

**Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0**

Phone: (709) 583 2010

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Regular Meeting with Council April 13, 2017

Members Present: Mayor Mark Sheppard
Deputy Mayor David Reid
Councilors: Linda Cole
Hilda Green
Roger Green
Charlie Reid

Also Present: Town Clerk: Suzanne Coates
Maintenance Man: Kevin Piercey

Absent: Councilor Gary Hiscock

Mayor Sheppard called the meeting to order 7:43 pm.

Adopt Minutes: Motion #17 057—R. Green/H. Green

Resolved that the Minutes from Regular & Special Meeting March 16, 2017 be adopted.

In favor: 6 Mayor M. Sheppard
Deputy Mayor D. Reid
Councilors: L. Cole
H. Green
R. Green
C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Adopt Agenda: Motion #17 058—R. Green/H. Green

Resolved that the Agenda with the additions noted be adopted.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Maintenance Man Report:

Kevin explained to council in detail his reason for calling in the backup snow operator at the time in question.

Councilor C. Reid asked if it is possible to get the alders in the brook coming down from Hindy's Lane cut back. Kevin explained that both him and Councilor L. Cole has visited the area and does not see an obstruction of view for vehicles travelling in the area.

Council informed Kevin that there are a few streets around that need some fill placed in the potholes.

Kevin informed council that the fire hydrants will be flushed on Tuesday, April 18th.

**Councilor G. Hiscock arrived to the meeting at 8:01 pm.

Council asked that the ash tray that is on the Rec. Centre building be moved and placed on a post clear of the building.

Kevin is to set up all applicable training for on call worker and renew his training as well.

Kevin explained that having a dump trailer would make the road work more efficient.

**Kevin left the meeting at 8:14 pm.

BUSINESS ARISING:

**Application from
Dept. of Environment:**

Motion #17 059—D. Reid/R. Green

Resolved to approve the application submitted for development activity in a protected water supply area for forestry.

In favor: 7 Mayor M. Sheppard
 Deputy Mayor D. Reid
 Councilors: L. Cole
 H. Green
 R. Green
 G. Hiscock
 C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Ambulance
Incorporation:**

Council would like to have more time to review the documents provided. The Town Clerk is to include the documents into the councilor's packages for the next council meeting for discussion.

**Proposal for
Upgrades to
Rec. Centre:**

Motion #17 060—C. Reid/G. Hiscock

Resolved to apply under the New Building Canada Fund program 60/40 for upgrades to the Recreation Centre.

In favor: 7 Mayor M. Sheppard
 Deputy Mayor D. Reid
 Councilors: L. Cole
 H. Green
 R. Green
 G. Hiscock
 C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

NEW BUSINESS:**Town Report:**

The Town Clerk informed council that at the recent training for the upcoming elections there are a number of options that council has to make a decision on before the election begins. They are as follows:

- Does council want to have a separate ballot for the election of Mayor. Council decided to leave the election process as it currently is and leave the election of Mayor by the councilors elected.
- Council needs to make a motion for an Alternate Returning Officer in the event that the Town Clerk cannot attend.

Motion #17 061—C. Reid/R. Green

Resolved that Lorraine LaFitte be appointed Alternate Returning Officer for the upcoming elections.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Motion #17 062—R. Green/G. Hiscock

Resolved that the nomination day for the general election 2017 be on August 30th from 8 am-8 pm.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

- Council decided to not have an advanced poll.

The Town Clerk asked if she could take her annual holidays from July 1-22.

Motion #17 063—H. Green/R. Green

Resolved that the Town Clerk take her annual holidays from July 1-22.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

The Town Clerk informed council that a resident has come forward and would like permission to order some equipment for the flag poles at the War Memorial. Council agreed that it is ok to order the required maintenance equipment for the flag poles at the War Memorial.

The Fire Department submitted their list of existing fire hydrants and included their listing of areas they would like to see fire hydrants installed. Council decided to keep this list on file and budget for some of them in the upcoming budget session.

The Ambulance monthly financials were tabled and accepted.

The Town Clerk tabled a quote for installing a culvert in Hiscock’s Lane from EMCO for \$4,574.70. Council discussed this issue and decided that there needs to be a bigger culvert installed and it needs to be extended by one length.

There was a quote submitted for switching some of the electrical around at the current town hall. Councilor C. Reid said he would contact another electrician for a quote.

Motion #17 064—R. Green/C. Reid

Resolved to accept the Recreation Commission’s Constitution as presented.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

The Town Clerk explained that she has been speaking with the Fire Departments insurance provider and asked them the question that if our Department was to respond to a fire emergency from a call from a resident of another community would they still be covered under their insurance coverage. The insurance provider VFIS stated that the fire department members would be covered as long as they were responding to an emergency situation.

Park Electrical: The Town Clerk informed council that we have received the approval from Municipal Affairs for the RBC Loan and we are just waiting on the approval from Municipal Affairs to borrow the ACOA Loan.

Discussion about closing the park early ensued. Council decided to have Audrey when she gets back to call and let the seasonal campers know that the park will be closing after the Labour Day holiday this year because of the impending electrical upgrades. The campers will be given a choice to stay or get a full refund and move to another park.

CORRESPONDENCE:

Letter from Eastern Regional Service Board: A letter was received informing council of their community based clean up events. Council decided to send the letter to the Winterton Enhancement & Beautification Committee Inc. and place it on the Town's Facebook page if anyone is interested.

Letter from Dept. of Fisheries & Land Resources: A letter was received informing council that the Winterton Enhancement & Beautification Committee Inc. has received a grant in the amount of \$2,500 for a community garden.

Letter from Fire & Emergency Services NL: No action was required. Council decided to send it to the Fire Department.

Email from NL911: No action was required. Council decided to send it to the Fire Department.

Letter from Ernest Walker: A letter was received asking permission to include the driveway to 4 Harnum's Hill and the land bordering the property next door in the survey. Council decided that a letter will be written back to Mr. Walker informing him that council will continue to allow them to use the land as it currently is for a driveway; but, council will not sell this land.

Letter from TC Pageants: A letter received asking if council would donate to their Pageant this year. Council decided to not donate.

**Letter from
Dept. of
Municipal Affairs:**

Letter was received informing council that they have been approved to borrow \$100,000 from the Royal Bank of Canada for the electrical upgrades at Outside Pond Park.

**Letter from
VFIS:**

No action required. Send to Fire Department for review.

**Letter from
Sylvia Quinlan:**

A letter was received asking council's permission to start a taxi company in the Town.

Motion #17 065—G. Hiscock/C. Reid

Resolved to approve Ms. Quinlan's request to start a taxi business in the Town.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Email from
Joint Mayor's
Association:**

An email was received informing council of the Joint Mayor's meeting on April 19 in Old Perlican at 8 pm.

**Letter from
Winterton
Enhancement
& Beautification
Inc.:**

A letter was received asking for permission for the committee to go ahead with their plans for the waterfront area.

Motion #17 066—G. Hiscock/R. Green

Resolved to write a letter of approval for the committee to go ahead with their plans for the waterfront area.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Councilor C. Reid asked that the Town Clerk get the application from crown land for the possibility of freezing the crown land around the ball field.

BILLS:

Motion #17 067—R. Green/H. Green

Resolved to approve the bills for the ambulance, park & town.

In favor: 7	Mayor	M. Sheppard
	Deputy Mayor	D. Reid
	Councilors:	L. Cole
		H. Green
		R. Green
		G. Hiscock
		C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

OTHER BUSINESS:

**Mayor M. Sheppard explained that the door in the kitchen at the Rec. Center needs to be replaced. Council decided that the rot around the door and the new door will be replaced and paid for by the Town.

**Councilor G. Hiscock informed council that the Fire Dept. will be buying new hose for the fire truck and would like the Town to cover 50% of the costs. Council agreed to do this. Council requested that this request be sent to council in writing just so they have something on file.

**For the upcoming Park meeting Mayor M. Sheppard requested that a separate Park budget be completed.

Motion #17 068—L. Cole/R. Green

Resolved to pay Concord Paving \$30,590 for paving work done this past summer.

In favor: 7	Mayor	M. Sheppard
	Deputy Mayor	D. Reid
	Councilors:	L. Cole
		H. Green
		R. Green
		G. Hiscock
		C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

ADJOURNMENT:

Motion #17 069—G. Hiscock/H. Green

Resolved that the meeting do now adjourn at 10:09 p.m. to meet again with a call from the chair.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Mayor

Mark Sheppard

Town Clerk

Suzanne Coates

Town of Winterton		
Vendor Aged Summary As at 11/04/2017		
Name		Current
Western Petroleum	Fuel for Backhoe	\$ 327.76
Penney's Transport & Courier	Courier Costs	\$ 207.97
Alphonsus St. George	3 Loads of Salt & Sand Delivered	\$ 914.25
NL Association of Fire Services	2017 Membership Fees	\$ 402.50
Hotel Gander	3 Nights for Hotel for Kevin for Water Workshop	\$ 510.60
Municipal Assessment Agency	Second Quarter Fees	\$ 3,570.00
Windco Enterprises Ltd.	Flags	\$ 241.44
NL Exchequer	Snow & Ice Control Materials	\$ 1,638.75
Hickman's	Element	\$ 65.80
Avalon Industrial & Marine Supply Ltd.	Maintenance Supplies	\$ 247.06
Bell Aliant	583-2010/2777/2099/0752 & Internet	\$ 483.20
Dicks & Company	Office Supplies	\$ 108.08
Brenntag	Chlorine	\$ 1,398.84
Hindy's Home Hardware	Maintenance Supplies (\$234.17), Gas for Town (\$576) & Gas for Fire Dept. (\$277.75)	\$ 1,087.92
North Atlantic	Furnace Oil	\$ 335.70
Orkin	Pest Control at the Rec. Centre	\$ 89.13
Newfoundland Power	Rec. Centre Furnace (\$826.70), Town office (\$487.14), Rec. Centre (\$174.70), Fire Hall (\$862.94), War Memorial (\$159.09), Chlorine House (\$157.35) & Street Lighting (\$1,890.31)	\$ 4,558.23
Total Outstanding		\$ 16,187.23

Paid Invoices Not Tabled at Council Meeting		
Name		Amount
Suzanne Coates	Travel Expense Claim for Training	\$ 426.00
Canada Post	Postage for Notices	\$ 46.00
Kevin Piercey	Travel Expense Claim for Training	\$ 444.25
Total		\$ 916.25

Outside Pond Park		
Vendor Aged Summary As at 11/04/2017		
Name		Current
Newfoundland Power	Heat & Light Bills	\$ 192.18
Total Outstanding		\$ 192.18

Ambulance Outstanding Invoices April 13- 2017		
	Description	Amount
Canada Post	Postage	\$97.75
Vital Aire	Oxygen	\$105.73
Eastern Medical	Pediatric Stethoscope, Pressure Bandages Scissors S& H	\$251.85
Dicks & Company	Toner	\$114.07
Hindys	Fuel	\$519.00
Legge's Autotech	Install Lights & Temp. Repairs to Fender Flare & Labour	\$310.50
Debbie Coates	Travel Claim To Carbonear to write PMO Exam, To Legges Autotech 2x W/ Amb and 3 containers of antibacterial wipes	\$67.60
	Total	\$ 1,466.50

Debbie Coates	Door Prizes, bread cookies sandwich meats	\$ 97.88