

**Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0**

Phone: (709) 583 2010

Fax: (709) 583 2099

Regular Meeting with Council November 30, 2017

Members Present: Mayor Mark Sheppard
Deputy Mayor: David Reid
Councilors: Zoe Doucet
Hilda Green
Gary Hiscock
Lori Hiscock
Charlie Reid

Also Present: Town Clerk: Suzanne Coates
Special Project Manager: Lorraine LaFitte
Maintenance Man: Kevin Piercey

Mayor Sheppard called the meeting to order 7:53 pm.

Adopt Minutes: Motion #17 187—C. Reid/G. Hiscock
Resolved that the Minutes from Regular & Special meetings held on November 9 & 14, 2017 be adopted.

In favor: 7 Mayor M. Sheppard
Deputy Mayor D. Reid
Councilors: Z. Doucet
H. Green
G. Hiscock
L. Hiscock
C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Adopt Agenda:**Motion #17 188- H. Green/D. Reid**

Resolved that the Agenda with the additions noted be adopted.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

MAINTENANCE REPORT

Kevin informed council that he has checked the depth of Mr. Frank French's water line and it is 2 feet 8 inches below the ground, he believes that this is a significant depth. Kevin suggested that before the new driveway is paved that we should replace Mr. French's copper line and re-route it. Once this is done we will move the curb stop to the property line.

Kevin explained that the sander is soon ready to be used and that he has purchased two new batteries for the backhoe.

Councilor C. Reid inquired into whether the ditch at the top of Old Road was covered in. Kevin explained that it has been covered in.

Council explained that after meeting with the Town of Hants Harbour before Kevin is to go outside of the Town he is to fill out a work order and inform the Town Clerk where he is going.

Kevin left the meeting at 8:10 pm

BUSINESS ARISING

The Town received two bids for the invitation for consulting services for the Fire Hall & the Recreation building the following is the bids received:

Fougere Menchenton Architecture \$45,680.00

Borealis Consulting Inc.:\$28,462.00

Motion #17 189- C. Reid/L. Hiscock

Resolved to accept the bid from Borealis Consulting Inc. for \$28,462 and before any work is started Mr. Randy Tucker is to meet with council.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

NEW BUSINESS

TOWN REPORT

The Town of Winterton Ambulance Service Inc. would like to meet with Council. Council decided that they would set up a meeting with the board on December 7th at 7 pm.

Since the entertainment we have for the Christmas Volunteer Dinner is providing us the music for free the town clerk asked if she could purchase four \$25 gift cards for the members as appreciation. All of Council agreed.

The Town Clerk explained that at a recent regional meeting it was discussed that we should start the process in implementing an Asset Management Plan.

Motion #17 190- C. Reid/H. Green

Resolved to start the process in looking for funding to implement an Asset Management Plan.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Christmas Bonuses: Council decided to give the same as in previous years. \$100 for employees.

CORRESPONDENCE

Letter from Perlwin Elementary: A letter was received asking council to donate to their annual Christmas Dinner. Council decided that they would donate the equivalent of a turkey.

Letter from Seniors NL: Council was invited to attend the Seniors NL seminar. Anyone who would like to attend is to let the Town Clerk know.

Letter from Frank Green: A letter was received asking that council consider placing some stone on the side of Mill Lane before the winter season begins to prevent any further issues with the road. Council decided that they will add this work to Kevin's work order to look at the area and see what is required.

BILLS:

Motion #17 191—D. Reid/C. Reid

Resolved to approve the bills for the ambulance, park & town as presented.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

OTHER BUSINESS:

**Councilor Z. Doucet explained that she attended the new Councilors Training in Harbour Grace and it was very informative.

**Councilor G. Hiscock Made the following motions:

Motion #17 192—G. Hiscock/D. Reid

Resolved to reimburse the Recreation Commission for their Seniors Party.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Motion #17 193—G. Hiscock/H. Green

Resolved to order two new jackets for the two new councilors.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

**Councilor C. Reid wanted it to be known that he was not in agreement with sending the residents of Turks Cove another letter.

Town of Winterton			
Vendor Aged Summary As at 28/11/2017			
Code	Name		Current
Approved Vendor	Dicks & Company	Office Supplies	\$ 272.43
Approved Vendor	Eastern Safety Services	First Aid Training for CEEP	\$ 92.00
Approved Vendor	North Atlantic Technology Specialists Inc.	Remote support Calls for Computer	\$ 115.00
Approved Vendor	Penney's Transport & Courier	Courier Costs	\$ 185.45
Approved Vendor	Fullerton Agencies Limited	Supplies for Christmas Social	\$ 129.63
Approved Vendor	A. St. George & Sons Ltd.	3 Loads of Stone	\$ 1,150.00
Approved Vendor	Charlie Reid	Travel to Bay De Verde for Joint Mayors Meeting	\$ 41.40
Approved Vendor	P. Kelly Electrical Limited	New Emergency Lights & Electrical Maintenance	\$ 725.31
Approved Vendor	Alice Green	Travel & Meal for First Aid Training for CEEP	\$ 148.53
Approved Vendor	Mike's Auto Repair	Maintenance on Backhoe	\$ 1,052.00
Approved Vendor	Toromont CAT	Supplies for Backhoe	\$ 128.92
Approved Vendor	Newfoundland Power	Street Lighting (\$1,928.61), Rec. Centre Furnace (\$320.79), Fire Hall (\$311.80), War Memorial (\$114.39), Chlorine House (\$122.83), Rec. Centre (\$86.04) & Town Office (\$272.62)	\$ 3,157.08
Total Outstanding			\$ 7,197.75

Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	Hampton Inn & Suites	One Night for Training	\$ 160.65
Approved Vendor	Lorraine LaFitte	Travel & Meals for Training	\$ 178.40
Approved Vendor	Eastern Regional Service Board	Final Payment 2017	\$ 12,714.30
Approved Vendor	Canada Post	Postage for Newsletters	\$ 46.00
Approved Vendor	Suzanne Coates	Meals for Training	\$ 48.80
Approved Vendor	PMA	Registration Fees for Annual Meeting	\$ 149.50
Total			\$ 13,297.65

Outside Pond Park			
Vendor Aged Summary As at 28/11/2017			
Code	Name		Current
Approved Vendor	Newfoundland Power	Heat & Light	\$ 2,147.98
	Total Outstanding		\$ 2,147.98

Ambulance Outstanding Invoices November 30, 2017			
Code	Name	Description	Amount
Approved Vendor	Medical West Supplies Inc.	Supplies	\$ 120.75
Needs Motion	Darlene Delaney	Travel Claim to St. John's to Write Entrance Exam & Travel to Harbour Grace to Write PMO Exam	\$ 165.96
Approved Vendor	Town of Winterton	Heat & Light for 12 Months	\$ 3,000.00
Approved Vendor	Peggy Harnum	Travel Claim to Heart's Content for Medical for Class 4 Licence	\$ 79.80
Approved Vendor	Debbie Coates	Supplies & Travel Claim to Heart's Content	\$ 81.11
	Total		\$ 3,447.62
Paid Invoices Not Tabled at Council Meeting			
Approved Vendor	Paul Coates	Travel to St. John's & Meals for Management Workshop	\$ 164.30

	Total		\$ 164.30
--	--------------	--	------------------

Outstanding Invoices for the Coffee House			
Code	Name	Description	Amount
Approved Vendor	Debbie Coates	Supplies	\$ 123.31