Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council June 10, 2021

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	David Reid
	Councilors:	Zoe Doucet
		Hilda Green
		Gary Hiscock
		Lori Hiscock
		Charlie Reid
Also Present:	Town Clerk	Suzanne Coates
	Acting Town Clerk	Lorraine LaFitte

Mayor M. Sheppard called the Meeting to order at 8:04 pm.

Adopt Minutes: **Motion #21 0058-L. Hiscock/C. Reid**
Resolved to adopt the minutes of the Regular Meeting held on May 20, 2021 and Special Meetings held on May 20, 2021, June 1, 2021 and June 3, 2021.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #21 0059-Z. Doucet/ H. Green**
Resolved to adopt the agenda with the noted additions.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Errors and Omissions: Correct grammatical error on page 6.

BUSINESS ARISING

Councilor C. Reid would like to discuss putting living quarters for the Ambulance in the maintenance depot at the new building and building a new maintenance garage for the Kevin on the back part of the property.
Clerk stated that we currently cannot use funding towards the Ambulance due to no funding being available.
Due to the amount of discussion and the late start of the meeting, the following motion was made.

Motion #21 0060—Z. Doucet/D. Reid
Resolved to place the Ambulance living quarters on the agenda for the next meeting.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
Opposed:	1	Councilor:	C. Reid
Abstained:	0		

Motion Carried.

Action Report- Was tabled and accepted.

Clerk inquired to council whether the lead paramedic could have the authority to resolve any issues that may arise internally within the ambulance service.

Motion #21 0061-Z. Doucet/L. Hiscock
Resolved that the Lead Paramedic be given authority to resolve any issue/situation that may arise within the ambulance service internally.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

The Speed bump has not been placed on Tucker's Lane, but will be placed there in the coming week.

Elections – Clerk advised that Joan Hiscock will not be able to serve as Poll Clerk in the upcoming Municipal Election. Clerk will advertise for the position of Poll Clerk. Clerk will act as Returning Officer but Council has to select an Alternate Returning Officer. Nomination Day has to be at least 21-28 business days prior to Election Day on September 28th.

Motion #21 0062-Z. L. Hiscock/H. Green
Resolved that Lorraine LaFitte will act as Alternate Returning Officer.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Motion #21 0063-Z. Doucet/D. Reid

Resolved that Nomination Day for the 2021 Municipal Election be held on Wednesday, August 25, 2021 from 8 am – 8 pm.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Clerk will send out newsletter to explain the details of the election process.

Update on Stop Sign for Harbour View Drive.

Motion #21 0064-C. Reid/D. Reid

Resolved to erect a Stop Sign on the corner of Harbour View Drive.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
Opposed:	2	Councilors:	H. Green
			L. Hiscock
Abstained:	0		

Motion Carried.

New Building Update- The increase from Gas Tax was approved up to the amount of $261,631.

Motion #21 0065-L. Hiscock/Z. Doucet
Resolved that the ceiling heights in rooms requiring gyproc and T-Bar ceiling increase to 9 feet.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Motion #21 0066-L. Hiscock/G. Hiscock
Resolved to accept the quote from Button's Marine for insulation at a cost of .68 per foot to install additional R20 insulation in the exterior wall of the Community Centre and Fire Hall.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Clerk is to order 7 Hard Hats for use in the building.

NEW BUSINESS

Camp Proposal from Drillz Athletics – Currently not feasible.

Ride On Mower Quotes – Three quotes received.

Motion #21 0067-G. Hiscock/C. Reid

Resolved to accept the lowest quote from NL Kubota in the amount of $2,999 plus HST.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	H. Green
			G. Hiscock
			C. Reid
Opposed:	2	Councilors:	Z. Doucet
			L. Hiscock
Abstained:	0		

Motion Carried.

Dog Park – Councilor Doucet wondered if we had thought of running a dog park. It was suggested by a resident that maybe up in the park behind the bandstand would be a good location. Clerk will find out more information about other dog parks that are in the area.

Update on Town Clean-Up – 10 people registered for the clean-up. There are still 5 lanes remaining to be done. Councilor Doucet noted that Gary, Todd and Jacob Hiscock offered to pick up the bags and she was thankful for that. She asked Council's permission to send out thank you cards to all who participated. Council had no problem with this request.

Councilor Doucet also said that the blue container on the beach is apparently owned by the Harbour Authority. She will talk to Bob Green to see who is responsible for maintaining it and keeping it clean.

CORRESPONDENCE

Letter from Baccalieu Collegiate requesting contribution towards Graduation activities.

Motion #21 0068-G. Hiscock/C. Reid
Resolved to send a donation in the amount of $50.00 to Baccaulieu Collegiate in support of their graduation.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Letter from Municipal Assessment Agency – File for information purposes.

Letter from Cory Giles – request for Town to put a culvert across private property. Clerk to write a letter to Mr. Giles stating that the Town cannot get involved in private property issues and the issue will have to be resolved between the residents.

Sign from Boyd Green – Mr. Green presented Council with a hand crafted sign that he wished to sell to the Town at a cost of $300 for the new building.

Motion #21-0069- C. Reid/
Resolved to buy the sign from Mr. Green for $300.

After 3 calls from the Chair, there was no seconder for the motion.
Motion Defeated.

Letter from Trio – File for information purposes.

BILLS

Motion #21 0070-Z. Doucet/L. Hiscock
Resolved to pay the bills as presented.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS

Building Permits for Residential construction on Tuckers Lane.

Motion #21 0071-L. Hiscock/Z. Doucet
Resolved to charge the residential construction permit fee for each building.

In favor:	4	Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
Opposed:	3	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilor:	C. Reid
Abstained:	0		

Motion Carried.

Councilor Doucet noted that there will be no fees issued for Joint Mayors Association for this year.

Mayor Sheppard mentioned the sale of the buildings.

Motion #21 0072-L. Hiscock/G. Hiscock

Resolved to have Clerk advertise the sale of the Recreation Centre and prepare the ad for the sale of the Maintenance garage, so it is ready to be advertised as soon as the land issues are completed.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

There being no further business, meeting adjourned at 9:21 pm.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 06/08/2021			
Account #	**Name**		**Current**
Approved Vendor	Napa Auto Parts	Supplies	$ 13.73
Approved Vendor	Dicks & Basics	Office Supplies	$ 194.75
Approved Vendor	Carbonear Home Hardware	Supplies	$ 193.62
Approved Vendor	Hindy's General Store	Gas for Town Truck	$ 557.50
Approved Vendor	EMCO	Water & Sewer Supplies	$ 2,737.81
Approved Vendor	Avalon Industrial & Marine Supply Ltd.	Supplies & Rental of Equipment	$ 735.90
Approved Vendor	Orkin	Pest Control	$ 132.25
Approved Vendor	Irving Oil	Furnace Oil	$ 195.73
Approved Vendor	Windco	United Nations Flag	$ 206.88
Approved Vendor	Mark Sheppard	June Renumeration	$ 250.00
Approved Vendor	David Reid	June Renumeration	$ 250.00
Approved Vendor	Hilda Green	June Renumeration	$ 250.00
Approved Vendor	Zoe Doucet	June Renumeration	$ 250.00
Approved Vendor	Lori Hiscock	June Renumeration	$ 250.00
Approved Vendor	Gary Hiscock	June Renumeration	$ 250.00
Approved Vendor	Charile Reid	June Renumeration	$ 250.00
Approved Vendor	Bell Aliant	Telephone & Internet	$ 528.41
Approved Vendor	NL Power	Street Lighting	$ 2,015.57
Approved Vendor	NL Power	Rec. Centre ($28.41), Maintenance Garage ($42.88), Town Office ($264.51), Chlorine House ($135.11), Fire Hall ($596.63), New Building ($877.46), War Memorial ($22.80) & Rec. Centre Furnace ($22.80)	$ 1,990.60
Total Outstanding			**$ 11,252.75**
Invoices for the New Building Project			
Account #	**Name**		**Amount**
Total Outstanding			**$ -**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Gerry Hynes	Monthly Equipment Rental & Office Equipment/Supplies	$ 682.75
Approved Vendor	Walmart	Kitchen Supplies	$ 93.67
Approved Vendor	Newfoundland Exchequer	Building Permit Application Fees	$ 480.00
Total			**$ 1,256.42**

Outside Pond Park			
Vendor Aged Summary As at 06/09/2021			
Code	**Name**		**Current**
Approved Vendor	Hindy's General Store	Gas	$ 174.89
Approved Vendor	Carbonear Home Hardware	Maintenance supplies, lumber for deck and faucets	$ 2,508.38
Approved Vendor	Avalon Industrial & Marine Supploy	Supplies for Water	$ 127.54
Approved Vendor	Micmac Safety Source Ltd.	Back Tank	$ 448.50
Approved Vendor	Ice Block Ltd.	Ice	$ 118.80
Approved Vendor	Alphonsus St. George	Stone	$ 1,035.00
Approved Vendor	Dicks & Co. Ltd.	Office Supplies	$ 9.19
Approved Vendor	NL Power	Heat & Light	$ 2,571.07
Total Outstanding			**$ 6,993.37**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	Canadian Tire	Floor Mats	$298.95
Total			**$298.95**

Winterton Ambulance			
Vendor Aged Summary As at 06/08/2021			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Hindy's General Store	Fuel	$ 448.41
Approved Vendor	Carbonear Home Hardware	Supplies	$ 14.36
Approved Vendor	Eastern Medical Supplies Ltd.	Medical Supplies	$ 462.30
Approved Vendor	HiTech Communications Ltd.	Maintenance on Pager System	$ 464.58
Approved Vendor	Albert Robinson	Refund for Successfully Completing the EMR Program and Reimbursement for Road Test	$ 630.00
Approved Vendor	Bell Aliant	Telephone & Internet	$ 190.60
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
	Total		**$ 2,274.36**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Total			**$ -**

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Total			**$ -**