Town of Winterton
P.O. Box 59
Winterton, NL
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Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council October 14, 2021

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
Also Present:	Town Clerk:	Suzanne Coates
	Special Projects Manager:	Lorraine LaFitte
Absent:	Councilor	Charlie Reid

Mayor called the Meeting to order at 7:28 pm.

Adopt Minutes: **Motion #21-0153 L. Hiscock/D. Reid**

Resolved to adopt the minutes of the Regular Meeting held September 23, 2021 and the Special Meeting held on October 6, 2021.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Adopt Agenda: **Motion #21-0154** **G. Hiscock/Z. Doucet**
Resolved to adopt the agenda as presented with the noted additions.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: On page 11 of the Regular Minutes, remove the word "in", and on page 1 of the Special Minutes remove H. Green.

Business Arising from the Minutes: No business arising.

Action Report: The Action Report was accepted as presented. Deputy Mayor Hiscock commented that the maintenance man thinks the new plow is too big. Mayor Sheppard noted that the maintenance man did the specifications for the plow.

Meeting Closed at 7:36 pm for an HR meeting.

Regular Meeting resumed at 7:49 pm.

A discussion was held during the HR Meeting. There were no motions made during the Meeting.

Maintenance Man Report: Accepted as presented.

New Building Report: Report accepted as presented.
The Pharmacy will stay as is. There will be no storage area added at this time. Any issues with the Pharmacy need to come to the Building committee or council.
A quote was received in the amount of $11,2000 plus HST to paint the Recreation Center ceiling, The ceiling will stay as is for the time being.
Budget Report – Clerk will talk to Gerry regarding how much longer he needs the Assistant Maintenance Man.

RBC Loan : **Motion #21-0155** **Z. Doucet/G. Hiscock**

Resolved to borrow $150,000 from the Royal Bank of Canada over a 5 year term at a fixed rate of 4.04% with an amortization period of 8 years and 10 months to be used for renovations for the new building.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

RV Policy changes. – Discussion on the existing RV Policy for the Town.

Motion #21-0156 G. Hiscock/Z. Doucet

Resolved to change section 10 of the Municipal Regulations as follows:

10.1 As of October 14, 2021, camper trailers are not to be permanently connected to water and sewer services as the sole occupant of a building lot. Outside Pond RV Park is there to accommodate such trailers. The spirit of this bylaw is that camper trailers are not to be used as a substitute for permanent housing structures.

10.1.1Camper trailers can be connected to dedicated water and sewer on a property which currently contains a permanent structure. The property owner will be invoiced the additional water/sewer fee.

10.1.2Permits for temporary water/sewer connections of a camper trailer as the sole occupant of a building lot will be considered on a case-by-case basis for a maximum of 1 year periods. The spirit of this bylaw is that a camper can be used as temporary accommodations while housing is being constructed. The property owner will be invoiced a water and sewer connection fee, as well as they will be invoiced for the annual residential water and sewer tax. Additional temporary permits will not be issued without proof of progress towards a permanent structure.

In favor:	4	Mayor	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	1	Deputy Mayor:	L. Hiscock
Abstained:	0		

Motion Carried.

NEW BUSINESS:

Site Specific Health and Safety Plan for Ice Control Materials for the 2021-2022 season.

Motion #21-0157 G. Hiscock/L. Hiscock

. Resolved to adopt the Site Specific Health and Safety Plan for Ice Control Materials for the 2021-2022 season.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

CORRESPONDENCE:

Letter from Municipal Assessment Agency – File for Information Purposes.

Email from Wooden Boat Museum of Newfoundland and Labrador – The community museum was closed this past season due to Covid 19 concerns.

Email from Larry Hann – Regarding Catch Basin on his property on Tucker's Lane. The Roads and Lights Committee will visit and bring the recommendations back to Council.

Letter from the Department of Transportation and Infrastructure regarding Municipal Capital Works applications. Deadline for this year's submissions is November 19, 2021. Lorraine will apply for funding under Community Capacity building program to have a workshop and facilitator to come out over the winter and do community infrastructure planning.

Letter from Industry, Energy and Technology – For Councilor's Information only. File.

Email from Joint Mayors regarding meeting to be held in Heart's Content on October 20, 2021 at 8 pm. Deputy Mayor Lori Hiscock and Councilors Zoe Doucet and Gary Hiscock will attend.

Cell Service – It was suggested that the land on Parrott's Hill where Andromeda had their towers be looked at for the site of the cell tower. Clerk to check to see who owns the land.

BILLS: **Motion #21-0158 Z. Doucet/ G. Hiscock**

Resolved to pay the bills as presented.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Councilor Zoe Doucet wanted to know when the pot holes on Tucker's Lane and other town roads will be repaired. Clerk to send a letter to resident to have the car removed on Western Point before the snow clearing starts.

Councilor Gary Hiscock wanted to know if Lorraine received the funding information for beautification of the waterfront along the mouth of the harbor. Lorraine noted there is funding for tourism under the Regional Development Fund and the Canadian Experience Fund. Councilor Hiscock would like to see some breastwork with picnic tables and washroom facilities. Mayor Sheppard suggested that we should discuss this with the Wooden Boat Museum of Newfoundland and Labrador to see if they would entertain the idea of storyboards, or if they would have other suggestions to add.

There being no further business, meeting adjourned at 9:16 pm.

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Mark Sheppard, Mayor

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Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 10/12/2021			
Account #	**Name**		**Current**
Approved Vendor	Saltwire Network	Advertisement Fees for Municipal Nominations, Rec. Centre Tender & Rec. Liquor License	$ 2,322.77
Approved Vendor	Brenntag	Chlorine	$ 1,562.36
Approved Vendor	NAPA	Booster Pac	$ 241.49
Approved Vendor	Western Hydraulic 2000 Ltd.	Install Spreader Harness	$ 385.25
Approved Vendor	NL Kubota	Supplies	$ 61.36
Approved Vendor	Alphonsus St. George and Sons Ltd	Crushed Stone Delivered	$ 678.50
Approved Vendor	Modern Business Equipment Limited	Copier Fees	$ 89.33
Approved Vendor	Avalon Industrial & Marine Supply	Maintenance Supplies	$ 143.84
Approved Vendor	EMCO WaterWorks	Water & Sewer Supplies	$ 3,752.15
Approved Vendor	Municipal Assessment Agency	4th Quarter Fees	$ 3,133.00
Approved Vendor	Coish's Trucking & Excavating	5 Trailer Loads of Garbage	$ 718.75
Approved Vendor	Mike's Auto Repair Ltd.	Removal of Wiring for Sander	$ 83.84
Approved Vendor	Hindy's General Store	Gas and Supplies	$ 469.71
Approved Vendor	Carbonear Home Hardware Building Centre	Supplies	$ 395.20
Approved Vendor	Bell Aliant	583-2010/0752/2782/2099/2777 & Internet	$ 532.84
Approved Vendor	NL Power	Street Lighting ($2,026.17), Town Office ($155.49), Rec. Centre Furnace ($74.87), Rec. Centre ($38.12), Maintenance Garage ($25.78), Chlorine House ($116.22), War Memorial ($22.84), Fire Hall ($308.46) & New Building ($563.14)	$ 3,331.09
Total Outstanding			**$ 17,901.48**
Invoices for the New Building Project			
Account #	**Name**		**Amount**
GAS TAX FUNDING	Superior Refrigeration Ltd.	Mini Split Installation at New Building	$ 34,320.42
COVID STIMULUS	ECB Enterprises Ltd.	Eavestrough for New Building	$ 2,760.00
Total Outstanding			**$ 37,080.42**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	NL Exchequer	Quarry Permit Renewal Fees	$ 440.00
Approved Vendor	NL Liquor Corp.	Fees for Recreation License	$ 200.00
Total			**$ 640.00**

Outside Pond Park			
Vendor Aged Summary As at 10/12/2021			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 2,738.73
Approved Vendor	Hindy's General Store	Fuel & Supplies	$ 136.60
Approved Vendor	Carbonear Home Hardware	Supplies	$ 117.66
Approved Vendor	Mike's Auto Repair	Install Belts & Tire Rods	$ 361.68
Total Outstanding			**$ 3,354.67**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			

Winterton Ambulance			
Vendor Aged Summary As at 10/12/2021			
Code	**Name**	**Description**	**Amount**
Approved Vendor	HiTech Communications	Maintenance on Pager Systems & New Radios	$ 4,192.42
Approved Vendor	Debbie Coates	Pictures for Registration with PMO	$ 22.99
Approved Vendor	Carbonear Home Hardware	Batteries	$ 16.09
Approved Vendor	Hindy's General Store	Fuel	$ 647.00
Approved Vendor	Bell Aliant	Telephone & Internet	$ 190.55
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Eastern Medical Supplies Ltd.	Medical Supplies	$ 175.95
	Total		**$ 5,309.11**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Canada Post	Two rolls of stamps	$ 211.60
Total			**$ 211.60**

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Fire Hill Farms	Vegetable Hampers	$ 4,200.00
Total			**$ 4,200.00**