

**Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0**

Phone: (709) 583 2010

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Regular Meeting with Council November 9, 2017

Members Present: Mayor Mark Sheppard
Deputy Mayor: David Reid
Councilors: Zoe Doucet
Hilda Green
Gary Hiscock
Lori Hiscock
Charlie Reid

Also Present: Town Clerk: Suzanne Coates
Special Project Manager: Lorraine LaFitte
Maintenance Man: Kevin Piercey

Mayor Sheppard called the meeting to order 7:47 pm.

Adopt Minutes: Motion #17 175—C. Reid/H. Green

Resolved that the Minutes from Regular Meeting held October 19, 2017 be adopted.

In favor: 7 Mayor M. Sheppard
Deputy Mayor D. Reid
Councilors: Z. Doucet
H. Green
G. Hiscock
L. Hiscock
C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Adopt Agenda:**Motion #17 176- H. Green/C. Reid**

Resolved that the Agenda with the additions noted be adopted.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

MAINTENANCE REPORT

Kevin reported he has a leak on Babb's Road & Brinson's Hill repaired. There has been numerous water turn offs as seasonal residents have been preparing for the winter season.

Councilor C. Reid informed council that Mr. Frank French has approached him about the water lines going to his property. Kevin suggested that before the neighboring property owner connects their water and sewer services to the main that council will extend the main to elevate any problems in the future with Mr. French's water and sewer services. Council decided that a letter will be sent to Mr. French to inform him that council will be dealing with the issues.

Council asked that Kevin call Department of Transportation about clearing the brook on the main road.

Kevin will be picking up the chain for the sander tomorrow in St. John's.

Councilor Z. Doucet asked if Kevin could look at fixing the remaining pot holes in Hindy's Lane. Kevin will have a look when he returns back to work next week.

The Maintenance Man left the meeting at 8:05 pm.

BUSINESS ARISING

Invitation for Consulting Services for the Fire Hall and Recreation Centre

Council discussed the document that was submitted in their packages.

Motion #17 177—G. Hiscock/Z. Doucet

Resolved to accept the invitation for consulting services to be sent out to engineers.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
 Abstained: 0
 Motion Carried.

NEW BUSINESS

TOWN REPORT

**Closed regular meeting at 8:25 pm

**Opened Regular meeting at 8:45 pm

The following motions were made:

Motion #17 178—L. Hiscock/H. Green

Resolved to defer payment of taxes until the middle of January

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 1
 Abstained: 0
 Motion Carried.

Z. Doucet

Motion #17 179—H. Green/Z. Doucet

Resolved that the resident will have to pay ½ of the taxes owing immediately.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

The CEEP Project has been approved.

Council decided to defer accepting the JCP funding until the spring.

Cleaning Services: Council decided that we would require a medical clearance before our previous worker returned. They decided to offer an extension to the current worker if a medical clearance cannot be provided at this time.

Members of Council met with Hants Harbour Council to discuss our maintenance men covering for each other. Both councils agreed that the way things are currently is working and will be keeping things the same.

Motion #17 180—Z. Doucet/D. Reid

Resolved that Kevin is allowed to go outside the community to assist other Towns as long as he reports to the Town Clerk and fills out the required work order.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Emergency Preparedness and Volunteer Recruitment Session: Pass along to Emergency Committee

Municipal Assessment Agency: Notification of new assessment fees.

An email was received from Borealis Engineering offering to assist with helping the Town to apply for Capital Works funding. Council decided that since they have two projects in the works that they would not apply this year.

Chain of Office: The Town Clerk provided council with a quote for purchasing a chain of office for the Town. The price to buy this is approximately \$2,399.00 plus applicable taxes and shipping.

Motion #17 181—C. Reid/G. Hiscock

Resolved that the Town purchase a chain of office.

In favor:	6	Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed:	1	Mayor	M. Sheppard
Abstained:	0		

Motion Carried.

Gas Tax Application: The Town Clerk informed council that currently we have \$150,128.30 remaining until March 31, 2019. The clerk asked council if she could apply for the Gas Tax funding to do some minor energy efficient upgrades to the current Town Hall building.

Motion #17 182—L. Hiscock/G. Hiscock

Resolved that the Town approve the application for Gas Tax Funding

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock

Opposed:	1		C. Reid
Abstained:	0		

Motion Carried.

Invitation from Legion: Councilor H. Green will attend the Legion Remembrance Day Banquet in Carbonear.

Invitation from MRON: Town Clerk will pass along to the Park Manager.

Fire Protection:**Motion #17 183—C. Reid/D. Reid**

Resolved that the Town of Winterton write a letter to the residents of Turk's Cove informing them that if council does not receive 100% payment of Fire Protection Fees by February 21, 2018 then Fire Protection will be canceled.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			L. Hiscock
			C. Reid

Opposed:	1		G. Hiscock
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Abstained:	0		
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Motion Carried.

CORRESPONDENCE

Joint Mayors Association: The next meeting will be in Bay de Verde on November 15th at 8 pm. The social will be in New Perlican on November 25th.

****Councilor C. Reid left the meeting at 9:55 pm**

Glenn Mitchell: An email was presented asking that council contact the homeowners next to his property and ask that the boulders that were placed there this past summer be removed. Council discussed the issues and decided that this is a civil matter therefore, council cannot get involved.

****Councilor C. Reid returned back to the meeting at 10:00 pm**

Baccalieu Collegiate: A letter was received asking that council donate to their Dinner and Auction. Council decided that they will donate a two-night stay to Outside Pond Park.

Eastern Regional Service Board: A letter was received informing council that the fees will remain the same.

BILLS:**Motion #17 184—D. Reid/H. Green**

Resolved to approve the bills for the ambulance, park & town as presented.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

OTHER BUSINESS:

**Set up meeting with the Fire Department Executive for Tuesday, November 14th at 7 pm.

**Councilor L. Hiscock inquired as to why the Town webpage has not been updated. The Town Clerk informed council that the website has been updated and she will check with our web design company and find out why residents are unable to see the updated content.

**Councilor G. Hiscock inquired into roaming dogs. The Town Clerk explained that the Town does not have an animal control officer but if the residents are able to tell the Town Clerk who owns the animals then she will contact the owner and ask that they keep them tethered.

**Councilor C. Reid informed council that a resident has asked if the Town would consider asking the Department of Transportation to have a plow stationed in Heart's Content. Council decided that a letter will be written to the resident informing them of councils decision.

**Councilor C. Reid brought up the issue of residents having homes demolished and then not having to pay for water and sewer services as per the Town's current policy. Council will discuss this at the budget meeting.

ADJOURNMENT:

Motion #17 185—H. Green/L. Hiscock

Resolved that the meeting do now adjourn at 10:15 p.m. to meet again with a call from the chair.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Mayor

Mark Sheppard

Town Clerk

Suzanne Coates

Town of Winterton			
Vendor Aged Summary As at 06/11/2017			
Code	Name		Current
Approved Vendor	Saltwire Network	Notice of Candidates for the By-election	\$ 255.02
Approved Vendor	Hindy's Home Hardware	General Maintenance Supplies, Hot Water Heater (Fire Hall), Steel Door (Town Hall), Gas for Town & Gas for Fire Department	\$ 1,874.10
Approved Vendor	EMCO	Water & Sewer Supplies	\$ 191.48
Approved Vendor	Mike's Auto Repair	Repairs to Truck & backhoe	\$ 913.48
Approved Vendor	Protek Industries Ltd.	Cold Patch	\$ 869.40
Approved Vendor	Orkin	Pest Control	\$ 96.60
Approved Vendor	Nat & Jane Ann's	Cleaning Supplies	\$ 29.08
Approved Vendor	Bowmark Printing	Ballots	\$ 97.75
Approved Vendor	Bell Aliant	583-2010/0752/2099/2777/2001 & Internet	\$ 463.02
Approved Vendor	North Atlantic	Furnace Oil	\$ 43.67
Total Outstanding			\$ 4,833.60

Outside Pond Park			
Vendor Aged Summary As at 16/10/2017			
Code	Name		Current
Approved Vendor	Hindy's Home Hardware	Maintenance Supplies & Gas	\$ 124.01
Approved Vendor	Crosbie Engineering	Final Payment for Engineering Services	\$ 4,368.22
Approved Vendor	T2 Ventures	11 Weeks of Garbage Collection	\$ 1,518.00
	Total Outstanding		\$ 6,010.23

Ambulance Outstanding Invoices November 9, 2017			
Code	Name	Description	Amount
Approved Vendor	Hiscock's Variety	Detergent, Cards & Garbage Bags	\$ 15.27
Approved Vendor	Dicks & Co. Basics	Toner and Pens	\$ 126.47
Approved Vendor	Legges Autotech	Tire changed, check fluids, fix interior lights	\$ 241.50
Approved Vendor	Hindy's Home Hardware	Fuel	\$ 235.00
	Total		\$ 618.24
Paid Invoices Not Tabled at Council Meeting			
Approved Vendor	Marystown Hotel	Accommodations for AGM 2 rooms 2 nights	\$ 501.40
Approved Vendor	NLAOA	Registration Fees for AGM	\$ 295.00
Approved Vendor	NLAOA	Donation	\$ 500.00
Approved Vendor	Anne Walker	Meals for AGM	\$ 73.00
Approved Vendor	Victor Pitcher	Travel and Meals for AGM	\$ 419.60
	Total		\$ 796.40

Outstanding Invoices for the Coffee House			
Code	Name	Description	Amount
Approved Vendor	Hiscock's Variety	Supplies	\$ 79.89