Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council May 26, 2022

Members Present:	Mayor:	Mark Sheppard
	Councilors:	Zoe Doucet
		Gary Hiscock
		Charlie Reid
		David Reid
Also Present:	Acting Town Clerk:	Lorraine LaFitte
Absent:	Deputy Mayor:	Lori Hiscock
	Councilor:	Andrew Green

Mayor Sheppard called the Meeting to order at 7:36 pm.

Adopt Minutes: **Motion #22-080** **C. Reid/G. Hiscock**

Resolved to adopt the minutes of the Regular Meeting and Special Meeting held on May 5, 2022.

In favor:	5	Mayor	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Adopt Agenda: **Motion #22-081** **Z. Doucet/D. Reid**

Resolved to adopt the agenda with the noted additions.

In favor:	5	Mayor	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: There were no errors or omissions.

Action Report: The report was reviewed and accepted. Councilor Doucet thanked the Clerk for promoting No Mow May.

Tenders for Rhino and Rescue Van –

Motion #22-082 **D. Reid/G. Hiscock**

Resolved to remove minimum bid from Rhino and Rescue Van and re-advertise.

In favor:	5	Mayor	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried

Water Intake – Defer to next meeting. Clerk to distribute report to Councilors from Borealis and it will be discussed at the next meeting.

Front of Building

Motion #22-083 G. Hiscock/C. Reid

Resolved to get quotes on the cost of material to do the top and bottom of the building with metal siding. Bring the quotes back to the next meeting.

In favor:	5	Mayor	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		
Motion Carried			

War Memorial – Funding has been received to go towards the cost of replacing the lighting on the War Memorial. It was decided to call a meeting of the War Memorial Committee for Wednesday, June 1, 2022 to discuss.

Deputy Mayor L. Hiscock arrived at 7:56 pm.

Sale of Rec Centre

Motion #22-084 D. Reid/G. Hiscock

Resolved to have the Crown Land grant amended and do the necessary work to tidy up the land up to a cost of $5,000.00.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		
Motion Carried			

NEW BUSINESS

Quote for Paving- Councilor C. Reid had Concord come over to provide a quote for getting all the Town Roads paved. The quote amounted to $332,350.00 HST included. Muncipal Capital Works funding for road work is 50/50. Councilor C. Reid suggested setting up a meeting with our members Hon. Steve Croker and Hon. Churence Rodgers.

Motion #22-085 D. Reid/Z. Doucet

Resolved to seek a meeting with both members and Councilors C. Reid and G. Hiscock to try to ascertain 100% funding for paving.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		
Motion Carried			

Development Application – Application from William Pitcher to construct a wharf and stage next to the slipway on the Beach. Advise Mr. Pitcher that once we receive documents from DFO, we will review the application.

Canada Summer Jobs -

Motion #22-086 Z. Doucet/D. Reid

Resolved to select the applicants for the Canada Summer Jobs positions from the Town first and from the oldest to the youngest.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		
Motion Carried			

Water Pump – To rectify the issue with the water at the park, the park would like to purchase pipe and a pump to increase the volume of water to the park. The pump would be placed in the shed where the rhino is stored and the whole cost should be around $2,600.00. There are several leaks in the Town which are also contributing to the problem. There are 2 at the United Church, one by Sylvia Harnums, Wilson Parrott's Florence Pierceys and Charlie Warren's. These leaks need to be repaired prior to ditching.

Motion #22-087 G. Hiscock/L. Hiscock

Resolved to get quotes to buy piping and install a pump at the park.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried

Summer Meetings

Motion #22-088 Z. Doucet/L. Hispcock

Resolved to change the Summer Meetings to once a month instead of once every 3 weeks with the meetings to be held on June 16, 2022, July 7, 2022, August 11, 2022 and September 1, 2022.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried

CORRESPONDENCE

Letter from Karen Silva – Letter requesting that Council install a dog park in the town. Clerk to write back Ms. Silva and advise that Council will be able to provide equipment but we do not have the staff or the funding to create a dog park. Inquire as to whether or not Ms. Silva has a committee in place to oversee the proposed dog park or any sources of funding to create it.

Letter from Ted and Zelda Harris – Letter from Mr. and Mrs. Harris expressing their displeasure at the way their recent experience at the park was handled. Clerk to write Mr. and Mrs. Harris and explain that there will be a new policy going forward.

Letter from Winterton Recreation Commission – The Recreation Commission is planning a community clean up event and was asking if the Council could provide garbage bags, gloves and the town truck for garbage pickup.

Motion #22-089 L. Hiscock/G. Hiscock
Resolved to provide the Recreation Commission with whatever they need to host the Community Clean up event.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		
Motion Carried			

Mayor Sheppard said that they can contact him for gloves.

Letter from Baccalieu Collegiate – Seeking a donation toward the graduation activities. Donation of $50 will be made as in previous years.

Letter from Trinity Conception Placentia Health Foundation – Councilor Doucet will contact Don Coombs to get more information. Councilor G. Hiscock did attend the presentation from last year's event and the four towns of Heart's Content, New Perlican, Winterton and Hant's Harbour did receive $2,500.00 each to be used on the D'Iberville Trail. The four towns will meet to discuss what needs to be done.

Letter from Ralph Pitcher – The pot holes in front of his house need to be filled in and there is burnable garbage in front of his neighbour's house that needs to be picked up. Add the pot holes to Kevin's list but we cannot pick up the garbage.

Regular meeting closed for Human Resources meeting at 9:34 pm.

Regular meeting re-opened at 9:52 pm.

BILLS
Bill from Belfor for cleaning to be sent to Winterholme Manor.

Motion #22-090 C. Reid/L. Hiscock

Resolved to pay the bills with the exception of the one for Belfor Restoration Services for the covid cleaning of the Community Centre. Council agreed that this invoice should be sent to Winter Holme Manor.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		
Motion Carried			

OTHER BUSINESS

Deputy Mayor stated that her and Councilor G. Hiscock attended the last Joint Mayor's meeting where wastewater regulations were discussed. Clerk advised that we are just under the threshold. The next meeting will be held on June 22, 2022 and Sandy Hounsell will be present to discuss the new Code of Conduct.

Councilor Z. Doucet mentioned the Volunteer of the Year Award program. Clerk will get more information.

Councilor G. Hiscock asked if we got the camera card for the camera on Babb's Road. Clerk to ask Kevin for the card tomorrow.

Councilor C. Reid suggested that we should cancel Kevin's phone line and that he should be reprimanded for his recent behavior to a resident.

Motion #22-091 C. Reid/Z. Doucet

Resolved to write a letter of apology to the resident and place a letter on Kevin's file.

In favor:	6	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			C. Reid
			D. Reid
Opposed:	0		
Abstained:	0		
Motion Carried			

There being no further business, meeting adjourned at 10:15 pm.

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Mark Sheppard, Mayor

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Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 05/24/2022			
Account #	**Name**		**Current**
Approved Vendor	Bell Aliant	583-2010/0752/2782/2099/2777 & Internet	$ 519.17
Approved Vendor	NL Power	Amb. Office ($276.77), Rec. Centre Furnace ($22.55), Rec. Centre ($24.08), Maintenance Garage ($39.62), Chlorine House ($154.84), War Memorial ($22.55), Fire Hall ($645.76) & New Building ($1626.46)	$ 2,812.63
Approved Vendor	Avalon Industrial and Marine	Maintenance supplies	$ 745.84
Approved Vendor	Dicks and Company	Office Supplies	$ 72.42
Approved Vendor	Teletronics	Pager Horn supply and install	$ 488.75
Approved Vendor	Modern Business Equipment	Photocopier charges	$ 62.42
Approved Vendor	Hickman Motors	Cleaners	$ 46.43
Approved Vendor	Belfor Property Restoration	Covid Cleaning	$ 1,067.20
Approved Vendor	Mike's Auto Repair	Switch for Dump Trailor	$ 30.79
Approved Vendor	HiTech Communications	Maintenance on Pager System	$ 623.88
Approved Vendor	Irving Energy	Furnace Oil	$ 996.08
Total Outstanding			**$ 7,465.61**
Invoices for the New Building Project			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total Outstanding			**$ -**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Appoved Vendor	Majestic Metals	Self Tapping Screws	$ 517.50
Approved Vendor	Just Like Sisters Bakery & Sweet Shop	Tray	$ 24.99
Approved Vendor			
Approved Vendor			
Total			**$ 542.49**

Outside Pond Park			
Vendor Aged Summary As at 05/24/2022			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 248.15
Approved Vendor	Dicks and Company	Office Supplies	$ 71.29
Total Outstanding			**$ 248.15**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	Honda Town	Helmets	$ 137.98
Approved Vendor	Canadian Tire	Fire Pits	$ 735.91
Approved Vendor	Dwyers Plumbing and Electrical	Hose Clamp and Coupling	$ 173.36
Approved Vendor	D & S Vacumn Truck Services Ltd	Pump and inspection of septic tanks	$ 2,070.00
Approved Vendor	Clarkes Furniture	Garbage Bags	$ 20.69
Approved Vendor	Dollarama	Canada Day Supplies	$ 27.60
Approved Vendor	Dollarama	Cleaning Supplies	$ 18.40
Approved Vendor	Avalon Industrial & Marine Supplies	Pressure Gauges	$ 27.49
Approved Vendor	Flags Unlimited	Provincial Flags	$ 591.25
Approved Vendor	Atlantic Restaurant Supplies Ltd.	cleaning/Maintenance Supplies	$ 1,111.28
Total			**$ 4,913.96**

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Winterton Ambulance			
Vendor Aged Summary As at 05/24/2022			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Bell Mobility	Network Access	$ 11.50
Approved Vendor	Mike's Auto Repair	Inspection and Brakes on Ambulance	$ 554.70
Approved Vendor	Bell Aliant	Telephone	$ 284.69
Approved Vendor	Town of Winterton	Reimbursement of Heat/Light Bill Ambulance Quarters	$ 276.77
Total			**$ 1,127.66**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Just Like Sisters Bakery & Sweet Shop	Tray	$ 24.99
Total			**$ 24.99**