Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council July 8, 2021

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	David Reid
	Councilors:	Zoe Doucet
		Gary Hiscock
		Lori Hiscock
		Charlie Reid
Absent:	Councilor:	Hilda Green
Also Present:	Town Clerk	Suzanne Coates

Mayor M. Sheppard called the Meeting to order at 7:28 pm.

Adopt Minutes: **Motion #21 0077- C. Reid/G. Hiscock**
Resolved to adopt the minutes of the Regular Meeting held on June 10, 2021 and Special Meetings held on June 10, 2021 and June 23, 2021.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #21 0078 – L Hiscock/Z. Doucet**
Resolved to adopt the agenda with the noted additions.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Errors and Omissions: Correct error on page 6, June 10, 2021 Regular Meeting.

BUSINESS ARISING

Councilor L. Hiscock has concerns over not repairing the culvert to the property of Steve and Jackie Thomas. She believes that we should repair the culvert since the Town apparently put it there.

Mayor Sheppard suggested that they should submit a development application with a letter requesting that they replace the culvert at their own expense.

Councilor G. Hiscock suggested we write a letter to the Thomas' advising that they can have the culvert repaired/replaced by a private contractor at their own expense if they wish to move the culvert, as it is not the responsibility of the Town.

Action Report – Tabled and Accepted.

Retaining Wall – Deputy Mayor D. Reid believes that the wall is on private property that was created to make a driveway for the property owners. If the wood is removed, we can put rocks in its place. Mayor Sheppard suggested we write a letter telling them that Kevin will look at it when he repairs the water and sewer leak. Councilors C. Reid and G. Hiscock suggested using some wire gabions to fill with rocks. The Roads and Lights committee will look at the retaining wall and provide direction to Kevin on how to proceed. All of the councilors present supported this decision.

Part-Time Maintenance Man – His 14 weeks is up but he can come in whenever we need him.

Nomination Day – Due to the timeline for the election, the Nomination Day must be held between August 31, 2021 and September 7, 2021.

Motion #21 0079 - L. Hiscock/Z. Doucet
Resolved that the Nomination Day for the 2021 Municipal Election be held on August 31, 2021.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Maintenance Garage – The Crown land application has been filed.

Living Quarters – The cost estimate to build on a garage is approximately $70,000. The Ambulance Committee is well aware that the current Town Hall building will be converted to living quarters. Councilor Z. Doucet noted that the internal policies of the Ambulance are approved internally not through Council. There is a Chairperson now for the Ambulance Fundraising committee.

Fire Hall Update – Provided to Council. Councilor G. Hiscock noted that Councilors names are on hats and vests in the building.

Motion #21 0080 - Z. Doucet/G. Hiscock
Resolved to accept the quote from Borealis Consulting Inc. in the amount of $2,658.00 plus HST to install a metal steel bracket around the steel beam to make the wall between the Fire Hall and Community Centre a 1.5 hour fire rated wall.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Maintenance Man Report – Tabled and Accepted. We need Truck Guidelines for the new truck. Truck needs to be clean at all times. All maintenance equipment should be stored inside or locked with a ball lock.

NEW BUSINESS

Residential Permit – 26 Brinson's Hill

Motion #21 0081 - Z. Doucet/L. Hiscock
Resolved that the residential development permit for 26 Brinson's Hill be approved.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Shed Construction Permit – 39 Western Point.

Motion #21 0082 – G. Hiscock/L. Hiscock
Resolved that the shed construction permit for 39 Western Point be approved.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Car Wrecks on Western Point – They are not in the way now, but they have to be removed prior to snow clearing season. Clerk to advise resident that they have to be removed by September 1, 2021 or they will be removed at the owner's expense. Clerk to check with Kidney Foundation or Frank's Auto.

Staff Vacation/OT Report – Clerk provided updated report to council.

CORRESPONDENCE

Letter from the Sugarloaf 50+ Club – The group was inquiring as to whether or not there will be space for them to meet in the new building, what the charge will be and the expected date of opening. The clerk will advise the group that there will be a space provided for them to meet free of charge and we are hoping the building will be open early in the new year.

BILLS

Motion #21 0083 – G. Hiscock/C. Reid
Resolved to pay the bills as presented with the noted additions.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			G. Hiscock
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS

Councilor C. Reid suggested sending a letter to Green Seafoods thanking them for allowing us to use their trailor. Councilor C. Reid was wondering if there was any update on the bridge on Hindy's Lane next to Francis Piercey's. The Clerk will follow up.

Deputy Mayor Reid noted the shoulder of the road by the new building is washed out.

Councilor C. Reid asked if we have any intentions of doing paving this year. Clerk to check with Heart's Delight and Heart's Desire to see if there are any special grants for paving Town roads.

Councilor G. Hiscock noted that we should get a thank you card and Tim's card for Jean Green and Rhoda Hedd in appreciation of the work they have done on the War Memorial. He also suggested that the lights should be looked at as a lot of the light sockets are corroded.

Councilor C. Reid said he will speak to Rick Andrews about starting a committee to upgrade the grounds of the War Memorial.

Councilor L. Hiscock asked if Kevin could have a look at the Ball Grounds to see is anything can be done to improve the mobility access.

Councilor Z. Doucet asked about the Town Website - Clerk noted that it all up to date.

Mayor Sheppard noted the bridge on Pinhorn's Beach next to the plant needs to be replaced and will have to be looked at. Clerk to check out to see what the process would be with regard to permits, engineering, procedures.

Councilor G. Hiscock noted the $3 million project on the wharf is set to begin. Clerk to write a letter to the Harbour Authority thanking them for continuing to apply for the Wharf funding.

Councilor Z. Doucet asked Clerk to contact Bob Green about the blue barrel on the bank. Ask Bob whether or not Kevin can bring it to the dump.

There being no further business, meeting adjourned at 9:49 pm.

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Mark Sheppard, Mayor

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Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 07/06/2021			
Account #	**Name**		**Current**
Approved Vendor	Jean Green	Reimbursement for Flowers for the War Memorial	$ 116.43
Approved Vendor	Dicks & Basics	Office Supplies	$ 211.78
Approved Vendor	Mike's Auto Repair Ltd.	Maintenance on Truck	$ 171.29
Approved Vendor	Coish's Trucking & Excavating Ltd.	1 Pick up Load of Garbage	$ 86.25
Approved Vendor	Eastern Ventures Inc.	Hand Sanitizer	$ 41.29
Approved Vendor	Andrews's Graphics and Signs	Signs for the Project	$ 772.80
Approved Vendor	AIM Network	Costs for Asset Management Project ($22,400 was given for funding towards this project).	$ 32,200.00
Approved Vendor	Eastern Regional Service Board	3rd Quarter Payment for Waste Collection	$ 13,275.00
Approved Vendor	EMCO Waterworks	Water & Sewer Supplies	$ 648.60
Approved Vendor	NL Kubota	License Fee for License Plate for Dump Trailer	$ 372.00
Approved Vendor	Protek Industries Ltd.	Calcium Chloride for Roads	$ 106.95
Approved Vendor	Hindy's General Store	Gas	$ 610.00
Approved Vendor	Carbonear Home Hardware	Supplies	$ 110.95
Approved Vendor	Orkin	Pest Control for Three Buildings	$ 132.25
Approved Vendor	Avalon Industrial & Marine Supply	Supplies	$ 701.71
Approved Vendor	Bell Aliant	Telephone/Fax/Pager System/Internet	$ 527.35
Approved Vendor	NL Power	Street Lighting ($2,014.66), Town Office ($174.59), Rec. Centre Furnace ($22.82), Rec. Centre ($29.67), Chlorine House ($117.07), War Memorial ($28.70), Fire Hall ($518.97), Maintenance Garage ($52.68) & New Building ($785.42)	$ 3,744.58
Total Outstanding			**$ 53,829.23**
Invoices for the New Building Project			
Account #	**Name**		**Amount**
Total Outstanding			**$ -**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	NL Kubota	Dump Trailer (Approved at a previous meeting to purchase)	$ 17,697.35
Approved Vendor	Receiver General for Canada	HST for Purchase of New Building	$ 117,000.00
Total			**$ 134,697.35**

Outside Pond Park			
Vendor Aged Summary As at 07/06/2021			
Code	**Name**		**Current**
Approved Vendor	T2 Ventures	Two weeks of garbage collection	$ 402.50
Approved Vendor	Mark Sheppard	Domain Fees for Website	$ 65.47
Approved Vendor	Mike's Auto Repair Ltd.	Repairs and Maintenance on Rhino	$ 1,048.94
Approved Vendor	Dicks & Co. Ltd.	Office Supplies	$ 5.16
Approved Vendor	Hindy's General Store	Gas	$ 235.72
Approved Vendor	Carbonear Home Hardware	Supplies	$ 521.56
Approved Vendor	Ice Blocx	Ice	$ 61.60
Approved Vendor	Avalon Industrial & Marine Supplies	Supplies	$ 433.78
Approved Vendor	NL Power	Heat & Light	$ 3,969.65
Approved Vendor	Audrey Piercey	Flowers for Park Grounds, Paint for Fire Pits, Phone for the Office, Cleaning Supplies & Prizes for Victoria Day Celebrations.	$ 396.76
Total Outstanding			**$ 7,141.14**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	Receiver General for Canada	GST/HST For 2020 Year End	$16,187.75
Total			**$16,187.75**

Winterton Ambulance			
Vendor Aged Summary As at 07/06/2021			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Mike's Auto Repair Ltd.	Change Winter Tires Over to Summer	$ 112.64
Approved Vendor	Andrews' Graphics and Signs	T-Shirts & Hoodies	$ 120.50
Approved Vendor	Hindy's General Store	Gas	$ 444.35
Approved Vendor	Bell Mobility	Network Access Fee	$ 11.50
Approved Vendor	Bell Aliant	Telephone & Internet	$ 190.55
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
	Total		**$ 943.65**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Robert G Andrews	Heat & Light at Rental	$ 209.54
Total			**$ 209.54**

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Total			**$ -**