

**Town of Winterton
P.O. Box 59
Winterton, NL
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Special Meeting with Council July 21, 2021

Members Present: Mayor: Mark Sheppard
Councilors: Zoe Doucet
Gary Hiscock
Lori Hiscock
Charlie Reid

Absent: Deputy Mayor: David Reid
Councilor: Hilda Green

Also Present: Acting Town Clerk: Lorraine LaFitte
Construction Site Supervisor: Gerry Hynes

Mayor M. Sheppard called the Meeting to order at 10 am.

Gerry gave an update on the project. Everything is going well. The metal stud framing will be completed this week. The installation of the electrical panels, wiring and associated boxes are 90% completed. Installation of communication panels to fire hall, bar, kitchen, council chambers and small meeting room are completed. The plumbing – drain, vent and waterlines are 95% complete. The installation of mechanical ductwork has been started. There have been several quotes received that need to be approved by council.

Supply and Installation of Gypsum Board – Five Contractors contacted. Two Quotes received. One from Avalon Interiors in the amount of \$43,585.09 plus HST and one from Borealis Consulting Inc. in the amount of \$31,642.61 plus HST.

Motion #21 0084 – C. Reid/ L. Hiscock

Resolved to accept the quote from Borealis Consulting Inc in the amount of \$31,642.61 plus HST for the supply and installation of Gypsum Board.

| | | | |
|-----------|---|-------------|-------------|
| In favor: | 5 | Mayor: | M. Sheppard |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | L. Hiscock |
| | | | C. Reid |

Opposed: 0
Abstained: 0
Motion Carried.

Supply and Installation of Suspended Gypsum Board ceiling- Three contractors contacted. One quote received from Borealis Consulting Inc. in the amount of \$22,226.75 plus HST.

Motion #21 0085 – G. Hiscock/Z. Doucet

Resolved to accept the quote from Borealis Consulting Inc in the amount of \$22,226.75 plus HST for the supply and installation of suspended Gypsum Board ceiling.

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|-----------|---|-------------|-------------|
| In favor: | 5 | Mayor: | M. Sheppard |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | L. Hiscock |
| | | | C. Reid |

Opposed: 0
Abstained: 0
Motion Carried.

Supply and Installation of Mini Splits – Six contractors contacted. One quote received from Superior Refrigeration in the amount of \$21,870.93 plus HST.

Motion #21 0086 – G. Hiscock/Z. Doucet

Resolved to accept the quote from Superior Refrigeration in the amount of \$21,870.93 plus HST for the supply and install of mini splits.

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|-----------|---|-------------|-------------|
| In favor: | 5 | Mayor: | M. Sheppard |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | L. Hiscock |
| | | | C. Reid |

Opposed: 0
 Abstained: 0
 Motion Carried.

Councilor H. Green joined the meeting at 10:21 am.

Additional Work

Pharmacy

Motion #21 0087 – C. Reid/L. Hiscock

Resolved to install T-Bar ceiling and replace existing lighting in Pharmacy with LED lighting and install mini 2 gallon hot water tank.

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|-----------|---|-------------|-------------|
| In favor: | 6 | Mayor: | M. Sheppard |
| | | Councilors: | Z. Doucet |
| | | | H. Green |
| | | | G. Hiscock |
| | | | L. Hiscock |
| | | | C. Reid |

Opposed: 0
 Abstained: 0
 Motion Carried.

Councilor C. Reid noted that the Fire Department has some concerns regarding the new building. Councilor G. Hiscock, as Fire Department liaison, asked that the Clerk set up a meeting between the Fire Department and Council as soon as possible to discuss their concerns.

Town Hall

Motion #21 0088 – G. Hiscock/L. Hiscock

Resolved to spend up to \$20,000 to upgrade the town offices at the new building, including removing existing paneling and installing T Bar ceiling, flooring and installation of mini 2 gallon hot water heater.

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|-----------|---|-------------|-------------|
| In favor: | 6 | Mayor: | M. Sheppard |
| | | Councilors: | Z. Doucet |
| | | | H. Green |
| | | | G. Hiscock |
| | | | L. Hiscock |
| | | | C. Reid |

Opposed: 0

Abstained: 0

Motion Carried.

Additional Insulation – Additional batt and sound insulation required for exterior wall and sound insulation for council chamber and small meeting room. Six building supply companies contacted but most do not carry insulation for metal studs. One quote received from Churchill's Home Hardware.

Motion #21 0089 – L. Hiscock/G. Hiscock

Resolved to accept the quote from Churchill's Home Hardware in the amount of \$3,965.52 plus HST for Batt Insulation and \$500 plus HST for Roxul Insulation.

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|-----------|---|-------------|-------------|
| In favor: | 6 | Mayor: | M. Sheppard |
| | | Councilors: | Z. Doucet |
| | | | H. Green |
| | | | G. Hiscock |
| | | | L. Hiscock |
| | | | C. Reid |

Opposed: 0

Abstained: 0

Motion Carried.

Windbreak – Main Door of Community Centre

Councilor C. Reid left the meeting at 11:08 am due to possible conflict of interest as his grandson is affiliated with the company providing the quote.

Motion #21 0090– Z. Doucet/H. Green

Resolved to accept quote from Exign in the amount of \$2,000 + HST to install windbreak on main door of Community Centre.

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|-----------|---|--------------|-------------|
| In favor: | 5 | Mayor: | M. Sheppard |
| | | Councillors: | Z. Doucet |
| | | | H. Green |
| | | | G. Hiscock |
| | | | L. Hiscock |

| | | | |
|-----------------|---|------------|---------|
| Opposed: | 0 | | |
| Abstained: | 1 | Councilor: | C. Reid |
| Motion Carried. | | | |

Councilor C. Reid rejoined the meeting at 11:10 am.

Gerry left the meeting at 11:13 am.

Councilor L. Hiscock asked why there was a lack of water at the park on the weekend. Mayor Sheppard explained that it was due to a water issue at the plant. The plant runs 2 blast freezers with salt water. One pump gave out completely and one wasn't working properly, so a plant staff member decided to use town water and the park consequently ran out of water. One pump is fixed and the other is being fixed. This issue should not happen again.

Visa Limit – The limit of \$500 on the current Visa is not enough to buy necessary supplies and equipment in some cases as in the recent purchase of computers.

Motion #21 0091 – L. Hiscock/Z. Doucet

Resolved to increase the Visa Limit to \$5,000

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|-----------|---|--------------|-------------|
| In favor: | 5 | Mayor: | M. Sheppard |
| | | Councillors: | Z. Doucet |
| | | | H. Green |
| | | | G. Hiscock |
| | | | L. Hiscock |

| | | | |
|-----------------|---|--|---------|
| Opposed: | 1 | | C. Reid |
| Abstained: | 0 | | |
| Motion Carried. | | | |

The clerk will try to set up a meeting with the Fire Department for 8 pm on Tuesday night.

There being no further business, meeting adjourned at 11:25 am.

Mark Sheppard, Mayor

Lorraine LaFitte, Acting Town Clerk