Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council March 3, 2022

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Andrew Green
		Gary Hiscock
		Charlie Reid
		David Reid
Also Present:	Town Clerk:	Suzanne Coates
	Special Projects Manager:	Lorraine LaFitte

Mayor Sheppard called the Meeting to order at 7:30 pm.

Adopt Minutes: **Motion #22-016** **C. Reid/G. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held February 3, 2022.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Adopt Agenda: **Motion #22-017** **L. Hiscock/Z. Doucet**

Resolved to adopt the agenda with the noted additions.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: There were no errors and omissions noted.

Business arising from Minutes: Deputy Mayor inquired as to whether Kim was included in the Christmas bonus for the Park employees. The clerk explained that she was under the impression that it was just for employees who are employed under the town and not employees employed by another organization/business.

Motion #22-018 **L. Hiscock/G. Hiscock**

Resolved to include Kim under the Christmas Bonus for the Park for $75.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	1		A. Green
Abstained:	0		

Motion Carried.

The ditches in the town need to be cleared. Councilor C. Reid suggested that a committee be formed to identify the ditches that require dredging/clearing. Then a plan can be formed for how to execute the clearing of ditches.

Action Report: Councilor Z. Doucet, asked for an explanation on the request received from Mr. & Mrs. Harnum. Clerk provided the explanation regarding snow clearing.

Council decided they will meet with the Maintenance Man at 2 pm on Thursday, March 24th, prior to our Council meeting.

Accessibility inspection on the New Building has been approved.

Clerk provided a quote to install the 2nd hood vent for the kitchen at the Rec. Centre. The cost to do this would be $2,480 plus HST, Council decided to not go ahead with the 2nd hood vent.

Maintenance Man Report: Report was tabled and accepted.

NEW BUSINESS:

Report on Regionalization: Lorraine, gave a review of the report that was circulated in the Councilors packages. Council decided that they will discuss the report in depth at a later date.

Side By Side Quotes: Numerous quotes were received on the side by side for the park.

Motion #22-019		**L. Hiscock/G. Hiscock**	
Resolved to purchase a 2022 700 Viking side by side for $20, 500.			
In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			D. Reid
Opposed:	1		C. Reid
Abstained:	0		
Motion Carried.			

Website update: Deputy Mayor L. Hiscock, stated that there are some updates required for the website. The list was presented to the Clerk to ensure that the updates are completed.

Website Proposal: The website upgrade proposal was presented. With this upgrade town staff will be able to update the website without having to send the information to the web design company to complete. Also, this new platform will be more modern and user friendly.

Motion #22-020 L. Hiscock/D. Reid

Resolved to accept the proposal from Glacier Cove Web Designs to upgrade our website for a one-time fee of $2,983.22 HST Included.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	1		A. Green
Abstained:	0		

Motion Carried.

Annual Wooden Boat Museum General Meeting: The meeting will be held on March 12th at 2 pm via ZOOM. If any councilors wish to attend they are to let the Clerk know.

Maintenance Assistant: Our current maintenance assistant has informed council that he will not be returning.

Motion #22-021 Z. Doucet/A. Green

Resolved to advertise for the position of Maintenance Assistant.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Fire Garage Walls: Some discussion took place on what materials to use on finishing the three walls in the garage.

Motion #22-022 **G. Hiscock/Z. Doucet**

Resolved to obtain quotes on insulation, vapor barrier, gyproc, plaster and paint. Also, separate quotes for metal siding instead of gyproc, plaster and paint.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Council will meet with the executive of the fire department prior to the next regular council meeting scheduled for March 24th.

Shutter for Bar at Rec. Centre: There were two quotes presented for the shutter to be installed in the bar for the Rec. Centre.

Motion #22-023 **G. Hiscock/D. Reid**

Resolved to accept the quote from ROLLerUP for $1,837.38.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Active NL Funding: Deputy Mayor L. Hiscock suggested that we apply for the funding to install an ice rink and then it can be used for ball hockey in the summer months. Discussion ensued, Council decided that the Ball Field Committee will visit the site and come up with a plan for applying for the funding.

Motion #22-024 **L. Hiscock/G. Hiscock**

Resolved to apply for the Active NL Funding once the committee comes up with a plan for the ball field.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

CORRESPONDENCE:

Letter from Municipal and Provincial Affairs: A letter was received informing council that we were successful in receiving the Come Home Year Celebration Grant of $2,000 for the lighting at the War Memorial.

Email from Ron Harnum: An email was received from Ron Harnum asking council to consider allowing him to use a room at the new building for tutoring.

Motion #22-025 **C. Reid/L. Hiscock**

Resolved to allow Ron Harnum to use the Council Chambers for tutoring students free of charge. The room is to be kept clean and tidy.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Letter from the Municipal Assessment Agency: For information purposes only.

Email from Joint Mayors: An email was received informing council that the Joint Mayors meeting is scheduled for March 16, 2022. Deputy Mayor L. Hiscock and Councilor Z. Doucet will attend. Councilor G. Hiscock will let the clerk know if he is available to attend.

Letter from Fred Cram: A letter was received asking council to consider writing a letter to the Health Accord NL stating our concerns with their recommendation of reducing the Dr. A. A Wilkinson Health Care Centre in Old Perlican to a 12 hour Clinic.

Motion #22-026 **L. Hiscock/Z. Doucet**

Resolved to write a letter to the Health Accord NL stating our concerns with reducing the Dr. A. A Wilkinson Health Care Centre in Old Perlican to a 12 hour clinic.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Clerk will send the original letter to the Ambulance Service, Fire Department and Recreation for their support as well.

BILLS: **Motion #22-027** **C. Reid/G. Hiscock**

Resolved to pay the bills as presented.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Councilor C. Reid inquired as to when the pictures will be brought into the new building. Clerk explained that they will be in place for the next council meeting on March 24th.

Councilor Z. Doucet asked that the Clerk ask Kevin to remove the nativity scene from the old building.

Councilor G. Hiscock informed council that the Fire Dept. may be looking for some funding to help them with their purchase of a new bunker suit and a new pump.

There being no further business, meeting adjourned at 9:44 pm.

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Mark Sheppard, Mayor

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Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 03/01/2022			
Account #	**Name**		**Current**
Approved Vendor	Brenntag Canada Inc.	Chlorine	$ 1,778.25
Approved Vendor	Bell Aliant	583-2010/0752/2782/2099/2777 & Internet	$ 533.11
Approved Vendor	Avalon Industrial and Marine	Maintenance Supplies	$ 321.19
Approved Vendor	Irving Energy	Furnace Oil February	$ 1,004.24
Approved Vendor	Orkin	Pest Control	$ 178.25
Approved Vendor	Town of Hant's Harbour	Pager System Electrical for 2021	$ 147.01
Approved Vendor	NL Power	Town Office ($483.05), Rec. Centre Furnace ($22.84), Rec. Centre ($26.62, Maintenance Garage ($27.60), Chlorine House ($183.94), War Memorial ($22.84), Fire Hall ($697.87) & New Building ($2,019.86)Street Lighting (Jan. $2,013.75 Feb. $2,010.17)	$ 7,508.54
Approved Vendor	Coish's Trucking & Excavating Ltd.	Garbage	$ 143.75
Approved Vendor	Penney's Transport and Courier	Courier changes	$ 82.11
Approved Vendor	Modern Business Equipment Ltd.	Photocopier charges	$ 70.85
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 827.79
Approved Vendor	Hindy's General Store	Fuel ($436.82) Supplies ($69.42)	$ 506.24
Approved Vendor	Brenda French	Reimburse cost of Janitorial Supplies	$ 38.50
Approved Vendor	Lorraine LaFitte	Reimburse cost of table from Come and Dine Bistro	$ 150.00
Approved Vendor	Emco	Water and Sewer supplies	$ 1,043.05
Approved Vendor	Hickman Motors	Service check	$ 116.37
Approved Vendor	K & D Pratt	Servicing of SCBA equipment	$ 357.51
Total Outstanding			**$ 14,806.76**
Invoices for the New Building Project			
Account #	**Name**		**Amount**
Approved Vendor	HiTech Communications	Installation of Antenna and Communication at Fire Hall	$ 3,147.50
Approved Vendor	R & R Kitchens	Cabinets for Town Hall, Recreation	$ 14,950.00
Approved Vendor	Andrews Graphics and Signs	Signage	$ 4,940.40
Approved Vendor	Apex Construction Specialities Ltd.	Door	$ 937.25
Total Outstanding			**$ 23,975.15**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Total			**$ -**

Outside Pond Park			
Vendor Aged Summary As at 03/01/2022			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 205.56
Total Outstanding			**$ 205.56**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			

Winterton Ambulance			
Vendor Aged Summary As at 03/01/2022			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Robert G Andrews	Heat and Light Rental January 2022	$ 373.24
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Bell Aliant	583-2040	$ 202.25
Approved Vendor	Hindy's General Store	Fuel	$ 411.02
Approved Vendor	Bell Mobility	Network Access	$ 11.50
Approved Vendor	Chandler	Uniform	$ 181.70
	Total		**$ 1,243.82**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Total			**$ -**

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Total			**$ -**