

**Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0**

Phone: (709) 583 2010

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Regular Meeting with Council December 14, 2017

Members Present: Mayor Mark Sheppard
Deputy Mayor: David Reid
Councilors: Zoe Doucet
Hilda Green
Gary Hiscock
Lori Hiscock
Charlie Reid

Also Present: Town Clerk: Suzanne Coates
Special Project Manager: Lorraine LaFitte
Maintenance Man: Kevin Piercey

Mayor Sheppard called the meeting to order 7:54 pm.

Adopt Minutes: Motion #17 195—G. Hiscock/H. Green
Resolved that the Minutes from Regular & Special meetings held on November 30, 2017 be adopted.

In favor: 7 Mayor M. Sheppard
Deputy Mayor D. Reid
Councilors: Z. Doucet
H. Green
G. Hiscock
L. Hiscock
C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Adopt Agenda:**Motion #17 196 - H. Green/L. Hiscock**

Resolved that the Agenda be adopted.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

MAINTENANCE REPORT

The Christmas Tree is lit up and everything seems to be going okay. Councilor Hilda Green mentioned the potholes going in the bi-lane off the Main Road on Green's Hill. Kevin will take a look at it.

Possible water leak in behind the school, as residents are experiencing low pressure. Kevin will check the screens early tomorrow morning to see if there is an issue with the screens.

Letter from Lori Hindy requesting permission to connect her services to the town main and asked as to if Council would perform the work. Council does not connect Water/Sewer lines for residents. Resident would have to hire a contractor to do the work. Kevin will go to approve it and he has to be there when any connections are made. Kevin will meet with Mayor Sheppard and Councilor Gary Hiscock at 10 am tomorrow morning to look at the situation.

Ray Walker is having an issue with water backup. The manhole may be possibly clogged. If the manhole is clogged, we are better off getting someone to come out with a suction hose to clean it out. Clerk to call Ray and Anne and let them know Kevin will be in look at the manhole to see if it is clogged inside. Kevin will have the discretion to contact a company to clean out a manhole if he sees that one is backed up.

Councilor Charlie Reid reminded Kevin that during a recent motor vehicle incident, he should be wearing his bunker suit if he was directing traffic on behalf of the Fire Department. Councilor Gary Hiscock said that if members show up with bunker suits they are to return to the Fire Hall to suit up.

Councilor Zoe Doucet asked Kevin about cleaning up his garage. As of right now, he does not have sufficient space in the garage to repair maintenance equipment. Councilor Lori Hiscock stated that Kevin should purchase a tool storage container to keep everything organized. Mayor Sheppard advised Kevin if he needs anything to organize his tools and equipment, he should go and get it.

Kevin left the meeting at 8:38 pm.

BUSINESS ARISING

Budget 2016: Council discussed the recommendations from the Finance Committee.

Mayor M. Sheppard, Deputy Mayor Reid, Councilors G. Hiscock and C. Reid stepped out due to conflict of interest for voting on implementing a basic water and sewer tax on vacant properties. Due to there not being a quorum to vote on the topic council decided to remove this section from the budget until we can get approval from Municipal Affairs and Environment to vote with just three councilors.

Motion #17 197—H. Green/D. Reid

Resolved to accept the 2018 budget & tax structure as presented by the Finance Committee.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

The new tax structure changes will be as follows:

Residential Property Tax-Mil Rate increases from 5 mils to 6 mils

Residential Property Tax-Minimum increases from \$320 to \$360

Commercial Property Tax-Minimum increases from \$320 to \$360

Vacant Land Tax-Increases from \$60 to \$75

Water & Sewer Tax-increases from \$390 to \$400 (per year)

Water Only Tax-Increases from \$288 to \$300 (per year)

****All other fees will remain the same as the 2017 year.**

NEW BUSINESS

TOWN REPORT

Councilor G. Hiscock & L. Hiscock stepped out due to a conflict of interest at 9:47 pm

Closed the Regular meeting for a HR meeting at 9:48 pm

Regular Council meeting opened at 10:20 pm

The following motions were then ratified at the regular council meeting:

Motion #17 198—Z. Doucet/H. Green

Resolved to accept the retirement letter from Mrs. Peggy Harnum as was presented.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			C. Reid

Opposed: 0

Abstained:	2	G. Hiscock
		L. Hiscock

Motion Carried.

Motion #17 199—C. Reid/H. Green

Resolved to advertise for two casual call-in EMR positions with the Ambulance Service.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			C. Reid

Opposed: 0

Abstained:	2	G. Hiscock
		L. Hiscock

Motion Carried.

Councilors G. Hiscock & L. Hiscock returned back to the council meeting at 10:25 pm

A letter was received from the Winterton Ambulance Service Inc. requesting that the Town take over all administrative duties for the Ambulance service as was recommended from the Town’s Auditor.

Motion #17 200—L. Hiscock/G. Hiscock

Resolved to take over all administrative duties for the Ambulance Service and the Town will charge the Ambulance Service a \$200 per week fee.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Light Up for Christmas – Proceed as in other years.

Letter from Wooden Boat Museum of NL

Invitation to the Fundraising Dinner and Auction to be held in St. John’s on February 24, 2018. Councilor Charlie Reid expressed an interest in going. Will confirm at a later date.

Letter from PMA

Letter from PMA inviting all Staff, Mayor and Councilors to avail of upcoming Training sessions offered by PMA during 2018.

Invoice from Recreation Commission- Invoice in the amount of \$776.73 for the cost of the Seniors Christmas Party. Pay as per previous motion of Council.

BILLS:

Motion #17 201 - D.Reid/L. Hiscock

Resolved to approve the bills for the ambulance, park & town as presented.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

OTHER BUSINESS:

**Councilor Hilda Green expressed her opinion that Mayor Sheppard should have addressed the residents at the recent Seniors Christmas Party, instead of Councilor Doucet. Councilor Doucet explained that she had discussed it with Mayor Sheppard prior to the party, and that she brought greetings from Town as a representative of the Public Relations committee.

** Councilor Charlie Reid thanked the Staff for their hard work over the past year.

ADJOURNMENT:

Motion #17 202 – L. Hiscock/G. Hiscock

Resolved that the meeting do now adjourn at 10:50 p.m. to meet again with a call from the chair.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0

Abstained: 0

Motion Carried.

Mayor **Mark Sheppard**

Town Clerk **Suzanne Coates**

Town of Winterton			
Vendor Aged Summary As at 12/12/2017			
Code	Name		Current
Approved Vendor	Toromont CAT	Batteries for Backhoe	\$ 509.54
Approved Vendor	Municipalities NL	2018 Membership Fees	\$ 766.80
Approved Vendor	Hindy's Home Hardware	Supplies for Town (\$908.03), Supplies for CEEP (\$607.18), Gas for Fire Truck (\$136.00) & Gas for Town (\$170)	\$ 1,821.21
Approved Vendor	Bell Aliant	583-2010/ 0752/2777 /2001/2099 & Internet	\$ 468.54
Approved Vendor	Avalon Industrial & Marine Supply Ltd.	Supplies for Town & CEEP	\$ 624.54
Approved Vendor	A. St. George & Sons Ltd.	2 Loads of Stone (CEEP)	\$ 805.00
Approved Vendor	Orkin	Pest Control at the Rec. Centre	\$ 96.60
Approved Vendor	Dicks & Company Ltd.	Office Supplies & Copier Charges	\$ 349.27
Approved Vendor	North Atlantic	Furnace Oil	\$ 169.87
Approved Vendor	Mike's Auto Repair	Maintenance on Backhoe, Truck & Safety Glasses	\$ 1,713.33
Approved Vendor	Belfor	5% HST for Repairs to Roof at the Rec. Centre	\$ 1,319.27
Approved Vendor	Newfoundland Power	Rec. Centre Furnace (\$761.54), Fire Hall (\$486.16), War Memorial (\$168.68), Chlorine House (\$132.84), Rec. Centre (\$174.06) & Town Office (\$367.16)	\$ 3,157.08
Total Outstanding			\$ 11,801.05

Ambulance Outstanding December 14, 2017			
Code	Name	Description	Amount
Approved Vendor	Legge's Autotech	Check over Ambulance for Inspection	\$ 129.38
Approved Vendor	Darlene Delaney	Fee for Class 4 License	\$ 130.00
Approved Vendor	Hindy's Home Hardware	Fuel	\$ 329.54
Approved Vendor	Debbie Coates	Garbage Bags & Chocolates	\$ 22.95
Approved Vendor	Bell Mobility	Monthly Network Access	\$ 11.50
Approved Vendor	Bell Aliant	Monthly Phone	\$ 144.46
	Total		\$ 767.83