppard
Councilors: L. Cole
H. Green
G. Hiscock
C. Reid
Opposed: 0
Abstained: 0
Motion Carried.

**Conservation
Corp. Summer
Program:**

Lorraine explained to council that there are two summer programs available under the Conservation Corp. The first program Canada Summer Jobs pays 50% the Conservation Corp. pays 25% and the Town would have to pay 25% for two summer students.

The second program is for four individuals under the Green Team Program the Town would have to pay \$3,500, the individuals do not have to be returning to school; it is an eight week program. Council discussed the two programs and decided that it would be a great benefit for the Town.

Motion #17 003—G. Hiscock/C. Reid

Resolved that Lorraine go ahead and apply for the two programs under the Conservation Corp. Summer employment.

In favor:	5	Mayor	M. Sheppard
		Councilors:	L. Cole
			H. Green
			G. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Lorraine explained that the CEEP Project has to have an amendment sent to Government for the work being done. Council decided that the amendment will include the painting of the Ambulance bay and the garages can be re-organized.

Lorraine left the meeting at 7:30 pm

BUSINESS ARISING:

**Upgrades to Fire
Hall Building:**

Councilor C. Reid informed council that the plans for the upgrades are almost ready for councils review.

Motion #17 004—G. Hiscock/H. Green

Resolved that the Town proceed with the tendering process for upgrading the fire hall to accommodate the Town Hall, Ambulance Service, Fire Department & Wooden Boat Offices once the plans have been completed and reviewed by council.

In favor:	5	Mayor	M. Sheppard
		Councilors:	L. Cole
			H. Green
			G. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

**Temporary
Extension for
New Fire Truck:**

Council discussed the new fire truck that is coming from Toronto. There needs to be a shelter to place the truck in for the time being.

Motion #17 005—G. Hiscock/H. Green

Resolved that council have a temporary shelter built on to the fire hall for the new fire truck. Council decided that three quotes will be asked for and the lowest quote will be approved as long as it is under the \$10,000 price for tendering. If above \$10,000 council will follow the tendering process.

In favor:	5	Mayor	M. Sheppard
		Councilors:	L. Cole
			H. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Incorporation of
Ambulance Service:**

Mayor M. Sheppard explained that he has a quote from our Lawyer to incorporate the Ambulance Service the cost to do so will range between \$500 to \$5,000.

Motion #17 006—C. Reid/G. Hiscock

Resolved to proceed with the Ambulance Incorporation and keep the costs to a minimum.

In favor:	5	Mayor	M. Sheppard
		Councilors:	L. Cole
			H. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Revised Budget:

The Town Clerk explained that she received a phone call from Municipal Affairs stating that since we are asking to borrow for the Park electrical that would need to be included in our current budget.

Motion #17 007—C. Reid/H. Green

Resolved to accept the revised budget 2017.

In favor:	5	Mayor	M. Sheppard
		Councilors:	L. Cole
			H. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Emergency The emergency contact list was submitted to council for review.

Contact List: **Motion #17 008—C. Reid/H. Green**

Resolved to accept the 2017 Emergency Contact List.

In favor:	5	Mayor	M. Sheppard
		Councilors:	L. Cole
			H. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

NEW BUSINESS:

Town Report:

Kevin has an individual available for a call-in basis. Council decided that Kevin is to shovel out the fire hydrants and schedule a fire hydrant flushing.

The Town Clerk informed council that the Joint Mayor's meeting is next Wednesday in Hants Harbour at 8pm.

The Ambulance monthly financial reports were tabled and accepted.

Baccalieu Trail There will be a follow-up session to the previous information session that Lorraine attended in Cupids. Council decided to send Lorraine to the follow-up session in Carbonear on February 2nd.

Clean Safe Drinking Water Workshop: The clean safe drinking water workshop is coming up in March in Gander. Council decided send Kevin to the workshop.

BILLS:

Motion #17 009—C. Reid/G. Hiscock

Resolved to approve the bills for the ambulance, park & town.

In favor:	5	Mayor	M. Sheppard
		Councilors:	L. Cole
			H. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

OTHER BUSINESS:

**Councilor G. Hiscock asked about the insurance on the Rec. Center. The Town Clerk explained that she is still waiting to hear back from the insurance adjuster.

ADJOURNMENT: Motion #17 010—G. Hiscock/H. Green

Resolved that the meeting do now adjourn at 9:45 p.m. to meet again with a call from the chair.

In favor:	5	Mayor	M. Sheppard
		Councilors:	L. Cole
			H. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Mayor **Mark Sheppard**

Town Clerk **Suzanne Coates**

Town of Winterton		
Vendor Aged Summary As at 09/01/2017		
Name		Current
Municipal Assessment Agency	First Payment	\$ 3,570.00
Hindy's Home Hardware	Gas \$899.89, CEEP \$39.45, Office \$5.74, Gen Maintenance \$401.19 Truck \$6.42	\$ 1,352.69
Mike's Auto Repair	Backhoe Tire, Tube, Tire Installed, 3 Coil packs for snow blade & Parts cleaner	\$ 1,060.07
Eastern Waste Management	Frist Payment	\$ 12,465.00
Orkin	Pest Control at the Rec. Center	\$ 89.13
North Atlantic	Furnace Oil	\$ 122.27
Newfoundland Power	Street Lighting	\$ 1,890.31
Penney's Transport & Courier	Courier Fees	\$ 23.05
Avalon Industrial & Marine Supply Ltd.	Supplies for CEEP & Hyd. Hose Assembly	\$ 122.04
A. St. George & Sons Ltd.	3 Loads of Salt & Sand	\$ 603.75
Bell Aliant	583-2010/2099/2777/0752 & Internet	\$ 341.39
Western Petroleum	Fuel for Backhoe	\$ 351.37
Municipalities NL	MNL Membership Fee (\$585.64) & PMA Membership Fees (\$168.30)	\$ 753.94
Cal LeGrow	DSBL Travel Accident Policy Renewal	\$ 680.00
EMCO	Water & Sewer Supplies	\$ 1,035.00
Total Outstanding		\$ 24,460.01

Paid Invoices Not Tabled at Council Meeting		
Name		Amount
Lorraine LaFitte	Turkey for Perlwin and Gift Cards for Light up for Christmas Judges	\$ 53.98
Deanne O'Keefe	December Cleaning Services	\$ 300.00
Suzanne Coates	Sage Simply Account Software	\$ 370.30
Total		\$ 724.28

Outside Pond Park		
Vendor Aged Summary As at 09/01/2017		
Name		Current
Hindy's Home Hardware	CEEP Project	\$ 351.73
A. St. George & Sons Ltd.	2 Loads of Class A Stone for CEEP at the Park (\$805.00) & 2 Loads of Rock for JCP Project at the Park (\$575)	\$ 1,380.00
Total Outstanding		\$ 1,731.73

Ambulance Outstanding Invoices January 9-2017		
	Description	Amount
Victor Pitcher	Medical	\$60.00
Chandler Supplier	1 Pair Boots	\$166.75
Dicks & Company	Post it Notes, Highlighters, Pens, Paper Clips, Correction fluid, USB Drive, Calculator and Envelopes	\$125.83
Bell Mobility	Monthly Network Access	\$11.50
Hindy's	Fuel	\$318.00
Hillers Garage	Commercial Inspection	\$126.50
Bell Mobility	Cell Phone	\$40.89
Harold French	Travel Claim-PMO Exam-Carbonear	\$32.30
Credit Recovery	Recovery of 1 Patient Fee	\$39.68
	TOTAL	\$921.45