Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council August 5, 2021

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	David Reid
	Councilors:	Zoe Doucet
		Hilda Green
		Charlie Reid
Absent:	Councilors:	Gary Hiscock
		Lori Hiscock
Also Present:	Town Clerk:	Suzanne Coates
	Acting Clerk:	Lorraine LaFitte

Mayor M. Sheppard called the Meeting to order at 7:32 pm.

Adopt Minutes: **Motion #21 0092- H. Green/D.Reid**
Resolved to adopt the minutes of the Regular Meeting held on July 8, 2021 and Special Meetings held on July 21, 2021 and July 27, 2021.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #21 0093 – H. Green/Z. Doucet**

Resolved to adopt the agenda with the noted additions.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			C. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Errors and Omissions: Correct error on page 5, July 21, 2021 Special Meeting.

Councilor L. Hiscock arrived at 7:35 pm.

BUSINESS ARISING

Councilor Doucet wanted the paragraph on Car Wrecks on Page 4 of the regular meeting held on July 8, 2021 clarified that the owner will have to make contact with Frank's Auto or the Kidney Foundation, not the clerk. On Page 6 of the July 8, 2021 regular minutes, Lori Hiscock suggested that we ask Bob Green whether or not we can bring it to the dump.

Motion #21 0094 – Z. Doucet/D. Reid

Resolved to advertise on Facebook and place a sign by the barrel to see if we can find out who actually owns it and ask them to have it removed.

In favor:	4	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			L. Hiscock
Opposed:	2	Councilors:	H. Green
			C. Reid
Abstained:	0		

Motion Carried.

Action Report – Tabled and Accepted.

Water line to Steve and Jackie Thomas' is repaired.

Crown Land – Clerk to write a letter explaining our concerns regarding the price of acquiring the property.

Motion #21 0095 – L. Hiscock/D. Reid
Resolved to request Ministerial Approval to purchase the Crown Land on Pinhorn's Beach at a cost of $3,100.00.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

New Building Report

Plaster and Prime Paint – Only one quote received. There were 13 contractors contacted, with ten tender packages sent out. Instead of awarding the contract, we could break it up into 3 phases and possibly get more or less quotes.

Councilor C. Reid left the meeting at 8:05 pm due to possible conflict of interest, because he may become employed by the contractor.

Motion #21 0096 – L. Hiscock/H. Green
Resolved to accept the quote from Borealis Consulting Inc. for $42,261.95 plus HST for plaster and prime paint of the building.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			L. Hiscock

Opposed: 0
Abstained: 1 Councilor: C. Reid
Motion Carried.

Councilor C. Reid rejoined the meeting at 8:10 pm.

Gear Washer – There were 3 quotes requested. Two received: One from East Coast Laundry in the amount of $4,745.00 plus HST and one from Safety Source in the amount of $5,695.00 plus HST. No quote received from K & D Pratt to date.

Motion #21 0097 – Z. Doucet/L. Hiscock
Resolved to accept the quote from East Coast Laundry in the amount of $4,745.00 plus HST to acquire the Gear Washer.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Windows – Three quotes requested to replace existing 3 windows in offices. Two received: One from Carbonear Home Hardware in the amount of $1,354.08 plus HST and one from Hickey's Timber Mart in the amount of $1,372.32 plus HST. No quote received from Churchill's to date.

Motion #21 0098 – H. Green/C. Reid
Resolved to order the windows from Carbonear Home Hardware in the amount of $1,354.08 plus HST.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Mini Splits – Change Order – Superior Refrigeration was contacted for a price on supplying and installing 3 additional mini splits in the three town offices. The additional cost would be $7,972.95 plus HST.

Motion #21 0099– L. Hiscock/H. Green
Resolved to approve the supply and install of the three mini splits for the Town Offices from Superior Refrigeration in the amount of $7,972.95 plus HST.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Garage Door Openers – Three quotes received for the supply and install of two new door openers on fire hall garage doors complete with remotes. One from Dun-Rite Doors in the amount of $2,450.00 plus HST, one from Terra Nova Overhead Doors in the amount of $2,560.00 plus HST and one from Overhead Door(NFLD) Ltd. in the amount of $2,900.00 plus HST.

Motion #21 0100 – Z. Doucet/C. Reid
Resolved to accept the quote from Dun-Rite Doors for the supply and installation of two new door openers on the fire hall garage doors complete with remotes in the amount of $2,450.00 plus HST.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Ad for Sale of Recreation Centre – Ad was reviewed and will be advertised in the morning on the Town's Facebook Page, Website and The Telegram.

NEW BUSINESS

Municipal Capital Works – Approval was received for the Fire Hydrant Repair/Upgrade and New Installation of Fire Hydrants.

Motion #21 0101 – C. Reid/ L. Hiscock
Be it resolved that, we The Town of Winterton, accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated 19th day of July, 2021, Project #17-MCW-22-00011, Fire Hydrant Repair/Upgrade and New Installation of Fire Hydrants with a total project value of $270,541. The council agrees to provide the Ultimate Recipient share value of $24,534 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Winterton.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Rhino at Park – There are issues with the brakes. Mike will look at it when he gets back from vacation. Clerk to question whether there is any warranty on the brakes. Clerk well get quotes for a new side by side. She will check with other municipalities to see if they have purchased one recently and will also check with public procurement about purchasing a used one.

CORRESPONDENCE

Letter from Municipal Assessment Agency – For information purposes only.

Letter from Tucker Management – Looking for approval in principle for Phase 2 Development and asking us to install the water and sewer to Phase 1.

Motion #21 0102 – C. Reid/H. Green
Resolved to install the water and sewer to Phase 1 on Tucker's Lane at a cost of $100 per hour to cover the cost of the backhoe and 2 men. The cost of materials will be extra.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Motion #21 0103 - D. Reid/C. Reid
Resolved to approve in principle Phase 2 of the Tucker Management development on Tucker's Lane as presented. Before official approval can be granted, a development application must be submitted.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Email from Harold Pitcher – Requesting that Council fix the water problems on Old Road. Clerk will get the maintenance man to look at the situation and investigate possible solutions to bring back to the next meeting.

Letter from St. Luke's Church – Asking if the Town would like to have the World War II Honour Roll.

Motion #21 0104 – L. Hiscock/H. Green
Resolved to accept the Honour Roll from St. Luke's and hang it in the new building.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

BILLS

Motion #21 0105 – D. Reid/L. Hiscock
Resolved to pay the bills as presented with the noted additions.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	D. Reid
		Councilors:	Z. Doucet
			H. Green
			L. Hiscock
			C. Reid

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS

Councilor C. Reid spoke to Rick Andrews about the possibility of organizing a War Memorial Committee. He will speak to some veterans and see if they are interested.

Councilor C. Reid asked for an update on the new truck. Clerk explained that the truck is ready to go but we are currently waiting on the HST Rebate. Clerk to remind Kevin about quotes for snow plows.

Councilor Z. Doucet asked to remind Kevin about the hole near Linda Critch. She also mentioned the lights at the war memorial. Deputy Mayor Reid will turn them off tomorrow.

There being no further business, meeting adjourned at 9:25 pm.

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Mark Sheppard, Mayor

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Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 08/03/2021			
Account #	**Name**		**Current**
Approved Vendor	Brenntag Canada Inc.	Chlorine	$ 1,433.88
Approved Vendor	Dicks & Basics	Office Supplies	$ 143.94
Approved Vendor	Mike's Auto Repair Ltd.	Maintenance on Truck	$ 494.10
Approved Vendor	Coish's Trucking & Excavating Ltd.	1 Trailer Load of Garbage	$ 143.75
Approved Vendor	Municipal Assessment Agency	Third Quarter Assessment Fees	$ 3,133.00
Approved Vendor	Modern Business Equipment	Toner and Photocopier charges	$ 323.50
Approved Vendor	Orkin	Pest Control for Three Buildings	$ 132.25
Approved Vendor	Canada Revenue Agency	Balance Owing from Re-Assessment	$ 2,542.00
Approved Vendor	Bell Aliant	Telephone/Internet 709-583-2010/0752/2001/2099/2782/2777	$ 527.96
Approved Vendor	Hindy's General Store	Supplies ($70.32) Fuel ($475.00)	$ 545.32
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 744.96
Approved Vendor	Avalon Industrial	Safety Equipment	$ 88.28
Approved Vendor	NL Power	Street Lighting	$ 2,027.40
Total Outstanding			**$ 12,280.34**
Invoices for the New Building Project			
Account #	**Name**		**Amount**
Total Outstanding			**$ -**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Canada Post	Postage on Newsletters	$ 48.88
Approved Vendor	Audrey Piercey	Ink for Printer	$ 262.11
Approved Vendor	Walmart	Supplies for Meeting	$ 76.28
Total			**$ 387.27**

Outside Pond Park			
Vendor Aged Summary As at 08/03/2021			
Code	**Name**		**Current**
Approved Vendor	Mike's Auto Repair Ltd.	Repairs and Maintenance on Rhino	$ 821.56
Approved Vendor	Ice Blocx	Ice	$ 145.20
Approved Vendor	T2 Ventures	Garbage Collection for 4 Weeks	$ 805.00
Approved Vendor	BowMark Printing	Receipt Books	$ 275.72
Approved Vendor	Avalon Industrial	Maintenance Supplies	$ 242.99
Approved Vendor	Hindy's General Store	Fuel	$ 211.00
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 175.52
Approved Vendor	Canada Revenue Agency	Balance Owing from Re-Assessment	$ 880.55
Total Outstanding			**$ 3,557.54**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor			$0.00
Total			**$0.00**

Winterton Ambulance			
Vendor Aged Summary As at 08/03/2021			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Eastern Medical Supplies Ltd.	Medical Supplies	$ 584.20
Approved Vendor	Penney's Transport & Courier	Courier Fees	$ 22.77
Approved Vendor	Hindy's General Store	Fuel	$ 529.36
Approved Vendor	Bell Mobility	Network Access Fee	$ 11.50
Approved Vendor	Bell Aliant	Telephone 583-2040	$ 190.55
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
	Total		**$ 1,402.49**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Robert G Andrews	Heat & Light at Rental	$ 150.05
Approved Vendor	Visa	Meals for Bringing Ambulance to St. John's for Maintenance	$ 26.22
Total			**$ 176.27**

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Total			**$ -**