Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council April 14, 2022

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Andrew Green
		Gary Hiscock
		Charlie Reid
		David Reid
Also Present:	Town Clerk:	Suzanne Coates
	Special Projects Manager:	Lorraine LaFitte

Mayor Sheppard called the Meeting to order at 7:36 pm.

Adopt Minutes: **Motion #22-049** **G. Hiscock/L. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held March 24, 2022 and the Special Meeting held on April 6, 2022.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid

Opposed:
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #22-050** **L. Hiscock/Z. Doucet**

Resolved to adopt the agenda with the noted additions.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: There were no errors or omissions.

Business arising from Minutes:

Action Report: The report was reviewed and accepted. If anyone would like to do the First Aid Training, it is scheduled for April 28 and 29, 2022 at the Town Hall. Lorraine has applied to NL Power to have the Town become a EV Charger Host. Clerk informed council that Darlene Delaney-Hopkins has completed the school portion of her Paramedic Program, all that is left is for her to complete the COPR exam (National) to become fully certified.

Side By Side

Motion #22-051 **G. Hiscock/C. Reid**

Resolved to list the 2009 Yahama Rhino for sale, with a minimum bid of $4500.00.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	1	Councilor:	Z. Doucet
Abstained:	0		

Motion Carried.

Fire Hall – The Fire Hall should be vacated by August 1, 2022. The war pictures of the soldiers are moved to the new building but need to be restored. Lorraine will call Christian Coates to see if could restore the writing.
Clerk will contact the Department of Municipal and Provincial Affairs to see if we can sell the building using a real estate agent as opposed to selling by tender.

Grand Opening – It has been suggested that we have a dance on June 4, 2022 and have an afternoon event when we can have our MHA present.

Motion #22-052 Z. Doucet/D. Reid
Resolved to book Bic and the Ballpoints for June 4, 2022, pending receipt of the liquor licence. Tickets to be $15 per person.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			D. Reid
Opposed:	2	Councilors:	G. Hiscock
			C. Reid
Abstained:	0		

Motion Carried.

Motion #22-053 G. Hiscock/L. Hiscock
Resolved to have a budget of $500 for the Grand Opening day time event.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Approval to Borrow

Motion #22-054 L. Hiscock/C. Reid

Resolved to accept the loan details from the Royal Bank of Canada to pay off our existing loan and add an additional $150,000 for renovations to our new building for $468,000 total on a 20 year amortization with a 5 year fixed interest rate of 3.40%.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Green Seafoods

Mayor M. Sheppard and Councilor D. Reid left the meeting at 8:08 pm, due to conflict of interest.

Motion #22-055 G. Hiscock/Z. Doucet

Resolved to ratify the following motion made at a Special Meeting of Council held on April 14, 2022 :

Motion #22-048 – G. Hiscock/Z. Doucet

Be it resolved to enter into a tax agreement for the period 2023-2026 with Green Seafoods at a cost of $17,000 per year.

In favor:	4	Deputy Mayor :	L. Hiscock
		Councilors:	Z. Doucet
			A Green
			G. Hiscock
Opposed:	1	Councilor:	C. Reid
Abstained:	0		

Motion Carried.

Mayor M. Sheppard and Councilor D. Reid rejoined the meeting at 8:09 pm.

NEW BUSINESS:

Recreation

Councilor Z. Doucet conducted the election of officers for the Winterton Recreation Commission held on Wednesday, April 13, 2022. They now have 11 members including 4 new members. The meeting was very positive.

CORRESPONDENCE:

WBMNL- Letter for Information Purposes.

Town of Hant's Harbour – Letter for Information purposes.

Email from Craig Norris – Write a letter to Mr. Norris and let him know that a ditch committee has been formed and will be revisiting the area to look at solutions to fix the issue.

Letter from Baccalieu Collegiate

Motion #22-056 – L. Hiscock/C. Reid

Be it resolved to purchase a full page ad in the yearbook at a cost of $30.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor :	L. Hiscock
		Councilors:	Z. Doucet
			A Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Letter from Anthony Green and Andrew Green– Seeking reduction in taxes for Business. Write a letter to the Greens explaining that Councils decision stands.

Letter from Jason Branton– Letter regarding the construction activity on neighbouring property.

Motion #22-057– C. Reid/G. Hiscock
Be it resolved to seek legal advice from Stewart McKelvey and explain the situation and send letter to residents with recommendations.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor :	L. Hiscock
		Councilors:	Z. Doucet
			A Green
			G. Hiscock
			C. Reid
			D. Reid

Opposed: 0
Abstained: 0

Motion Carried.

Motion #22-058– C. Reid/G. Hiscock
Be it resolved to implement an excavation policy going forward.

In favor:	7	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			A Green
			G. Hiscock
			C. Reid
			D. Reid

Opposed: 0
Abstained: 0

Motion Carried.

Letter from Jeff Coates – Mr. Coates indicated that he cannot do the work on the Fire Hall for his quoted price and submitted a revised bid for the previously quoted work, as well as a separate bid to remove the window which was an extra.

Motion #22-059– C. Reid/Z. Doucet

Be it resolved to accept the quote for the extra work on the window, but the original quote has to remain as it was submitted.

In favor:	6	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			A Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	1	Deputy Mayor:	L. Hiscock
Abstained:	0		

Motion Carried.

BILLS:

Motion #22-060 C. Reid/G. Hiscock

Resolved to pay the bills as presented.

In favor:	7	Mayor	M. Sheppard
		Deputy Mayor	L. Hiscock
		Councilors:	Z. Doucet
			A. Green
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Mayor Sheppard gave an update on the cell tower project. They are still on track to have it completed by August or September 2022.

Councilor Z. Doucet asked about the old bus shelter next to the old Fire Hall and by the School. Clerk to pass this along to the Maintenance Man.

Councilor D. Reid inquired about the camera in Babbs Road. Clerk to ask the Maintenance Man.

Councilor G. Hiscock asked about the pictures for the front on the building. Lorraine will check to see if we are getting the funding.

Councilor C. Reid asked when the Assistant Maintenance Man was being hired. The Fire Hydrants need to be flushed. The Ditch Committee would like to meet with the Maintenance Man and Assistant and discuss Council's expectations. It was decided to have the Assistant Maintenance Man start on April 18, 2022 and flush the Fire Hydrants on Wednesday and Thursday.

There being no further business, meeting adjourned at 10:01 pm.

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Mark Sheppard, Mayor

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Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 04/12/2022			
Account #	**Name**		**Current**
Approved Vendor	Hindy's General Store	Fuel ($729.00), Supplies ($64.50)	$ 793.50
Approved Vendor	Bell Aliant	583-2010/0752/2782/2099/2777 & Internet	$ 511.17
Approved Vendor	Mikes' Auto Repair	Repairs to Rescue Van ($3,981.21), Fire Truck ($575.51), Booster Cables ($21.55)	$ 4,578.27
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 1,192.32
Approved Vendor	Big Erics	Sanitary Supplies for Building	$ 256.77
Approved Vendor	Jean Green	Reimburse cost of racking Janitors Room and Film for Pharmacy Door	$ 193.18
Approved Vendor	Newfoundland Exchequer	90 tonnes Salt and Sand	$ 5,767.02
Approved Vendor	Andrews Graphics and Signs	Town Flags	$ 345.00
Approved Vendor	NL Power	Town Office ($336.06), Rec. Centre Furnace ($22.55), Rec. Centre ($38.78), Maintenance Garage ($26.15), Chlorine House ($179.38), War Memorial ($22.83), Fire Hall ($728.01) & New Building ($2,115.46)	$ 3,469.22
Approved Vendor	NL Power	Street Lights	$ 2,006.08
Approved Vendor	P Kelly Electrical Limited	T5 Bulbs	$ 395.60
Approved Vendor	G.M. Fitzgerald Surveys Ltd	Survey Pitchers Path	$ 1,196.00
Approved Vendor	Dicks and Company	Office Supplies	$ 168.99
Approved Vendor	Orkin	Pest Control	$ 178.25
Approved Vendor	Irving Energy	Furnace Oil March 2, 2022	$ 728.25
Approved Vendor	Avalon Industrial	Maintenance Supplies	$ 364.32
Approved Vendor	Municipal Assessment Agency	2nd Quarter Fees	$ 3,107.00
Approved Vendor	Modern Business Equipment	Photocopier expenses	$ 115.41
Approved Vendor	Superior Propane	Tank Rental	$ 125.35
Approved Vendor	Coish's Trucking	Garbage to Dump	$ 143.75
Total Outstanding			**$ 25,635.45**
Invoices for the New Building Project			
Account #	**Name**		**Amount**
Approved Vendor	Cavendish Building Supplies	Supplies for Fire Hall	$ 5,307.46
Approved Vendor	U Line	Storage Racks for File Room	$ 1,427.36
Approved Vendor	Wilson's Security	Commercial Monitoring ($331.88),Installation of Motion and Smoke Detectors ($1,163.57), Alarm System ($9,077.47)	$ 10,572.92
Total Outstanding			**$ 17,307.74**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Appoved Vendor	Thomas Coffey Technical Services	Hold on Rescue Unit	$ 5,000.00
Approved Vendor	Canada Post	Stamps	$ 158.70
Approved Vendor	Churchill's Home Hardware	Tap Screws	$ 94.28
Approved Vendor	ECB Enterprises Ltd.	Eavestrough	$ 747.50
Total			**$ 6,000.48**

Outside Pond Park			
Vendor Aged Summary As at 04/12/2022			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 202.95
Total Outstanding			**$ 202.95**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	NL Kubota Ltd.	Side by Side	$ 17,603.75
Total			**$17,603.75**

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Winterton Ambulance			
Vendor Aged Summary As at 04/12/2022			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Eastern Medical Supplies	Medical Supplies	$ 56.93
Approved Vendor	Bell Aliant	583-2040	$ 284.84
Approved Vendor	Hindy's General Store	Fuel $613.84, Supplies $44.15	$ 657.99
Approved Vendor	Bell Mobility	Network Access	$ 11.50
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Cal LeGrow Insurance Ltd.	Errors and Omissions	$ 3,203.90
Approved Vendor	Carbonear Home Hardware	Cleaning Supplies	$ 86.14
Approved Vendor	Robert G. Andrews	Heat/Light March 2022	$ 387.32
Total			**$ 4,752.73**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Clarkes Supply	Supplies for Headquarters	$ 162.06
Approved Vendor	Walmart	Supplies for Headquarters	$ 221.32
Approved Vendor	Walmart	Supplies for Headquarters	$ 112.44
Total			**$ 495.82**

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Total			**$ -**