Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council December 13, 2021

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Andrew Green
		Gary Hiscock
		Charlie Reid
		David Reid
Also Present:	Town Clerk:	Suzanne Coates

Mayor Sheppard called the Meeting to order at 7:32 pm.

Adopt Minutes: **Motion #21-0192** **L. Hiscock/G. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held November 25, 2021

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Adopt Agenda: **Motion #21-0193** **Z. Doucet/D. Reid**

Resolved to adopt the agenda with the noted additions.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: All Councilors welcomed Andrew to Council on the 1st page of the minutes.

Maintenance Man Report: Report was tabled and accepted. Councilor A. Green inquired into the water checks. Council explained that the water checks are done at three places in the town.

Action Report: The Action Report was presented and accepted. The clerk explained the information that was received from the Town of Carbonear pertaining to commercial fees for new wharf construction.

Christmas Bonuses- Deputy Mayor L. Hiscock feels that the Park employees should receive a bonus as well. Councilor Z. Doucet believes that the Park Committee should meet before a decision is made on whether or not to give Christmas bonuses to the Park employees.

Motion #21-0194 **L. Hiscock/C. Reid**

Resolved to pay the town employees $150 and the park employees $75 for Christmas Bonuses.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	1		Z. Doucet
Abstained:	0		

Motion Carried.

New Building Update: Due to no motions required Councilor C. Reid does not need to step out.

The new building update was tabled and accepted.

NEW BUSINESS:

Mayor M. Sheppard Stepped out at 7:51 pm since his Father in Law had submitted a bid on the Maintenance Garage.
Deputy Mayor L. Hiscock then took the chair.

Tenders for Maintenance Garage- There were 4 bids received they are as follows:

Derek Green $66,050
Ed & Avora Penney $57,150
Terry Tizzard $51, 903
Stephen Duffett $31,000

Motion #21-0195 G. Hiscock/A. Green
Resolved to accept the bid from Mr. Derek Green for $66,050 HST Included.

In favor:	6	Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Deputy Mayor L. Hiscock vacated the chair at 7:56 pm
Mayor M. Sheppard returned to the chair at 7:56 pm

Budget 2022: The budget was presented by the finance committee with an implementation of a new tax. Garbage Collection Fee of $75 per household. Everything else to remain the same.

Motion #21 196-G. Hiscock/Z. Doucet

Resolved to approve the 2022 budget as presented by the finance committee.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Motion #21 197-L. Hiscock/C. Reid

Resolved to approve the 2022 tax structure as presented by the finance committee.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Fire Protection Contract: Eastern Regional Service Board has agreed to collect the fire protection fees from Turk's Cove on our behalf.

Motion #21 198-L. Hiscock/Z. Doucet
Resolved to accept the contract with Eastern Regional Service Board for collection of Fire Protection Fees from Turk's Cove.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

CORRESPONDENCE:

Letter from Avalon North Wolverines Search & Rescue: A letter was received asking council to consider donating to their fundraiser to buy a new mobile command post. Council decided to not contribute.

Email from the Wooden Boat Museum: An email was received giving an update on the museum's operations and events. For Councils information.

Letter from the Salvation Army: A letter was received asking council to consider donating to their Family Services in Carbonear. The Ambulance Service holds a pack the back event every year and all monetary donations are passed over to the food bank.

Letter from Abraham & Peggy Harnum- A letter was received from Abraham and Peggy Harnum regarding snow clearing on Coates Lane. Clerk will write a letter to Mr. & Mrs. Harnum stating that the snow will be pushed onto their vacant property adjacent to their home as per their request. If there is any damage caused by snow clearing, council will not be held responsible.

Clerk to double check with Insurance company regarding non-working individuals in town vehicles.

Closed Regular Meeting at 8:47 pm for a Privileged Meeting.

Privileged Meeting Closed at 8:55pm and Regular Meeting re-convened.

Issues have been dealt with and Clerk will send letter in response.

BILLS: **Motion #21-0199** **C. Reid/G. Hiscock**

Resolved to pay the bills as presented.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Councilor Doucet notified Council that the Asset Management meeting was held. Clerk to thank the public for attending the Christmas Tree Lighting and the Santa Claus parade.

Councilor Green noted that ditches should be cleared out before the ground freezes. There is an old ditch on the older part of Old Road that needs to be cleared out. This should alleviate some of the issues with the lower part of the Old Road.

Councilor G. Hiscock added that all the ditches need to be re-visited.

Councilor C. Reid noted that there needs to be a windbreak by the Town Hall entrance at the new building. Clerk will speak to Gerry on this. Councilor Reid also wanted to know if Kevin will be responsible for shoveling snow at the man doors of the new building. Council was in agreement that yes he will be responsible for keeping all doors clear.

There was also a thank you card received from Councilor Doucet.

There being no further business, meeting adjourned at 9:17 pm.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 12/07/2021			
Account #	**Name**		**Current**
Approved Vendor	Toromont Cat	Supplies for Fire Truck	$ 351.47
Approved Vendor	Brenntag Canada	Chlorine	$ 1,562.36
Approved Vendor	Avalon Industrial & Marine Supply Ltd.	Maintenance Supplies	$ 294.36
Approved Vendor	Saltwire Network	Advertising - By-election ($456.55) Sale of Garage ($317.40)	$ 773.95
Approved Vendor	NL Power	Street Lighting	$ 2,024.03
Approved Vendor	Air Liquide	Renewal of Cylinder Lease Fire Department	$ 426.63
Approved Vendor	NL Power	Town Office ($311.55), Rec. Centre Furnace ($22.84), Rec. Centre ($28.31), Maintenance Garage ($67.57), Chlorine House ($149.74), War Memorial ($22.84), Fire Hall ($559.31) & New Building ($1,218.51)	$ 2,380.67
Approved Vendor	Mike's Auto Repair	Tires for Backhoe ($1794.00), Backhoe Service, change oil filters, install tires complete check over ($228.56), Tires supplied, studded and installed new truck ($1,439.85), Fuel Filter installed Fire Truck ($104.58)	$ 3,566.99
Approved Vendor	Orkin	Pest Control	$ 178.25
Approved Vendor	Bell Aliant	583-2010/0752/2782/2099/2777 & Internet	$ 526.48
Approved Vendor	Napa Auto Parts	Maintenance Supplies	$ 29.30
Approved Vendor	Hindy's General Store	Fuel ($605.00), Supplies ($90.20) Credit (-$41.66)	$ 653.54
Approved Vendor	Mark Sheppard	4th Quarter Remuneration	$ 250.00
Approved Vendor	Lori Hiscock	4th Quarter Remuneration	$ 250.00
Approved Vendor	Zoe Doucet	4th Quarter Remuneration	$ 250.00
Approved Vendor	Andrew Green	4th Quarter Remuneration Prorated for November and December	$ 166.67
Approved Vendor	Gary Hiscock	4th Quarter Remuneration	$ 250.00
Approved Vendor	Charlie Reid	4th Quarter Remuneration	$ 250.00
Approved Vendor	David Reid	4th Quarter Remuneration	$ 250.00
Approved Vendor	EMCO	Municipex and Repair Bands	$ 1,043.05
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 550.34
Total Outstanding			**$ 16,028.09**
Invoices for the New Building Project			
Account #	**Name**		**Amount**
Approved Vendor			
Total Outstanding			**$ -**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Visa	Invoice for Clarkes Supply & Dollarama-Loot Bags ($64.84) Janitorial Supplies ($100.86)	$ 126.78
Total			**$ 126.78**

Outside Pond Park			
Vendor Aged Summary As at 12/07/2021			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 205.56
Approved Vendor	Carbonear Home Hardware	Paint and supplies for Gazebo	$ 344.18
Total Outstanding			**$ 549.74**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			

Winterton Ambulance			
Vendor Aged Summary As at 12/07/2021			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Avalaon Industrial & Marine Supply Ltd.	Safety Vests	$ 45.88
Approved Vendor	Jennifer Hiscock	Travel to St John's with Ambulance Nov 29 & 30, 2021	$ 259.20
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Bell Aliant	583-2040	$ 190.55
Approved Vendor	Hindy's General Store	Fuel ($489.35) Cleaning Supplies ($6.48)	$ 495.83
Approved Vendor	Chandler	Boots	$ 218.50
Approved Vendor	Carbonear Home Hardware	Maintenance supplies	$ 9.19
	Total		**$ 1,283.26**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Total			**$ -**

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Stryker Canada	Battery Charger for Lucas	$ 1,113.20
Total			**$ 1,113.20**