

**Town of Winterton  
P.O. Box 59  
Winterton, NL  
A0B 3M0**

**Phone: (709) 583 2010**

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**Regular Meeting with Council September 28, 2017**

**Members Present:** Mayor Mark Sheppard  
Deputy Mayor: David Reid  
Councilors: Zoe Doucet  
Hilda Green  
Charlie Reid

**Also Present:** Town Clerk: Suzanne Coates  
Park Manager: Audrey Piercey  
Special Projects Manager: Lorraine LaFitte

Mayor Sheppard called the meeting to order 7:00 pm.

**Adopt Minutes:**

**Motion #17 157—C. Reid/H. Green**

Resolved that the Minutes from Special Meetings and Regular Meetings September 11, 13, 20 and 21, 2017 be adopted.

In favor: 5 Mayor M. Sheppard  
Deputy Mayor D. Reid  
Councilors: Z. Doucet  
H. Green  
C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Adopt Agenda: Motion #17 158- Z. Doucet/H. Green**

Resolved that the Agenda with the additions noted be adopted.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			_H. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**PARK REPORT**

The Tender for the Park Electrical was discussed. If we change the Tender in any way it has to be re-tendered. If we should re-tender we may have to possibly do half this year and next year.

**Motion #17 159—C.Reid/H. Green**

Resolved to re-tender the project and try to get it as close to the \$200,000 budget as possible, excluding site #s 1-10 and include 8 new future sites by the Fire Exit, as long as it does not force adding an additional service and keep the services located in the Upper Comfort Station instead of adding new outdoor services.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

With regard to Campsite Fees, leave the rates as it currently stands until the electricity rates increase and leave the opening and closing dates as it currently is.

Park Manager left the meeting at 7:26 pm.

Maintenance Man Kevin Piercey arrived at 7:27pm.

**MAINTENANCE REPORT**

We received 3 quotes for a Salt and Sand Spreader. Our current Spreader is 10 years old and is in need of repairs. It was felt we should repair the current one for the time being and budget for a new one for early next year, as well as budget for a dump trailer.

The Water leak going to the School has been repaired. There was copper joined into plastic. Kevin contacted Darrin Patey from Municipal Affairs and Environment who said a lot of Towns used plastic when the water systems were installed as it was cheaper and easier to work with. He said as long as it was marked for potable water use, it should be okay. Kevin did not see any markings on what pipe he removed. He brought the pipe and his concerns to the Principal Roger Green. When the Clerk sends the Invoice to the school, she will also attach a letter outlining the Maintenance Man’s concerns.

The Culvert is fixed on Harnums Hill. The ditch is filled back in on Old Road. Linda Critch’s ditch is dug out.

Councilors brought forth issues regarding potholes on Hindy’s Lane. There is a hole on the Bridge on Western Point Road. There is also a huge hole by Ralph Pitchers. The need for a speed bump on Tucker’s lane was discussed. Kevin will assess these situations and make the necessary repairs.

The Maintenance Man left the meeting at 7:55 pm.

Clerk to contact Heart’s Desire and South River to get information about tendering out snow clearing.

**BUSINESS ARISING**

Recreation Centre Upgrades and Fire Hall Study:

Council decided that the Town Clerk will contact Municipal Affairs & Environment and get permission to contact an engineer to draft plans to make the Recreation Centre energy efficient & upgrade the fire hall to just include the Fire Department & Ambulance service & bring both building up to code.

Cleaning Tender:

Cleaning Tenders were opened. Two tenders were received.

Brenda French - \$125 per week.

Selma Harris - \$200 per week.

**Motion #17 160—D.Reid/H. Green**

Resolved to accept the tender from Brenda French.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Records Retention Policy:

**Motion #17 161—C.Reid/Z.Doucet**

Resolved to approve and accept the Records Retention Policy as presented.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councillors:	Z. Doucet
			H. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**NEW BUSINESS**

**TOWN REPORT**

Stewart Pitcher wanted to know if he could clean up the wood that was cut down in the Park overflow earlier in the year. Council agreed to let Mr. Pitcher clean up the area and remove the wood that was already cut down.

The absence of the Stop Sign at the corner of Perlwin was mentioned. Clerk will have Kevin check this out and have a new one installed.

Information letter received from Churence Roger informing of his decision to seek the Liberal nomination for the federal riding of Bonavista-Burin-Trinity.

Training Circular from Municipal Affairs of the Fall 2017 Training being offered. New Councilor Orientation is being held in Harbour Grace on November 17, 2017 from 9am to 4:30pm.

Survey received of property located at 42 Western Point. Passed to Councillors to review for information purposes.

Reply from Town of Hant's Harbour to our request to meet and discuss a formal arrangement between the Towns with regard to Maintenance. They are available to meet at our convenience during the latter part of October due to some of their Councillors being unavailable until that time. Clerk will set up meeting.

Municipal Assessment Agency Assessment call for Nominations for the position of Avalon Region Director if any Councillor is interested.

Site Specific Safety Plan for pickup of Ice Control Materials has to be reviewed and resubmitted.

Development Permit Application received from Shawn Powers to build a stage at 30 Western Point Road. The Heritage Committee had guidelines for stages. Since the Heritage Committee has dissolved the Winterton Beautification and Enhancement Committee has taken an interest in preserving Heritage.

**Motion #17 162—Z.Doucet/D. Reid**

Resolved to approve the Permit and attach a copy of the guidelines that are already in place.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Extension Permit for 2-4 Pinhorn’s Beach to build on rooms for a Motel. Clerk to contact the applicant and request more information including parking plans, a diagram of the land and an accurate plot of where the extension is to be built.

**CORRESPONDENCE**

Baccalieu Collegiate – request for donation to Awards Night. Grant request as per previous years.

Letter from Winterton Beautification and Enhancement Committee – Clerk asked Councilor Charlie Reid to step out if he was in possible conflict. Councilor Reid stated he was not in conflict. The Committee requested that Council identify areas of the coastline that are owned by the Town and have them deemed as historic properties.

**Motion #17 163—H. Green/D. Reid**

Resolved to send a letter of support to the Committee saying that we cannot take ownership of the area requested. If the Committee can gain funding we will give them our full support in any way we can except providing financial assistance.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**BILLS:**

**Motion #17 164—H. Green/D. Reid**

Resolved to approve the bills for the ambulance, park & town

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

We need a schedule regarding workwear for the Maintenance Man. A policy needs to be in place.

Councilor Doucet noted that Greetings were not brought by Town at the year-end meal for the Park and believes that Council needs to have a presence at public events. Everyone was in agreement and will keep this in mind for future reference.

**ADJOURNMENT:**

**Motion #17 165—D. Reid/C. Reid**

Resolved that the meeting do now adjourn at 10:28 p.m. to meet again with a call from the chair.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

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Mayor **Mark Sheppard**

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Town Clerk **Suzanne Coates**

<b>Town of Winterton</b>			
<b>Vendor Aged Summary As at 26/09/2017</b>			
<b>Code</b>	<b>Name</b>		<b>Current</b>
Approved Vendor	Saltwire Network	Notice of Candidates in the Compass	\$ 185.96
Needs Motion	Ray Murrin Ltd.	1.5 Sand & Stone	\$ 37.50
Approved Vendor	Mark Sheppard	September Councilor Remuneration	\$ 175.00
Approved Vendor	David Reid	September Councilor Remuneration	\$ 175.00
Approved Vendor	Hilda Green	September Councilor Remuneration	\$ 175.00
Approved Vendor	Charlie Reid	September Councilor Remuneration	\$ 175.00
Approved Vendor	Zoe Doucet	Councilor Remuneration for September Only	\$ 58.33
Approved Vendor	Linda Cole	Councilor Remuneration July & August	\$ 116.67
Approved Vendor	Gary Hiscock	Councilor Remuneration July & August	\$ 116.67
Approved Vendor	Roger Green	Councilor Remuneration July & August	\$ 116.67
Approved Vendor	Suzanne Coates	Keurig System, Coffee & Tea Pods	\$ 164.54
Approved Vendor	Orkin	Pest Control at the Rec. Centre	\$ 96.60
Needs Motion	Kevin Piercey	Work Boots	\$ 91.99
Approved Vendor	Nat & Jane Ann's	Supplies for Joint Mayor's Meeting	\$ 184.97
Approved Vendor	Penney's Transport & Courier Costs	Courier Fees (for Fire Dept.)	\$ 21.39
Approved Vendor	Dicks & Company	Office Supplies	\$ 34.03
Approved Vendor	Mike's Auto Repair Ltd.	Maintenance on Truck, Cutting of plates for man hole pipes, & Tire repair on Backhoe	\$ 1,425.47
Approved Vendor	A. St. George & Sons Ltd.	2 Loads of Grey Stone & 1 Load of Red Stone	\$ 1,052.25
<b>Total Outstanding</b>			<b>\$ 4,403.04</b>

<b>Paid Invoices Not Tabled at Council Meeting</b>			
<b>Account #</b>	<b>Name</b>		<b>Amount</b>
Approved Vendor	Hindy's Home Hardware	Supplies for Joint Mayor's Meeting	\$ 216.93
<b>Total</b>			<b>\$ 216.93</b>

<b>Outside Pond Park</b>			
<b>Vendor Aged Summary As at 26/09/2017</b>			
<b>Code</b>	<b>Name</b>		<b>Current</b>
Approved Vendor	Crosbie Engineering Ltd.	Engineering Fees for Park Electrical	\$ 5,692.50
Approved Vendor	Mike's Auto Repair Ltd.	Fuses for the Park	\$ 12.02
Approved Vendor	Penney's Transport & Courier	Courier Costs	\$ 35.05
	<b>Total Outstanding</b>		<b>\$ 5,739.57</b>

<b>Ambulance Outstanding Invoices September 28, 2017</b>			
<b>Code</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
Approved Vendor	Tony's Superette	Supplies for BBQ for Last Day of EMR Training	\$ 128.60
Approved Vendor	Chandler	Uniforms	\$ 619.46
Approved Vendor	Bell Mobility	Cell Phone	\$ 64.11
	<b>Total</b>		<b>\$ 812.17</b>