Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council May 5, 2022

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		Charlie Reid
		David Reid
Absent:	Councilor:	Andrew Green
Also Present:	Acting Town Clerk:	Lorraine LaFitte

Mayor Sheppard called the Meeting to order at 7:35 pm.

Adopt Minutes: **Motion #22-063** **L. Hiscock/C. Reid**

Resolved to adopt the minutes of the Regular Meeting held April 14, 2022 and the Special Meeting held on April 27, 2022.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid

Opposed:
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #22-064** **Z. Doucet/G. Hiscock**

Resolved to adopt the agenda with the noted additions.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: There were no errors or omissions.

Business arising from Minutes:

Hindy's Lane Water Repair – Job is complete. Resident is responsible for water line from standpipe to house and for sewer line from property line to house.

Motion #22-065 **G. Hiscock/C. Reid**

Resolved that when doing water repairs, it will be up to the discretion of the maintenance man to determine if the sewer line needs to be replaced while the hole is open. The cost of the sewer repair will be the responsibility of the homeowner from the property line in to the house and the cost of the water repair will be the responsibility of the homeowner from the standpipe in to the house.

In favor:	5	Mayor	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	1	Deputy Mayor:	L. Hiscock
Abstained:	0		

Motion Carried

Action Report: The report was reviewed and accepted.

Approval to Borrow Rescue Unit:

Motion #22-066 G. Hiscock/Z. Doucet

Resolved to accept the loan details from the Royal Bank of Canada to purchase a used rescue unit for $73,000 total on a 7 year amortization with a 5 year fixed interest rate of 5.58%.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid

Opposed:
Abstained: 0
Motion Carried

Motion #22-067 D. Reid/C. Reid

Resolved to accept the loan details from the Royal Bank of Canada for the HST portion of the purchase of the rescue unit. Total cost of $10,950 on a 6 month amortization with a 6 month fixed interest rate of 4.56%.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid

Opposed:
Abstained: 0
Motion Carried

Grand Opening

Motion #22-068 L. Hiscock/C. Reid

Resolved to postpone the Grand Opening of the building until the fall.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried

Rhino Tender – No bids received. Re-advertise.

Rescue Van Tender – No bids received. Re-advertise.

Fire Hall Tender – Both the Special Projects Manager and Councilor G. Hiscock contacted the owners of RJD Coates Construction Ltd. for a written withdrawal of their bid submission. Nothing has been received in writing over the past 3 weeks.

Motion #22-069 G. Hiscock/D. Reid

Resolved to accept the second lowest quote which was received from Tricon Homes Ltd. to complete the work on the interior of the Fire Hall.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried

Old Fire Hall – We cannot list the old fire hall for sale with real estate. It has to go on public tender.

Motion #22-070 D. Reid/C. Reid

Resolved to place the old Fire Hall building located at Main Road for sale by Tender. Deadline for receipt of tenders will be Wednesday, June 15, 2022 at 4:30 pm.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried

NEW BUSINESS:

2022 Wooden Boat Visitors Guide

Motion #22-071 L. Hiscock/G. Hiscock

Resolved to place the same ad in the 2022 Wooden Boat Visitors Guide as in past years.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried

2022 PMA Convention and AGM – June 8-10, 2022 in Gander

Motion #22-072 D. Reid/Z. Doucet

Resolved to send both the Clerk and Special Projects Manager to the 2022 PMA Convention and AGM in Gander from June 8-10, 2022.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:			
Abstained:	0		
Motion Carried			

MCW

Motion #22-073 G. Hiscock/D. Reid

Resolved to close out project #17-MCW-20-00025 for the Fire Hall.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:			
Abstained:	0		
Motion Carried			

SCF

Motion #22-074 C. Reid/L. HIscock

Resolved to close out project #17-SCF-18-00052 for the Recreation Centre.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:			
Abstained:	0		
Motion Carried			

41 Pinhorn's Beach – Concerns over placement of rocks along property.

Motion #22-075 Z. Doucet/C. Reid

Resolved to write the property owner and express our concerns over the placement of rocks so close to the shoulder of the road, and ask if he can move them back or if that is not possible, they have to be flagged for snow clearing operations.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:			
Abstained:	0		
Motion Carried			

Quote – Ace Locksmithing

Motion #22-076 Z. Doucet/G. Hiscock

Resolved to accept the quote from Ace Locksmithing in the amount of $2,328.83 to supply and install keypad lever and exit device.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid

Opposed:
Abstained: 0
Motion Carried

Generator

Lorraine gave a report on the maintenance of the Generator. Council advised to get quotes on a new 20,000 kw generator installed.

Town Vehicles

Motion #22-077 C. Reid/Z. Doucet

Resolved that the Town Policy state that "No one shall ride in or operate a town vehicle except councillors and staff, unless otherwise authorized by Council".

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid

Opposed:
Abstained: 0
Motion Carried

Intake – Western Pond

Discuss at next meeting.

Park – Concerns were raised by the Park Committee and discussed.

Ambulance Committee – Committee meeting was held on Monday and the Coffee House will resume in June.

Regular Meeting closed at 9:45 pm for HR meeting.

Regular Meeting resumed at 10:10 pm.

Letter from Wooden Boat Museum – Renewal of Fees.

Motion #22-078 L. Hiscock/C. Reid
Resolved to renew our yearly membership to the Wooden Boat Museum of Newfoundland and Labrador.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:			
Abstained:	0		
Motion Carried			

BILLS

Motion #22-079 C. Reid/L. Hiscock
Resolved to pay the bills as presented.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:			
Abstained:	0		
Motion Carried			

OTHER BUSINESS:

Deputy Mayor Hiscock asked if the staff could contact her in addition to the Mayor when the office is going to be closed.

Councilor Doucet suggested we should promote Don't Mow your Grass in May on our Facebook page.

There being no further business, meeting adjourned at 10:28 pm.

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Mark Sheppard, Mayor

_____

Lorraine LaFitte, Acting Town Clerk

Town of Winterton			
Vendor Aged Summary As at 05/04/2022			
Account #	**Name**		**Current**
Approved Vendor	Rebuilt Pumps and Motors Limited	Hose Assembly	$ 103.66
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 25.93
Approved Vendor	Receiver General for Canada	Radio Licence	$ 578.71
Approved Vendor	Dicks and Company	Office Supplies	$ 137.96
Approved Vendor	Alphonsus St. George & Sons Ltd.	Delivery of 2 loads of Salt and Sand	$ 460.00
Approved Vendor	WBMNL	Membership Renewal	$ 30.00
Approved Vendor	Orkin	Pest Control	$ 182.22
Approved Vendor	NL Power	Street Lighting	$ 1,999.99
Approved Vendor	Joint Mayors Assoc. of Trinity Bay de Verde	Annual Fees	$ 250.00
Approved Vendor	Hindy's General Store	Fuel ($708.45) and Supplies ($5.58)	$ 714.03
Approved Vendor	PMA	Registration Fees Annual Conference	$ 977.50
Approved Vendor	Brenntag	Chlorine	$ 1,778.25
Approved Vendor	SJN Services	Service Calls for Generator Feb 21, 2022 and May 4, 2022	$ 786.60
Total Outstanding			**$ 8,024.85**
Invoices for the New Building Project			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total Outstanding			**$ -**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Appoved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			**$ -**

Winterton Ambulance			
Vendor Aged Summary As at 05/03/2022			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Martin & Levesque	Embroidery Fees on Uniforms	$ 68.89
Approved Vendor	Eastlink	Installation of Internet	$ 223.04
Approved Vendor	Hindy's General Store	Fuel	$ 465.04
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Total			**$ 821.08**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Total			**$ -**