

**Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0**

Phone: (709) 583 2010

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Regular Meeting with Council May 25, 2017

Members Present: Mayor Mark Sheppard
Deputy Mayor David Reid
Councilors: Linda Cole
Hilda Green
Roger Green
Gary Hiscock
Charlie Reid

Also Present: Town Clerk: Suzanne Coates

Mayor Sheppard called the meeting to order 7:43 pm.

Adopt Minutes: Motion #17 091—C. Reid/G. Hiscock
Resolved that the Minutes from Regular & Special Meeting May 4 & 5, 2017 be adopted.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: Motion #17 092--H. Green/C. Reid

Resolved that the Agenda with the additions noted be adopted.

In favor: 7	Mayor	M. Sheppard
	Deputy Mayor	D. Reid
	Councilors:	L. Cole
		H. Green
		R. Green
		G. Hiscock
		C. Reid

Opposed: 0
 Abstained: 0
 Motion Carried.

BUSINESS ARISING:

Installing Water & Sewer Services To 130 Main Road:

There was a cost estimate provided to council on the cost associated with installing the water & sewer services to 130 Main Road. The costs to do this would be approx. \$60,000 Council decided that this price is too much and the Town Clerk is to write a letter to the resident informing him that the original letter that was sent out remains in effect.

NEW BUSINESS:

Town Report:

The Town Clerk informed council that the Wooden Boat Museum of NL has asked if she would mind doing some bookkeeping work for them after hours while their Project Manager is on sick leave. There were no issues with this.

The Town Clerk provided council with the Tax Summary & Tax recovery Plan.

Motion #17 093--R. Green/D. Reid

Resolved to accept the Tax Recovery Plan as presented and submitted along with the 2016 taxes receivable summary to the Department of Municipal Affairs & Environment.

In favor: 7	Mayor	M. Sheppard
	Deputy Mayor	D. Reid
	Councilors:	L. Cole
		H. Green
		R. Green
		G. Hiscock
		C. Reid

Opposed: 0
 Abstained: 0
 Motion Carried.

Lorraine would like to take her annual holidays from June 9-16. All councilors agreed.

The Recreation's Monthly Financial Statements were tabled and accepted.

Park Report:

The Town Clerk provided Council with an update on the trail around Outside Pond Park. Council asked that Lorraine ask Audrey to have Melvin & Alex do the raking of stone around the trail.

There was a quote submitted for installing Wi-Fi services to the Park for \$29,000 plus HST. Council decided to not go this route instead get a quote for bringing a fiber optic cable between the first comfort station and the second building.

The Town Clerk tabled an email from the Royal Canadian Legion on whether the Town will be hosting a Memorial Day Service on June 25th. Council decided to pass this email along to the cenotaph committee

CORRESPONDENCE:

- Email from ADP:** An email was received asking if council would be interested in upgrading their payroll services. This option is not necessary right now so there was no action required.
- Letter from Glenn Mitchell:** A letter was received asking council if he could get a permit to demolish his current home. Council approved to let him demolish his home. If and when he decides to build a new home he would have to fill out a development application and conform to the Town's Regulations. The Town Clerk is to write a letter to Mr. Mitchell and inform him of Council's decision.
- Letter from Perlwin Elementary:** A letter was received asking if council would consider donating again this year to their year end assembly. Council agreed to donate the same amount as last year.

**Letter from
Perry & Patsy
Blundon:**

A letter was received asking if council would write a letter to Municipal Affairs & Environment and ask to have the section of the highway where they want to develop their driveway rezoned from a protective highway.

Motion #17 094—G. Hiscock/L. Cole

Resolved that the Town Clerk write a letter to the Dept. asking to have the area rezoned and to provide clarification on whether the Town can have the area classified within their boundaries.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Email from
Anthony Green:**

An email was received asking if council would consider doing some minor upgrades to Mill Lane. Council decided that the Town Clerk is to get the original letter that was sent to the resident when the building was first placed on the property and discuss at the next Council Meeting.

**Letter from Winterton
Harbour Authority:**

A letter was received asking if council would consider placing a sign on the launch way by the Government Wharf stating that individuals are using the area at their own risk and the Harbour Authority and the Town are not responsible for any incidents.

Motion #17 095—G. Hiscock/R. Green

Resolved that the Town Clerk order a sign saying that individuals are using the launch way at their "Own Risk" & The Winterton Harbour Authority & Town are not liable for any incidents should they occur.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

BILLS:**Motion #17 096—R. Green/H. Green**

Resolved to approve the bills for the ambulance, park & town with the exception of the invoice received from the Winterton Recreation Commission (Until the original invoices have been reviewed.)

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

OTHER BUSINESS:

Mayor M. Sheppard explained that Belfor is subcontracting the roof repairs for the Rec. Centre out and while they are completing this work it would be a good idea to have the eaves repaired as well.

Motion #17 097—R. Green/H. Green

Resolved to approve a maximum budget of \$3,000 to repair the eaves at the Rec. Centre.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Councilor R. Green explained his concerns on forest fires in the Town and the potential for significant damage should one get out of control.

Motion #17 098—G. Hiscock/D. Reid

Resolved to have the Town Clerk contact the Forestry Department to see what regulations are in place for having open fires in communities and send out newsletters to the residents informing them of the policies that are in place.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Councilor C. Reid informed council that the Winterton Enhancement & Beautification Committee would like to meet with council. Council decided to meet with the committee before the next regular council meeting on June 15th at 7 pm.

Motion #17 099—R. Green/G. Hiscock

Resolved to add the discussion of Overtime Hours to the agenda for the next council meeting.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Councilor C. Reid wanted to thank Council & Kevin for helping with the Community Gardens.

ADJOURNMENT:

Motion #17 100—H. Green/G. Hiscock

Resolved that the meeting do now adjourn at 9:45 p.m. to meet again with a call from the chair.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Mayor

Mark Sheppard

Town Clerk

Suzanne Coates

Town of Winterton		
Vendor Aged Summary As at 23/05/2017		
Name		Current
Winterton Recreation Commission	Emergency Repairs due to Wind Storm	\$ 5,893.14
Nat & Jane Ann's General Store	Cleaning & Kitchen Supplies	\$ 187.02
Central Cashier's Office	Snow & Ice Control Materials	\$ 546.25
North Atlantic	Furnace Oil	\$ 216.22
Penney's Transport & Courier	Courier Costs	\$ 61.13
GTC Training Services	Training for Kevin & Cory	\$ 621.00
Bell Aliant	583-2010/0752/2001/2099/2777 & Internet	\$ 394.39
Paul Coates	Travel Claim for Fire Training School (May 27 & 28) & (May 30-June 2) (Deducted from Fire Department Expense)	\$ 559.20
Protek Industries Ltd.	56 Bags of Cold Patch	\$ 869.40
Western Petroleum	Fuel for Backhoe	\$ 349.37
PMA	Registration Fees for Advanced Core Module	\$ 201.25
NL Power	Fire Hall (\$698.81), War Memorial (\$124.12), Chlorine House (\$146.45), Recreation Centre (\$79.86), Town Office (\$390.92), Rec. Centre Furnace (\$711.26), & Street Lighting (\$1,890.31)	\$ 4,041.73
Total Outstanding		\$ 13,940.10

Paid Invoices Not Tabled at Council Meeting		
Name		Amount
NL Exchequer	Quarry Permit Fees	\$ 220.00
Total		\$ 220.00

Outside Pond Park		
Vendor Aged Summary As at 23/05/2017		
Name		Current
NL Power	Heat & Light Bills	\$ 214.77
Taylor's Marine	Oil, Oil Filter, Gear Oil & Tires	\$ 501.33
Total Outstanding		\$ 716.10

Paid Invoices Not Tabled at Council Meeting		
Name		Amount
D&S Services	Septic Tank Dumping	\$ 2,070.00
Total		\$ 2,070.00

Ambulance Outstanding Invoices May 26-2017		
	Description	Amount
Eastern Medical	B/P Cuff, Pulse Oximeter Finger Model S &H	\$ 145.55
Bell Aliant	Telephone	\$ 165.87
Total		\$ 311.42
Not Tabled		
Hindy's	Fuel	\$ 403.44
Brenkir	Gloves	\$ 65.49
Hitech Communications	Installed & Tested New Pager System for F/Dept, Programmed 4 pagers and 6 new pagers W/both emergency numbers	\$ 6,759.65
	Total	\$ 7,228.58