

**Town of Winterton  
P.O. Box 59  
Winterton, NL  
A0B 3M0**

**Phone: (709) 583 2010**

**Fax: (709) 583 2099**

**Regular Meeting with Council February 2, 2017**

**Members Present:** Mayor Mark Sheppard  
Deputy Mayor David Reid  
Councilors: Hilda Green  
Roger Green  
Gary Hiscock  
Charlie Reid

**Also Present:** Town Clerk: Suzanne Coates  
Maintenance Man: Kevin Piercey

**Absent:** Councilor Linda Cole

Mayor Sheppard called the meeting to order 7:00 pm.

**Adopt Minutes:** **Motion #17 013—H. Green/G. Hiscock**  
Resolved that the Minutes from Special & Regular Meeting January 12 & January 23, 2017 be adopted.

In favor: 6 Mayor M. Sheppard  
Deputy Mayor D. Reid  
Councilors: H. Green  
R. Green  
G. Hiscock  
C. Reid

Opposed: 0  
Abstained: 0  
Motion Carried.

**Adopt Agenda:** **Motion #17 014—R. Green/H. Green**  
Resolved that the Agenda with the additions noted be adopted.

In favor: 6 Mayor M. Sheppard  
Deputy Mayor D. Reid  
Councilors: H. Green  
R. Green  
G. Hiscock  
C. Reid

Opposed: 0  
Abstained: 0  
Motion Carried.

**Maintenance Man Report:**

Kevin explained to council that he does have some concerns over the lack of garage space that is allocated in the fire hall upgrades. Council discussed the possibility of building a new garage or converting the current town hall into a maintenance garage.

Mayor M. Sheppard asked Kevin about the fire hydrant on Pinhorn's Beach once the weather becomes mild again the fire hydrant will be repaired.

Councilor C. Reid informed Kevin that when he is snow clearing the doors to all Town buildings has to be cleared.

Councilor C. Reid informed Kevin that he is not to use any of the Fire Departments equipment. If there is equipment that Kevin needs he is to order it for the Town.

Kevin left the meeting at 8:08 pm

**NEW BUSINESS:****Town Report:**

The Town Clerk explained to council that a fax was received asking to have clarification on a public walkway for the purchase of a piece of property. Council decided that the Town Clerk is to write a letter explaining that the area in questions is a public walkway as noted on the survey.

The Town Clerk informed council that the insurance adjusters has responded back. The Town Clerk is to contact them in the morning and have them send out the contractors to do the repairs at the Rec. Centre.

The Town Clerk received an email from Prepared NL Consulting Inc. regarding emergency preparedness. Council decided that the Town Clerk is to contact them and find out the costs of getting the emergency plan created.

The Town Clerk explained that recently there was a sample agreement sent out to guide municipalities in ways of collecting fees from unincorporated areas that they are providing fire protection services to.

**Motion #17 015—G. Hiscock/H. Green**

Resolved that the Town Clerk modify the agreement to meet the Town of Winterton's needs and include the agreement in with the residents invoices.

|           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |
|           |   |              | C. Reid     |

Opposed: 0

Abstained: 0

Motion Carried.

A letter from Gas Tax was received for council's information. No action was required.

**PMA Convention:** The annual convention is going to be held in Gander from April 5-7, 2017. Council decided that the Town Clerk is to attend the PMA Convention.

**New Fire Truck:** Councilor C. Reid explained that for the truck to get out from St. John's it needs to be floated out Pat Mullins the owner of Concord has agreed to float the truck out from St. John's free of charge.

**Motion #17 016—G. Hiscock/H. Green**

Resolved that when the fire truck gets here get a picture of all the fire department members and send it along with a thank-you card to Mr. Mullins.

|           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |
|           |   |              | C. Reid     |

Opposed: 0  
 Abstained: 0  
 Motion Carried.

**Sugarloaf Trail:** Councilor C. Reid informed council that the Sugarloaf trail is washed out. Council would like to see if there may be some funding available for the summer to repair the trail.

**Boardwalk Repairs:** Council asked about the status on the Canada150 funding for the walkway. Currently we are still waiting to see if we have approval from Ottawa.

**Outside Pond Park Electrical Update:** The letter has been sent in to Municipal Affairs seeking permission to borrow. We are waiting on approval from Department of Municipal Affairs.

**Scilly Cove Festival:** Council discussed the Scilly Cove Festival for this year and decided that it would not go ahead in 2017.

**Motion #17 017—G. Hiscock/C. Reid**

Resolved that the Scilly Cove Festival will not go ahead this summer.

|           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |
|           |   |              | C. Reid     |

Opposed: 0  
 Abstained: 0  
 Motion Carried.

**CORRESPONDENCE:**

- Pre-budget Consultations:** An email was received inviting councilors to attend the pre-budget consultations in Harbour Grace on Feb. 9, 2017. If anyone is available to attend they will let the Town Clerk know.
- Letter from Canadian Postmasters & Assistants Association:** A letter was received asking council if they would write a letter of support to our MP Member showing the Towns support in having a postal banking location here in our own post office.
- Motion #17 018—G. Hiscock/C. Reid**  
Resolved that the Town of Winterton write a letter to our MP Judy Foote in support of the CPAA in opening a postal banking service in the Town of Winterton.
- |            |   |              |             |
|------------|---|--------------|-------------|
| In favor:  | 5 | Deputy Mayor | D. Reid     |
|            |   | Councilors:  | H. Green    |
|            |   |              | R. Green    |
|            |   |              | G. Hiscock  |
|            |   |              | C. Reid     |
| Opposed:   | 1 | Mayor        | M. Sheppard |
| Abstained: | 0 |              |             |
- Motion Carried.

**BILLS:**

- Motion #17 019—C. Reid/R. Green**  
Resolved to approve the bills for the ambulance & town.
- |           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |
|           |   |              | C. Reid     |
- Opposed: 0  
Abstained: 0  
Motion Carried.

**OTHER BUSINESS:**

\*\*Councilor G. Hiscock asked about the trailer still located in the tractor road. The Town Clerk explained that the letter did go out and the individual explained that they do not own the trailer. Therefore; the Town Clerk has to try and find out who owns the trailer. The Town Clerk will contact the Dept. of Forestry to see if there is a way it can be removed.

\*\*Councilor C. Reid informed council that a committee has been set up for the purpose of acquiring funding. The committee was wondering if the Town would consider letting them use a portion of the Overflow at Outside Pond Park across the road to set up a community garden.

**Motion #17 020—R. Green/H. Green**

Resolved to allow the Beautification Committee to use a portion of the Overflow across the road at Outside Pond Park for a community garden.

|           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |
|           |   |              | C. Reid     |

Opposed: 0  
Abstained: 0  
Motion Carried.

**ADJOURNMENT: Motion #17 021—G. Hiscock/R. Green**

Resolved that the meeting do now adjourn at 9:28 p.m. to meet again with a call from the chair.

|           |   |              |             |
|-----------|---|--------------|-------------|
| In favor: | 6 | Mayor        | M. Sheppard |
|           |   | Deputy Mayor | D. Reid     |
|           |   | Councilors:  | H. Green    |
|           |   |              | R. Green    |
|           |   |              | G. Hiscock  |
|           |   |              | C. Reid     |

Opposed: 0  
Abstained: 0  
Motion Carried.

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**Mayor** **Mark Sheppard**

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**Town Clerk** **Suzanne Coates**

| <b>Town of Winterton</b>                    |  |                     |
|---|--|---------------------|
| <b>Vendor Aged Summary As at 31/01/2017</b> |  |                     |
| <b>Name</b>                                 |  | <b>Current</b>      |
| Central Cashier's Office                    | Snow & Ice Control Materials   | \$ 819.38           |
| Hickman Motors                              | Wiper Blades for Truck   | \$ 34.29            |
| Exign Construction Consulting               | Engineering Fees for Drawing Plans for the Fire Hall Upgrades        | \$ 3,574.20         |
| Hilda Green                                 | Travel for Supper at the Legion in Carbonear                         | \$ 30.60            |
| Brenntag                                    | Chlorine   | \$ 595.93           |
| Dicks & Company                             | Office Supplies  | \$ 21.02            |
| Orkin Canada                                | Pest Control at the Rec. Centre                                      | \$ 89.13            |
| A. St. George & Sons Ltd.                   | One Load of Salt & Sand  | \$ 201.25           |
| North Atlantic                              | Furnace Oil  | \$ 392.91           |
| Ocenex Inc.                                 | Shipping for new Fire Truck (to be deducted from Fire Truck Savings) | \$ 5,429.73         |
| Western Petroleum                           | Fuel for Backhoe   | \$ 294.49           |
| <b>Total Outstanding</b>                    |  | <b>\$ 11,482.93</b> |

| <b>Paid Invoices Not Tabled at Council Meeting</b> |                                  |                  |
|--|----------------------------------|------------------|
| <b>Name</b>  |                                  | <b>Amount</b>    |
| Canada Post  | Stamps                           | \$ 264.50        |
| Canada Post  | Express Post for Ambulance       | \$ 15.70         |
| Winterton Recreation Commission                    | Reimbursement for Senior Suppers | \$ 706.76        |
| <b>Total</b>                                       |                                  | <b>\$ 986.96</b> |

| <b>Ambulance Outstanding Invoices February 02-2016</b> |  |                    |
|--|--|--------------------|
|  | Description  | Amount             |
| Legge's autotech Ltd                                   | Blower Motor Resister & labour   | \$ 121.97          |
| Hindy's Home Hardware                                  | 5-Oil,8 Antifreeze Blue tuck tape, Cord, Rechargeable Battery & 12Oil    | \$ 214.96          |
| Bell Mobility  | Cell Phone   | \$ 80.29           |
| Canada Post  | Postage  | \$ 97.75           |
| Cal LeGrow   | Errors & Emissions   | \$ 675.00          |
| Vital Aire   | Oxygen   | \$ 62.65           |
| Dicks and Company                                      | Page Protesctors,pens,2 binders, scratch pads ,memo books, desk calendar | \$ 114.84          |
|  | <b>Total</b>   | <b>\$ 1,367.46</b> |

| <b>Not Tabled</b>     |  |                    |
|-----------------------|--|--------------------|
| Victor Pitcher        | Christmas Bonus  | \$ 100.00          |
| Paul Coates           | Christmas Bonus  | \$ 100.00          |
| Debbie Coates         | Christmas Bonus  | \$ 100.00          |
| Peggy Harnum          | Christmas Bonus  | \$ 100.00          |
| Harold French         | Christmas Bonus  | \$ 100.00          |
| Jennifer Hiscock      | Christmas Bonus  | \$ 100.00          |
| Medical West Supplies | 1 Feron Blue Bag, 2 Ferno IV Bags + S & H                    | \$ 515.87          |
|                       |  |                    |
| <b>Coffee House</b>   |  |                    |
| Medical West Supplies | 1 Actar 911 Infant 5 pk, Adult \lungs for 911 actars + S & H | \$ 788.04          |
| Paul Coates           | Reimbursement for Sausages                                   | \$ 220.00          |
|                       | <b>Total</b>   | <b>\$ 2,123.91</b> |