Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council May 20, 2021

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	David Reid
	Councilors:	Zoe Doucet
		Gary Hiscock
		Lori Hiscock
		Charlie Reid
Also Present:	Town Clerk:	Suzanne Coates
	Acting Town Clerk	Lorraine LaFitte
Absent:	Councilor:	Hilda Green

Mayor M. Sheppard called the Meeting to order at 7:30 pm.

Adopt Minutes: **Motion #21 0044-L. Hiscock/D. Reid**
Resolved to adopt the minutes of the Regular Meeting held on April 29, 2021 and Special Meeting on May 6, 2021 as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #21 0045-Z. Doucet/D. Reid**
Resolved to adopt the agenda with the noted additions.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Errors and Omissions from the previous minutes: Correct spelling mistake on page 5 of April 29, 2021 minutes.

BUSINESS ARISING

Town Clean Up was rescheduled and will be held on June 5, 2021.
Re-word Page 7 to clarify the cleaning out the garage.
Clerk gave clarification on bid bonding.

Maintenance Man Report – Tabled and Accepted.

Action Report – Steve Thomas would like to meet with Council to discuss the culvert on his property. Schedule meeting for 7 pm on June 10, 2021.

HR and Finance Committee Mandates. – Mandates were reviewed and the following motions made.

Motion #21 0046 - Z. Doucet/L. Hiscock
Resolved to approve the Human Resource committee mandate as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Motion #21 0047- C. Reid/G. Hiscock

Resolved to approve the Finance committee mandate as presented..

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Fire Hall Update – Update provided to Council by a written report from Gerry Hynes. Approval has been received from Municipal Affairs.

Gas Tax Funding to cover the Mechanical and Electrical has been applied for.

NEW BUSINESS

Canada Summer Jobs – 3 resumes were received.

Motion #21 0048-L.Hiscock/D. Reid

Resolved to accept Lauren Green and Ashton Ivany as summer students under Canada Summer Jobs.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Standing Offers for Services and Supplies

Motion #21 0049- G. Hiscock/D. Reid
Resolved to get standing offers for recurring services and supplies for a period of one year for future purchases.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

MNL Symposium – Councilor Doucet noted that the sessions from the symposium are available online on ZOOM for a period of 30 days. She thanked council for the opportunity to attend.

CORRESPONDENCE
Letter from Kevin and Valerie Harnum – seeking pre-approval for construction of a new home, including permission to tie in to an existing manhole on the adjacent property. Clerk to advise that all excavation will be at the property owners expense and all tie ins will be overseen by the maintenance man.

Motion #21 0050- C. Reid/G. Hiscock
Resolved to approve the construction in principal but a development application will still have to be submitted.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Letter from Trinity Conception Placentia Health Foundation – For Council's information.

Letter from the Department of Municipal Affairs – Approval to borrow was received from the Department of Municipal Affairs for the new pickup truck.

BILLS

Motion #21 0051- G. Hiscock/Z. Doucet

Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS

Councilor C. Reid said that Boyd Green made a sign that he offered to sell to the Town to put in our new building. Councilor Reid will ask him to bring the sign down to the Clerk for the Council to have a look at.

Councilor C. Reid also suggested that the Town should set up a steering committee to oversee the small committees instead of taking everything to Council. Clerk to advertise to see if there is any interest in anyone setting up a Heritage or Clean Up committee.

Councilor L Hiscock noted that we should have called Alex to help with connecting the water up to the park. Clerk noted that the new employees, along with our two maintenance men handled the job themselves.

Clerk noted that there is no update on the Fire Hydrant project.

Councilor D. Reid noted that the water supply in Western Pond is low.

Mayor M Sheppard asked if we should proceed with the sale of the Recreation Centre building.

Motion #21 0052- Z. Doucet/L. Hiscock

Resolved to go ahead and sale the sale of the Recreation Centre building.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid
Opposed:	0		

In favor:	6
Opposed:	0
Abstained:	0

Motion Carried.

Clerk will double check to see if we have to post a minimum bid on the advertisement.

There being no further business, meeting adjourned at 9:44 pm.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 05/18/2021			
Account #	**Name**		**Current**
Approved Vendor	Windco Enterprises Ltd.	Flags for War Memorial	$ 189.75
Approved Vendor	Cosih's Trucking & Excavating Ltd.	Garbage	$ 316.25
Approved Vendor	Avalon Industrial	Maintenance Supplies	$ 67.84
Approved Vendor	Brenntag	Chlorine	$ 1,433.88
Approved Vendor	Eastern Ventures Inc.	Covid/Clean-up Day Supplies	$ 83.82
Approved Vendor	Mikes Auto Repair	Truck Maintenance	$ 86.99
Approved Vendor	Penney's Transport & Courier	Courier Fees	$ 34.91
Approved Vendor	Irving Oil	Furnace Oil	$ 561.00
Approved Vendor	Orkin	Pest Control	$ 46.00
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies ($257.65)and Building Supplies (Maintenance Garage) ($5116.35)	$ 5,374.00
Approved Vendor	Hindy's General Store	Fuel for Town ($430.00) Fuel for Fire Dept ($26.15)	$ 456.15
Approved Vendor	Modern Business Equipment	Photocopier Fees	$ 189.68
Approved Vendor	Cal LeGrow	Builder's Risk Insurance for the Building	$ 8,625.00
Approved Vendor	Information Protection Services	4(65 Gallon) Bins Sheddred	$ 345.00
Approved Vendor	Bell Aliant	583-2010/0752/2099/2777/2001/2782 & Internet	$ 530.92
Approved Vendor	NL Power	Street Lighting	$ 2,017.34
Approved Vendor	NL Power	Rec. Centre ($27.58), Maintenance Garage ($49.99), Town Office ($300.44), Chlorine House ($151.93), Fire Hall ($628.87), New Building ($996.14), War Memorial ($22.80) & Rec. Centre Furnace ($22.80)	$ 2,200.55
Total Outstanding			**$ 22,559.08**
Invoices for the New Building Project			
Account #	**Name**		**Amount**
Total Outstanding			**$ -**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Canada Post	Stamps	$ 211.60
Approved Vendor	Walmart	Supplies for New Building	$ 162.23
Approved Vendor	Newfoundland Exchequer	Crown Lands Application	$ 172.50
Total			**$ 546.33**

Outside Pond Park			
Vendor Aged Summary As at 05/18/2021			
Code	**Name**		**Current**
Approved Vendor	Taylor's Marine & Recreation Ltd.	Maintenance Supplies for Argo	$ 108.01
Approved Vendor	Windco	Flags	$ 408.19
Approved Vendor	Eastern Ventures Inc.	Covid Supplies	$ 87.34
Approved Vendor	NL Power	Heat & Light	$ 242.91
Total Outstanding			**$ 846.45**

Winterton Ambulance			
Vendor Aged Summary As at 05/18/2021			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Carbonear Home Hardware	Ambulance Maintenance Supplies	$ 20.11
Approved Vendor	Hindy's General Store	Fuel	$ 290.79
Approved Vendor	Eastern Ventures Inc.	Covid Supplies	$ 121.88
Approved Vendor	Robert G. Andrews	Heat and Light 244 Main Road	$ 229.17
Approved Vendor	Penney's Transport & Courier	Courier Charges	$ 22.77
Approved Vendor	HiTech Communications Ltd.	Batteries for Pager	$ 76.45
Approved Vendor	Bell Aliant	Telephone & Internet	$ 190.55
Approved Vendor	Bell Mobility	Network Access Fee	$ 11.50
	Total		**$ 963.22**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Total			**$ -**

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Total			**$ -**