

**Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0**

Phone: (709) 583 2010

Fax: (709) 583 2099

Regular Meeting with Council June 29, 2017

Members Present: Mayor Mark Sheppard
Councilors: Linda Cole
Roger Green
Charlie Reid

Also Present: Town Clerk: Suzanne Coates
Special Project Manager: Lorraine LaFitte

Absent: Deputy Mayor: David Reid
Councilors: Hilda Green
Gary Hiscock

Mayor Sheppard called the meeting to order 7:05 pm.

Adopt Minutes: Motion #17 110—C. Reid/L. Cole

Resolved that the Minutes from Regular & Special Meeting June 15, 2017 be adopted.

In favor: 4 Mayor M. Sheppard
Councilors: L. Cole
R. Green
C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Adopt Agenda: Motion #17 111—C. Reid/R. Green

Resolved that the Agenda with the additions noted be adopted.

In favor: 4 Mayor M. Sheppard
Councilors: L. Cole
R. Green
C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

BUSINESS ARISING:

Park Trail Update:

Lorraine, explained that the trail is almost completed. The addition of completing the area going to Long Point is going to cost a little more that was initially expected. To be compliant with the ACOA agreement council would have to spend the full amount of the agreement. The decision to complete the Long Point area was made due to the fact that finishing just the trail around the pond would be under the amount that was approved from ACOA. To finish the trail and Long Point area will bring us approximately \$8,000 over budget.

Motion #17 112—L. Cole/R. Green

Resolved to go ahead and finish the trail now instead of waiting with a maximum budget of \$8, 000.

| | | | |
|-----------|---|-------------|-------------|
| In favor: | 4 | Mayor | M. Sheppard |
| | | Councilors: | L. Cole |
| | | | R. Green |
| | | | C. Reid |

Opposed: 0

Abstained: 0

Motion Carried.

****Councilor H. Green & G. Hiscock arrived at 7:23 pm.**

Lorraine will send an email to Mayor M. Sheppard informing him when the trail is open. Then it will be placed on the Town’s Facebook page letting the public know.

Council would like to see some recognition of former Mayor Jim Harnum for the trail. Council decided that the family will be contacted before a decision will be made.

CEEP: Applications are available to be submitted now. Council decided to apply for the CEEP for creating tent sites and to apply for the JCP project for expanding campsites and upgrades to the boardwalk going to the lookout.

****Lorraine left the meeting at 7:34 pm**

NEW BUSINESS:

Town Report:

The Town Clerk informed council that Dean with Crosbie Engineering has agreed to meet with council to discuss the park electrical upgrades. The meeting will take place next Thursday, at 10 am.

The Town is still waiting on a response back from Municipal Affairs pertaining to the Municipal Capital Works approval for the upgrades to the Fire Hall building.

The Town Clerk presented council with an email that Kevin sent to the Department of Transportation asking that a guide rail be placed on the road coming down by Outside Pond Park where the pond is. We are still waiting on a response back.

**Invitation from
New Perlican
Heritage:**

An invitation was received inviting council to their annual Heritage Day for July 8th. If anyone is available they will let the Town Clerk know.

**Demolition
Permit for
5 Harnum’s
Hill:**

Motion #17 113—L. Cole/R. Green

Resolved to approve the demolition permit for 5 Harnum’s Hill

| | | | |
|-----------|---|-------------|-------------|
| In favor: | 6 | Mayor | M. Sheppard |
| | | Councilors: | L. Cole |
| | | | H. Green |
| | | | R. Green |
| | | | G. Hiscock |
| | | | C. Reid |

Opposed: 0
Abstained: 0
Motion Carried.

Councilor C. Reid informed council that he has had another conversation with the resident about installing the water/sewer services to his vacant property. Council decided that the Town Clerk will write a letter to the resident informing him that at this time the Town has no plans on installing water/sewer services to his vacant property.

BILLS:

Motion #17 114—L. Cole/H. Green

Resolved to approve the bills for the ambulance & town

| | | | |
|-----------|---|-------------|-------------|
| In favor: | 6 | Mayor | M. Sheppard |
| | | Councilors: | L. Cole |
| | | | H. Green |
| | | | R. Green |
| | | | G. Hiscock |
| | | | C. Reid |

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS:

**The Town Clerk explained that she contacted our insurance company inquiring into whether the Town has adequate insurance to cover events being held at the Rec. Centre. The Insurance Company informed her that the only groups that are covered are the committees under the arm of council.

Motion #17 115—R. Green/L. Cole

Resolved to contact CalLeGrow and request the adequate amount of insurance to be added to the Town's policy. If the amount to do this is over \$1,000 per year the Town Clerk is to contact council and request approval.

| | | | |
|-----------|---|-------------|-------------|
| In favor: | 6 | Mayor | M. Sheppard |
| | | Councilors: | L. Cole |
| | | | H. Green |
| | | | R. Green |
| | | | G. Hiscock |
| | | | C. Reid |

Opposed: 0

Abstained: 0

Motion Carried.

**There was an email received at the park asking for a 100% refund on a site that the campers were unable to make it for the camping weekend. Currently the policy states that if you cancel within 7 days of you coming to the park then you receive 80% back if you cancel after the 7 days you do not receive a refund. Since the cancelation was made after the 7 days council decided that the policy will remain in effect.

**The road going into Maple Place needs some repairs. The Town Clerk is to contact the Department of Transportation and see if the repairs can be completed.

**Canada Day celebrations are going to be held at Outside Pond Park.

**The Ambulance committee was informed that starting July the heating costs for renting the Rec. Centre for their Coffee House will increase from \$50 to \$100. They feel this is extremely high and is asking if council would consider having this fee lowered. Council decided that they will ask the Recreation Commission how many functions the Fire Department & Ambulance have in a year. Council suggested that they give the Recreation Commission a \$2,000 a year operating budget to cover the associated costs.

ADJOURNMENT:

Motion #17 116—L. Cole/G. Hiscock

Resolved that the meeting do now adjourn at 8:51 p.m. to meet again on July 27, 2017 at 7:00 pm.

| | | | |
|-----------|---|-------------|-------------|
| In favor: | 6 | Mayor | M. Sheppard |
| | | Councilors: | L. Cole |
| | | | H. Green |
| | | | R. Green |
| | | | G. Hiscock |
| | | | C. Reid |

Opposed: 0

Abstained: 0

Motion Carried.

Mayor

Mark Sheppard

Town Clerk

Suzanne Coates

| Town of Winterton | | | |
|---|------------------------------------|---|--------------------|
| Vendor Aged Summary As at 27/06/2017 | | | |
| Code | Name | | Current |
| Approved Vendor | Dicks & Company | Office Supplies | \$ 91.97 |
| Approved Vendor | Ed Layman | Sign for War Memorial | \$ 240.00 |
| Needs Motion | Taylor's Marine & Recreation | Lawn Mower | \$ 655.48 |
| Needs Motion | Capital Hotel | One Night Accommodation for Training | \$ 165.99 |
| Approved Vendor | 78591 Newfoundland & Labrador Inc. | Replace the eaves at the Rec. Centre plus a one year warranty | \$ 2,472.50 |
| Approved Vendor | Harvey & Company Ltd. | Pen-Flexi | \$ 146.42 |
| Approved Vendor | Rebuilt Pumps & Motors Limited | New Pump for Chlorine House | \$ 1,624.41 |
| Approved Vendor | Winterton Recreation Centre | Minor's License & Drink Tickets for the Memorial Day Service | \$ 123.50 |
| Total Outstanding | | | \$ 5,520.27 |

| Paid Invoices Not Tabled at Council Meeting | | | |
|--|---------------------|--------------------------------------|---------------------|
| Account # | Name | | Amount |
| Approved Under ACOA Funding | Strainers Mash Farm | Machine Work on Trail (ACOA Funding) | \$ 8,797.50 |
| Approved Under ACOA Funding | Strainers Mash Farm | Machine Work on Trail (ACOA Funding) | \$ 7,963.75 |
| Approved Vendor | Lorraine LaFitte | Travel & Meals for Training | \$ 197.60 |
| Approved Vendor | Suzanne Coates | Meals for Training | \$ 70.70 |
| Total | | | \$ 17,029.55 |

| Ambulance Outstanding Invoices June 29-2017 | | | |
|--|-------------------|--|--------------------|
| Code | Name | Description | Amount |
| Approved Vendor | Stewart Mckelvey | Incorporation Expenses | \$ 823.44 |
| Approved Vendor | Debbie Coates | Travel Claim-Legge's Autotech w/Ambulance , 1 Pkg Braun covers | \$ 35.37 |
| Approved Vendor | Cal LeGrow | Premium for E&O | \$ 2,786.45 |
| Approved Vendor | Vital Aire | Oxygen (Direct deposit) | \$ 105.73 |
| Approved Vendor | Bell Mobility | Cell Phone (Direct deposit) | \$ 39.90 |
| | Total | | \$ 3,790.89 |
| Coffee House | | | |
| Approved Vendor | Debbie Coates | Cheese slices, cookies ,bread, coffee mate , 6 cases Pepsi | \$ 75.05 |
| | NOT TABLED | | |
| Approved Vendor | Paul Coates | Inverter from Canadian Tire For Ambulance | \$ 228.85 |
| | | | - |
| | | TOTAL | \$ 228.85 |