

**Town of Winterton  
P.O. Box 59  
Winterton, NL  
A0B 3M0**

**Phone: (709) 583 2010**

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**Regular Meeting with Council August 17, 2017**

**Members Present:** Mayor Mark Sheppard  
Deputy Mayor: David Reid  
Councilors: Linda Cole  
Hilda Green  
Roger Green  
Gary Hiscock  
Charlie Reid

**Also Present:** Town Clerk: Suzanne Coates

Mayor Sheppard called the meeting to order 7:36 pm.

**Adopt Minutes: Motion #17 126—C. Reid/H. Green**  
Resolved that the Minutes from Regular Meeting July 27, 2017 be adopted.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0  
Abstained: 0  
Motion Carried.

**Adopt Agenda: Motion #17 127—R. Green/G. Hiscock**

Resolved that the Agenda with the additions noted be adopted.

In favor: 7	Mayor	M. Sheppard
	Deputy Mayor	D. Reid
	Councilors:	L. Cole
		H. Green
		R. Green
		G. Hiscock
		C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**BUSINESS ARISING:**

Council asked that a letter be sent to Kevin asking that he attend all council meetings.

**Tender Specs.** Council accepted the tender specifications as presented and agreed to place a public tender call for the electrical upgrades.  
**For Park Electrical:**

**Motion #17 128—C. Reid/R. Green**

Resolved to go to Public Tender for Outside Pond Park electrical upgrades

In favor: 7	Mayor	M. Sheppard
	Deputy Mayor	D. Reid
	Councilors:	L. Cole
		H. Green
		R. Green
		G. Hiscock
		C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Fire Hall Upgrades:** Councilor C. Reid explained that he is in favour of having the upgrades completed but he did not anticipate that the costs to upgrade the building would be as costly as it is.

**Winterton  
Rec. Centre:**

Council discussed reimbursing the Recreation for the repairs to the Recreation building. The following motions were made:

**Motion #17 129—R. Green/L. Cole**

Resolved to reimburse the Recreation the total costs of the repairs to the Recreation building once the Town is financially able to.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Motion #17 130—G. Hiscock/C. Reid**

Resolved that in the future before any committee decides to have repairs done to the Town’s buildings they would need to acquire prior approval from council.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Motion #17 131—C. Reid/L. Cole**

Resolved to pay the remaining \$250 for this year to the Recreation Commission to cover the rental costs for the Ambulance coffee house fundraiser.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**NEW BUSINESS:****Town Report:**

The Town Clerk reminded council that the nomination day for the upcoming Municipal election is August 30<sup>th</sup> from 8 am-8 pm.

**Motion #17 132—R. Green/H. Green**

Resolved to pay the Returning Officer \$350, Alternate Returning Officer \$250 & the Poll Clerk \$200 for Election Day.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

The Town Clerk informed council that Election Day will be held on September 26<sup>th</sup> from 8 am-8 pm at the Winterton Recreation Centre.

The Town Clerk presented council with an update to our Municipal Regulations pertaining to culverts being on private property the following motion was made:

**Motion #17 133—D. Reid/C. Reid**

Resolved that going forward culverts on private property will be the responsibility of the owner and the Town will not be responsible for any repairs.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

The Town Clerk presented a letter that she has drafted to send to Hants Harbour asking to implement a formal service sharing agreement between our two Town's. The agreement states that when/if either Maintenance Man needs assistance then the other Town's Maintenance Man can step in and help out.

**Motion #17 134—R. Green/L. Cole**

Resolved to send the letter to the Town of Hants Harbour asking to implement a formal sharing agreement.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

The Town Clerk explained that a resident has come forward and asked if council will allow him to include a portion of land (that is on his survey as being owned by the Town of Winterton) to his parcel of land. The Town Clerk explained to council that after looking at the file the Town does not own the land therefore we cannot give permission for the resident to use it.

**Garage Extension  
Permit 16 Hindy's  
Lane:**

**Motion #17 135—R. Green/L. Cole**

Resolved to approve the garage extension permit for 16 Hindy's Lane

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Residential  
Construction Permit  
for 41 Pinhorn's  
Beach:**

**Motion #17 136—G. Hiscock/D. Reid**

Resolved to approve the residential construction permit for 41 Pinhorn's Beach.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**CORRESPONDENCE:**

**Letter from  
Junior Miss NL:**

A letter was received asking if council would consider donating the same amount as last year to their 2017 pageant.

**Motion #17 137—H. Green/L. Cole**

Resolved to donate \$100 to the Junior Miss NL.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 1

Motion Carried.

R. Green

**Letter from  
TRIO Benefits:**

A letter was received informing council that TRIO is ready to implement their First Responder Member and Family Assistance program. Council decided to defer making a decision on this until the next council meeting. The Town Clerk is to send the information to the Ambulance Service & the Fire Dept. for some feedback.

**Letter from  
WBMNL:**

A registration package was received for their annual conference to be held September 8-10. Mayor M. Sheppard will attend as well the Town will donate \$250 to their conference.

**Motion #17 138—R. Green/L. Cole**

Resolved to register Mayor M. Sheppard for the WBMNL Annual Conference.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Motion #17 139—C. Reid/R. Green**

Resolved to donate \$250 to the WBMNL Annual Conference.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	L. Cole
			H. Green
			R. Green
			G. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.



<b>Town of Winterton</b>			
<b>Vendor Aged Summary As at 15/08/2017</b>			
<b>Code</b>	<b>Name</b>		<b>Current</b>
Approved Vendor	Penney's Transport	Courier Costs	\$ 159.51
Needs Motion	NL Association of Fire Services	Costs for Fire Training Materials	\$ 135.57
Approved Vendor	Marc Bastarache (Glacier Cove)	Annual Website Hosting	\$ 293.14
Approved Vendor	Eastern Regional Service Board	3rd Payment for Waste Collection Fees	\$ 12,465.00
Approved Vendor	Toromont CAT	Supplies for Backhoe	\$ 437.12
Approved Vendor	Orkin	Pest Control at the Rec. Centre	\$ 96.60
Approved Vendor	EMCO	Municipex Pipe & Tee	\$ 693.45
Approved Vendor	NL Kubota Limited	Pennzoil Gearplus	\$ 20.75
Approved Vendor	Dicks & Company	Office Supplies	\$ 169.92
Approved Vendor	Hickman's	Rust Check & Coat & Protect	\$ 103.36
Approved Vendor	Protek Industries Ltd.	Cold Patch	\$ 869.40
Approved Vendor	Town of Hants Harbour	Pager System Electrical Service July 2016-June 2017	\$ 150.97
Approved Vendor	Avalon Industrial	Maintenance Supplies	\$ 312.50
Approved Vendor	Bell Aliant	583-2010/0752/2099/2777/2001 & Internet	\$ 443.76
Approved Vendor	Hindy's Home Hardware	General Maintenance Supplies (\$961.35) & Gas for Town's Truck (\$324)	\$ 1,285.35
Approved Vendor	Mike's Auto Repair	Maintenance on Town's Truck	\$ 1,082.63
Approved Vendor	NL Power	Fire Hall (\$320.90), War Memorial (\$104.97), Chlorine House (\$118.55), Recreation Centre (\$42.70), Town Office (\$128.56), Rec. Centre Furnace (\$33.13) & Street Lighting (\$1,926.07)	\$ 2,674.88
<b>Total Outstanding</b>			<b>\$ 21,393.91</b>

<b>Paid Invoices Not Tabled at Council Meeting</b>			
<b>Account #</b>	<b>Name</b>		<b>Amount</b>
Approved Under ACOA Funding	A. St. George & Sons	Final Work on Trail	\$ 8,308.75
<b>Total</b>			<b>\$ 8,308.75</b>

<b>Outside Pond Park</b>			
<b>Vendor Aged Summary As at 17/08/2017</b>			
<b>Code</b>	<b>Name</b>		<b>Current</b>
Approved Monthly Vendor	NL Power	Heat & Light Bills	\$ 3,511.00
Not Approved Needs Motion	Ice Block	7 Bales of Ice	\$ 84.00
Approved Vendor	T2 Ventures Inc.	10 Weeks of Garbage Collection	\$ 1,380.00
Approved Vendor	Hindy's Home Hardware	General Maintenance Supplies (\$627.52) & Gas (\$191.39)	\$ 818.91
Approved Vendor	Mike's Auto Repair	Air Line Chuck	\$ 11.44
	<b>Total Outstanding</b>		<b>\$ 5,805.35</b>

<b>Ambulance Vendor Aged Summary As at 17/08/2017</b>			
<b>Code</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
Approved Vendor	Canada Post	Postage	\$ 97.75
Approved Vendor	Bell Aliant	Phone(DD)	\$ 148.00
Approved Vendor	Legge's Autotech Ltd	Pipe,Clamp, Remove Converter & Install pipe for Temp.repairs.1 Converter, Gasket ,Clamp, Freight, Heating, Install Converter & Labour	\$ 2,638.94
Approved Vendor	Bell Mobility	Monthly Network Access(DD)	\$ 11.50
Approved Vendor	Eastern Medical Supplies	Mini Lite(6), 3X3 Gauze Sponges, Eye Pads & S& H	\$ 64.40
Approved Vendor	Hindys Home Hardware	Fuel, Roller, Paint Tray ,Paint & Tape	\$ 564.68
	<b>Total</b>		<b>\$ 3,525.27</b>
<b>Paid Invoices Not Tabled at Council Meeting</b>			
Approved Vendor	Mackenzie Reid	Travel Claim-Delivery of Vials of Life	\$ 177.75
	<b>Total</b>		<b>\$ 177.75</b>