

**Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0**

Phone: (709) 583 2010

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Regular Meeting with Council March 16, 2017

Members Present: Mayor Mark Sheppard
Deputy Mayor David Reid
Councilors: Hilda Green
Roger Green
Gary Hiscock
Charlie Reid

Also Present: Town Clerk: Suzanne Coates

Absent: Councilor Linda Cole

Mayor Sheppard called the meeting to order 7:50 pm.

Adopt Minutes: **Motion #17 035—C. Reid/H. Green**
Resolved that the Minutes from Regular Meeting February 23, 2017 be adopted.
In favor: 6 Mayor M. Sheppard
Deputy Mayor D. Reid
Councilors: H. Green
R. Green
G. Hiscock
C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #17 036—H. Green/G. Hiscock**
Resolved that the Agenda with the additions noted be adopted.
In favor: 6 Mayor M. Sheppard
Deputy Mayor D. Reid
Councilors: H. Green
R. Green
G. Hiscock
C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Maintenance Man Report:

Kevin was unable to make the meeting. Mayor M. Sheppard explained that the water has been connected to the property on Parrott's Hill.

Motion #17 037—R. Green/G. Hiscock

Resolved that Council ask Kevin to submit in writing why he had the second operator out snow clearing when council asked that he not have the operator out at the same time as him. Kevin is to bring his letter to the next council meeting.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Motion #17 038—R. Green/D. Reid

Resolved that Council close the regular meeting for a HR meeting at 8:15 pm.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Motion #17 039—R. Green/H. Green

Resolved to open the regular council meeting at 9:15 pm

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

The following motions were made in the closed meeting:

Motion #17 040—C. Reid/D. Reid

Resolved to pay out vacation leave for Town employees at the end of the year or vacation has to be taken. Effective 2017.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Motion #17 041—H. Green/C. Reid

Resolved to pay out overtime hours as they are accrued instead of banking the hours and any hours that are currently banked need to be paid out immediately for Town staff.

In favor:	4	Deputy Mayor	D. Reid
		Councilors:	H. Green
			G. Hiscock
			C. Reid

Opposed:	2	Mayor	M. Sheppard
		Councilor	R. Green

Abstained: 0

Motion Carried

Motion #17 042—C. Reid/D. Reid

Resolved to inform Kevin that he has to report to work Monday-Friday by checking in to the Town Office, Maintenance Garage, Chlorine Plant or Job Site.

In favor:	3	Deputy Mayor	D. Reid
		Councilors:	H. Green
			C. Reid

Opposed:	3	Mayor	M. Sheppard
		Councilors	R. Green
			G. Hiscock

Abstained: 0

Motion Defeated

BUSINESS ARISING:**Municipal Capital Works:****Motion #17 043—R. Green/G. Hiscock**

Resolved to apply under the Municipal Capital Works program 60/40 for upgrades to the current Fire Hall & construction of a new Municipal Maintenance Garage.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Ambulance Incorporation:

The Town received two names for the Board of Directors from the public.

Motion #17 044—R. Green/G. Hiscock

Resolved to accept Anne Walker & Zoe Doucet for the Board of Directors with the Ambulance Service.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

NEW BUSINESS:**Town Report:**

There has been concerns over possible flooding on Hiscock's Lane due to the culvert being collapsed in the ditch.

Motion #17 045—C. Reid/R. Green

Resolved to purchase a culvert for Hiscock's Lane and if a manhole is required purchase one as well.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

**No Parking
Sign on Corner
By the War
Memorial:**

Motion #17 046—G. Hiscock/C. Reid

Resolved to place a concrete planter by the no parking sign to deter individuals from parking there. Councilor G. Hiscock will check into the cost of doing this.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

**Installation of
Lights on Fire
Hall Extension:**

Motion #17 047—G. Hiscock/R. Green

Resolved to install lights over the door and inside of the extension on the Fire Hall.

Contractors must have a letter of good standing from Workplace NL.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Recreation monthly financial report was tabled and accepted.

**MNL
Symposium:**

Motion #17 048—G. Hiscock/R. Green

Resolved to send Councilor C. Reid to the MNL Symposium in Gander in May.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

**Municipal
Elections
Training:**

Motion #17 049—C. Reid/R. Green

Resolved to send Town Clerk, Special Project Manager & Joan Hiscock (Poll Clerk) to the training in Harbour Grace on April 12th.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

CORRESPONDENCE:

**Letter from
Deanne O’Keefe:**

A letter was received informing council that Deanne will be resigning her position for cleaning the Town’s buildings.

Motion #17 050—G. Hiscock/H. Green

Resolved to place tender for cleaning services for the Town’s buildings.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

**Letter from
The Ambulance
Committee:**

Motion #17 051—C. Reid/H. Green

Resolved to accept the request for a 5% increase in wages for the EMR positions.

In favor:	3	Deputy Mayor	D. Reid
		Councilors:	H. Green
			C. Reid

Opposed:	2	Mayor	M. Sheppard
		Councilor	R. Green

Abstained:	1	Councilor	G. Hiscock
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Motion Carried

**Email from
The Navigator
Magazine:**

An email was received asking council if they would be interested in placing an ad in their visitors guide. Council decided to not place an ad in the visitors guide.

**Letter from
George Samms
& Sandra Gosse:**

A letter was received asking for reduction in Water & Sewer Fees. Council decided that they would not accept this request.

Motion #17 052—G. Hiscock/R. Green

Resolved to write a letter deny their request for a decrease in water & sewer Fees.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

BILLS:

Motion #17 053—G. Hiscock/H. Green

Resolved to approve the bills for the ambulance, park & town.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

The Town Clerk is to write a letter to all businesses in the Town & Outside the Town requesting a quote for supplies/services.

OTHER BUSINESS:

**Councilor C. Reid informed council that the Beautification & Enhancement Committee is trying to secure funding for a warming center. They would like to have council support to do so.

ADJOURNMENT: Motion #17 054—G. Hiscock/H. Green

Resolved that the meeting do now adjourn at 10:35 p.m. to meet again with a call from the chair.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried

Mayor **Mark Sheppard**

Town Clerk **Suzanne Coates**

Town of Winterton		
Vendor Aged Summary As at 14/03/2017		
Name		Current
Western Petroleum	Fuel for Backhoe	\$ 587.25
Penney's Transport & Courier	Courier Costs	\$ 41.40
Mark Sheppard	Councilor Remuneration	\$ 175.00
David Reid	Councilor Remuneration	\$ 175.00
Linda Cole	Councilor Remuneration	\$ 175.00
Hilda Green	Councilor Remuneration	\$ 175.00
Gary Hiscock	Councilor Remuneration	\$ 175.00
Roger Green	Councilor Remuneration	\$ 175.00
Charlie Reid	Councilor Remuneration	\$ 175.00
Winterton Recreation	Reimbursement for Heat & Light from NL Power	\$ 610.96
Taylor's Marine & Recreation Ltd.	Generator	\$ 1,907.85
Avalon Industrial & Marine Supply Ltd.	Maintenance Supplies	\$ 130.27
Bell Aliant	583-2010/2777/2099/0752 & Internet	\$ 333.44
Mike's Auto Repair Ltd.	Installation of Bearings on Sander (\$200.50), Inspection & Maintenance on New Fire Truck (\$1,351.93), Tires & Tires Installed on Backhoe (\$1,489.25), Maintenance on Truck (\$64.04), Inspection & Maintenance on Current Fire Truck (\$588.57) & Battery Charger (\$482.94)	\$ 4,177.23
Dicks & Company	Copier Charges	\$ 199.24
Toromont CAT	Utility GRS CAS & Rim	\$ 852.96
EMCO Corporation	Water & Sewer Supplies	\$ 546.83
Hindy's Home Hardware	Maintenance Supplies (\$741.92) & Gas for Town (\$695.62)	\$ 1,437.54
North Atlantic	Furnace Oil	\$ 258.01
Orkin	Pest Control at the Rec. Centre	\$ 89.13
Newfoundland Power	Rec. Centre Furnace (\$974.38), Town office (\$448.89), Rec. Centre (\$104.50), Fire Hall (\$816.52), War Memorial (\$139.70), Chlorine House (\$146.23) & Street Lighting (\$1,890.31)	\$ 4,520.53
Total Outstanding		\$ 16,917.64

Paid Invoices Not Tabled at Council Meeting		
Name		Amount
NL Exchequer	Gasoline Exempt Permit-Three Years	\$ 360.00
Exign Construction Consulting	Remainder of work completed to date	\$ 607.20
Total		\$ 967.20

Ambulance Outstanding Invoices March14-2017		
	Description	Amount
Tri-Star	Led Light, Scene Light Chrome Flange & Fender	\$ 851.62
Hindy's Home Hardware	Fuel	\$ 495.03
Bell Mobility	Monthly Network Access	\$ 11.50
Bell Aliant	Telephone	\$ 209.01
Penney's Transport	Courier Charges	\$ 23.74
Hi Tech Communications	Portable Radio	\$ 661.54
Dicks and Company	Binders, Index cards, note pads, Printer Wifi	\$ 404.27
	Total	\$ 2,656.71

Not Tabled		
Winterton Fire Department	Donation to Winter Carnival	\$ 200.00
	TOTAL	\$ 200.00