

**Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0**

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Regular Meeting with Council July 27, 2017

Members Present: Mayor Mark Sheppard
Deputy Mayor: David Reid
Councilors: Hilda Green
Roger Green
Charlie Reid

Also Present: Town Clerk: Suzanne Coates

Absent: Councillors: Linda Cole
Gary Hiscock

Mayor Sheppard called the meeting to order 7:01 pm.

Adopt Minutes: Motion #17 117—R. Green/H. Green

Resolved that the Minutes from Regular Meeting June 29, 2017 be adopted.

In favor: 5 Mayor M. Sheppard
Deputy Mayor D. Reid
Councilors: H. Green
R. Green
C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Adopt Agenda: Motion #17 118—H. Green/C. Reid

Resolved that the Agenda with the additions noted be adopted.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

BUSINESS ARISING:**Park Electrical****Update:**

After meeting with Dean Hopkins from Crosbie Engineering and doing some research from surrounding parks it appears that most of the sites are 30Amp-110 and some 50Amp-240. What council has decided is that they will upgrade the sites to 30Amp-110 and upgrade 10 sites to 50Amp-240. To do the upgrades this way will significantly reduce the costs associated with upgrading all sites 50Amp-240. The option is there to include meters on the 50Amp sites to monitor usage.

NEW BUSINESS:**Town Report:**

The Town of Winterton Ambulance Service Inc. received three applications to complete the EMR training. Council agreed with the service to send the three individuals to complete the training. Training will be from August 21-30.

The Ambulance board inquired into whether their spending budget without prior approval from council of \$10,000 will still be in effect since the service has been incorporated. All councilors agreed that the spending budget will remain the same.

Mayor M. Sheppard asked permission from council to seek legal advice before implementing the fit test for lifting on the ambulance on current staff.

Motion #17 119—R. Green/H. Green

Resolved that Mayor M. Sheppard contact legal advice on implementing the fit testing for current employees.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

An invitation was received asking that the Mayor attend the Town of Heart's Content's celebration of being incorporated for 50 years. Mayor M. Sheppard will attend and present a plaque.

**Demolition/
Rebuild Permit for
24 Western
Point:** **Motion #17 120—R. Green/H. Green**
Resolved to approve the demolition/rebuild permit for 24 Western Point.
In favor: 5 Mayor M. Sheppard
 Deputy Mayor D. Reid
 Councilors: H. Green
 R. Green
 C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

**Residential
Construction Permit
for 16-18 Old
Rd.:** **Motion #17 121—R. Green/D. Reid**
Resolved to approve the residential construction permit for 16-18 Old Road.
In favor: 5 Mayor M. Sheppard
 Deputy Mayor D. Reid
 Councilors: H. Green
 R. Green
 C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

**Council decided that the Town Clerk is to write a letter to the resident informing that they cannot connect into the existing water/sewer services that are on the property and they are responsible for bringing the services to the main.

** There was a letter presented to council informing them that the water/sewer services for the property next door is going through the current resident's property. (in reference to the above motion).

**Trail to Lookout
Around Outside
Pond Park:** Council discussed the deteriorating state of the boardwalk going up to the lookout around Outside Pond. The Town Clerk is to check and see if the lookout is included in the Town's CEEP & JCP applications. Council also discussed the possibility of removing the boardwalk going to the lookout and keeping the area as a hiking trail.

CORRESPONDENCE:**Letter from
Lower Trinity
South Softball
Committee:**

A letter was received asking if council would consider repairing a portion of the fence around the ballfield & cutting the grass before their upcoming softball tournament. Council decided that they would add this to Kevin's work order. As well the LTSS asked if council would pay for their trophies for the softball banquet at the end of the season the same as was done in previous years.

Motion #17 122—C. Reid/R. Green

Resolved that the Town will purchase the trophies for the softball banquet.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Letter from
Service NL:**

A letter was received informing council of an inspection that was done on a resident's septic system and approval was given by Service NL.

**Letter from
Municipal Affairs:**

A letter was received along with an agreement from Municipal Affairs for funding to complete an engineered study to accompany our Municipal Capital Works application for upgrades to the fire hall. In order for a decision to be made on our application we need to submit a prime consultant study. The Total cost of funding approved for the study has been \$50,000 with the Town of Winterton's contribution being \$18,137.

Motion #17 123—D. Reid/R. Green

Resolved to sign the agreement for the Fire Hall upgrade study and start the RFP process to obtain a prime consultant.

In favor:	3	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	R. Green

Opposed: 2

H. Green

C. Reid

Abstained: 0

Motion Carried.

BILLS:**Motion #17 124—H. Green/R. Green**

Resolved to approve the bills for the ambulance, park & town

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

OTHER BUSINESS:

**Councilor H. Green inquired if there has been a decision made on the insurance for the Rec. Centre. Mayor M. Sheppard explained that all Town events are still covered and in the event that there is an incident the Town still has adequate insurance in place; but, the individual hosting the event does not.

**Councilor H. Green explained that individuals are inquiring into why the benches on Downey's Bank are being allowed by the Town to be stored here in the winter months. Council explained that when the family approached the Town asking to have all memorial donations put into a bank account dedicated directly to Downey's Bank Council agreed to store the benches for the family.

ADJOURNMENT:**Motion #17 125—H. Green/D. Reid**

Resolved that the meeting do now adjourn at 8:50 p.m. to meet again with a call from the chair.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			R. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Mayor

Mark Sheppard

Town Clerk

Suzanne Coates

Town of Winterton			
Vendor Aged Summary As at 25/07/2017			
Code	Name		Current
Approved Vendor	Brenntag	Chlorine	\$ 3,388.20
Needs Motion	SGL Construction Ltd.	One Load of Topsoil	\$ 373.75
Approved Vendor	Nat & Jane Ann's General Store	Cleaning Supplies & One Box of Gloves	\$ 47.69
Approved Vendor	Western Petroleum	Fuel for Backhoe	\$ 481.45
Approved Vendor	A. St. George & Sons Ltd.	Approved under ACOA Funding 25 Loads of 3-4" minus & 5 Loads of Shale	\$ 7,906.25
Approved Vendor	Orkin	Pest Control at the Rec. Centre	\$ 96.60
Approved Vendor	Municipal Assessment Agency Inc.	Third Quarter Fees	\$ 3,570.00
Needs Motion	BMS Extinguishers Ltd.	Refill of CO2 (Fire Dept.)	\$ 28.75
Approved Vendor	North Atlantic	Furnace Oil	\$ 8.66
Approved Vendor	Avalon Industrial	Grinder, BG 50 Blower, & Water & Sewer Supplies	\$ 746.46
Approved Vendor	Hindy's Home Hardware	General Maintenance Supplies (\$286.34), Supplies for Park Trail (\$103.49) & Gas for Town's Truck (\$236)	\$ 625.83
Approved Vendor	Mike's Auto Repair	Maintenance on Top Kick Fire Truck (\$853.71), Safety Glasses (\$68.18), Commercial Inspection & Repairs to Rescue Van (\$2,161)	\$ 3,082.89
Approved Vendor	NL Power	Fire Hall (\$386.84), War Memorial (\$85.79), Chlorine House (\$111.85), Recreation Centre (\$59.16), Town Office (\$191.16), Rec. Centre Furnace (\$437.71) & Street Lighting (\$1,890.31)	\$ 3,162.82
Total Outstanding			\$ 23,519.35

Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Under ACOA Funding	Strainers Mash Farm	Machine Work on Trail (ACOA Funding)	\$ 8,653.75
Approved Vendor	Canada Post	Stamps	\$ 195.50
Total			\$ 8,849.25

Outside Pond Park			
Vendor Aged Summary As at 25/07/2017			
Code	Name		Current
Approved Monthly Vendor	NL Power	Heat & Light Bills	\$ 3,240.59
Not Approved Needs Motion	Bowmark Printing	Receipt Books	\$ 274.62
Not Approved Needs Motion	MurrinCo Ready Mix	One 5 Tonne Pea Stone for Beach by Pond	\$ 500.00
Approved Vendor	Hindy's Home Hardware	General Maintenance Supplies (\$1058.20) & Gas (\$118.89)	\$ 1,177.09
Approved Vendor	Mike's Auto Repair	Repairs to RHINO	\$ 262.03
	Total Outstanding		\$ 5,454.33

Paid Invoices Not Tabled at Council Meeting			
Code #	Name		Amount
	Total		\$ -

Ambulance Outstanding Invoices July 27-2017			
Code	Name	Description	Amount
Approved Vendor	Hilliers Garage	Commercial Inspection	\$ 115.00
Approved Vendor	BMS Extinguishers	Annual Inspection of Fire Extinguishers	\$ 8.63
Approved Vendor	Legge's Autotech Ltd	Drag Link, Install inverter, inverter relay, rear door stops labour	\$ 551.80
Approved Vendor	Bell Mobility	Monthly Network Access(DD)	\$ 11.50
Approved Vendor	Vital Aire	Oxygen (Direct deposit)	\$ 556.00
Approved Vendor	Eastern Medical Supplies	Liners, Series Suction Bags & S & H	\$ 107.07

Approved Vendor	Hindy's Home Hardware	Fuel, Wax's/ponge,Wash,4 Keys, Paint, brush set, Roller, Battery AA, Batteries AAA, Liners and Tray	\$ 593.33
Approved Vendor	Stewart McKelvey	Final fees for Incorporation	\$ 666.75
	Total		\$ 2,610.08
Coffee House			
Approved Vendor	Debbie Coates	Door Prizes, Bread, Cookies, Ham	\$ 56.74
	Total		\$ 56.74