Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council June 16, 2022

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
Also Present:	Town Clerk:	Suzanne Coates
Absent:	Councilors:	Andrew Green
		Charlie Reid

Mayor Sheppard called the Meeting to order at 7:33 pm.

Adopt Minutes: **Motion #22-092** **L. Hiscock/Z. Doucet**

Resolved to adopt the minutes of the Regular Meeting held on May 26, 2022.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried.

Adopt Agenda: **Motion #22-093** **G. Hiscock/D. Reid**

Resolved to adopt the agenda with the noted additions.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: There were no errors or omissions.

Business arising from minutes:

Motion #22-094 G. Hiscock/Z. Doucet

Resolved to place a sign in Babb's Road stating that no other materials are to be dumped unless it is wood/branches etc…. Anyone caught dumping materials will be held liable. A camera is in place.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried.

Action Report: The report was reviewed and accepted.

Councilor G. Hiscock suggested that when hiring students in the future that we will not hire the same student two years in a row.

Motion #22-095 G. Hiscock/L. Hiscock

Resolved that when hiring students going forward the policy will be as follows, preference will be given to students residing in Winterton, starting from the oldest to the youngest and where possible the same student will not be hired two years in a row.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried.

Bids on Rescue Van – There was one bid received from Melvin Harnum for $410.

Motion #22-096 D. Reid/G. Hiscock

Resolved to not accept the bid received.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried.

Mayor M. Sheppard left the meeting at 7:50 pm due to Green Seafoods submitting a bid on the Fire Hall

Bids for Fire Hall- There was one bid received from Green Seasfoods for $71,500 HST included.

Motion #22-097 G. Hiscock/Z. Doucet

Resolved to accept the bid received from Green Seafoods for 71,500 HST included.

In favor:	4	Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried.

Mayor M. Sheppard returned to the meeting at 7:52 pm

Water Intake – Councilor D. Reid suggested that we look into installing another box in the pond by our intake. Mayor M. Sheppard and Councilor D. Reid will look into this option.

Clerk is to bring the water study to our next Asset Management meeting.

Quotes for Pump and Pipe at Park- three quotes were received for the pump and two quotes received for the pipe.

Motion #22-098 **G. Hiscock/Z. Doucet**

Resolved to accept the quote for ¾ pipe from Castle Building Supplies for $1,190.25 HST included and pump from Rebuilt Pumps for $602.14 plus HST.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried.

Prior to purchasing the pump Councilor D. Reid would like to try out the existing pump to see if it would work.

Quotes for Lighting at War Memorial- Two quotes were received, one from P. Kelly Electrical for $3,650 plus HST, and Hyde's Electrical for $6,022.50 plus HST.

Motion #22-099 **L. Hiscock/G. Hiscock**

Resolved to accept the quote for P. Kelly Electrical for $3,650 plus HST for the lighting at the War Memorial.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried.

Quotes on Generator-Received two quotes for the generator. Before we purchase a new generator Councilor D. Reid would like to take a look at the existing. Defer this until the next meeting.

NEW BUSINESS

Letter of Resignation- A letter of resignation was received from Councilor C. Reid.

Motion #22-100 D. Reid/Z. Doucet

Resolved to accept the letter of resignation from C. Reid. Clerk will write a letter of thanks to Mr. Reid.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried.

The nomination day for the by-election will take place on July 12th from 8 am-8 pm and the by-election if needed will take place on August 9th.

Clerk explained that Councilor A. Green has missed three meetings due to work commitments. Clerk was informed by Provincial & Municipal Affairs that in order for a seat to be vacated the councilor would have to miss three consecutive months of meetings. Therefore; Councilor A. Green has until the July 7th meeting. The Clerk contacted Councilor A. Green prior to tonight's meeting explaining that he could request a leave of absence due to his work commitments, however; Councilor A. Green feels that if he was to seek a leave of absence he would be missing out on to much developments within the council. We will wait until the July 7th meeting to make a decision.

Google Workspace-Our email services are requiring us to upgrade in order for us to receive the same level of service. There will be a cost associated with the upgrade. Council agreed that we will upgrade for one month and bring the cost to the next meeting.

Ambulance Coffee House- The coffee house will be resuming this Friday, June 17th doors open at 6:30 pm and the coffee house starts at 7:30 pm Councilor Z. Doucet suggested that all councilors attend if they are available. The ambulance is currently registering as a charity.

Shingles on the ambulance housing building is in need of repair. Clerk will inform our maintenance man.

Trails-Councilor Z. Doucet spoke with Don Coombs about the trail event they have advertised. If we were to join this group we could have our trail promoted for their campaign. It costs $100 to register per group.

Bridge on Pinhorn's Beach-The bridge is in need of repair.

Motion #22-101 G. Hiscock/Z. Doucet

Resolved that Lorraine will get three quotes for (2) 4 Feet culverts and the labor work to repair the existing bridge on Pinhorn's Beach.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:			
Abstained:	0		

Motion Carried.

Thank you Card-A thank you card was received from Councilor Z. Doucet for the tray and flowers.

CORRESPONDENCE

Letter from Municipal Assessment Agency-For Councils information only.

Email from Lori Hindy-An email was received asking council to consider cleaning up the area across from the old Anglican church (now Trinity Hall) and place a couple of benches along this area. Council understands Ms. Hindy's concerns and appreciates the effort in cleaning this area during clean-up day; however; this is private property and council as a whole cannot place benches or do any landscaping to this area.

Email from Lorne Hiscock- An email was received seeking permission to install water temporarily to his property on Harnum's Hill. Clerk is to inform Mr. Hiscock of councils new policy regarding water hook-up to trailers. The new policy is as follows:

10. GENERAL

10.1. As of October 14, 2021, camper trailers are not to be permanently connected to water and sewer services as the sole occupant of a building lot. Outside Pond RV Park is there to accommodate such trailers. The spirit of this bylaw is that camper trailers are not to be used as a substitute for permanent housing structures.

10.1.1. Camper trailers can be connected to dedicated water and sewer on a property which currently contains a permanent structure. The property owner will be invoiced the additional water/sewer fee.

10.1.2. Permits for temporary water/sewer connections of a camper trailer as the sole occupant of a building lot will be considered on a case-by-case basis for a maximum of 1 year periods. The spirit of this bylaw is that a camper can be used as temporary accommodations while housing is being constructed. The property owner will be invoiced a water and sewer connection fee, as well as they will be invoiced for the annual residential water and sewer tax. Additional temporary permits will not be issued without proof of progress towards a permanent structure.

BILLS

Motion #22-102 L. Hiscock/Z. Doucet

Resolved to pay the bills as presented.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid

Opposed:

Abstained: 0

Motion Carried.

OTHER BUSINESS

Deputy Mayor L. Hiscock stated that since Councilor C. Reid has resigned we need to look at our standing committees and make some changes. Clerk will bring the standing committee's list to the next meeting. Joint Mayors meeting is scheduled for June 22nd in Heart's Content starting at 7:30 pm.

Councilor Z. Doucet asked that the bridge in front of Nat & Jane Ann's store be checked on. Clerk will contact Dept. of Highways.

There being no further business, meeting adjourned at 9:28 pm.

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Mark Sheppard, Mayor

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Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 06/14/2022			
Approved Vendor	NL Power	Rec. Centre Furnace ($22.55), Rec. Centre ($24.08), Maintenance Garage ($39.19), Chlorine House ($139.17), War Memorial ($22.55), Fire Hall ($607.44) & New Building ($1489.50)	$ 2,344.48
Approved Vendor	NL Power	Street Lighting	$ 1,999.99
Approved Vendor	Toromont Cat	Parts for Backhoe	$ 166.88
Approved Vendor	Brenda French	Cleaning Supplies	$ 9.76
Approved Vendor	Penney's Transport & Courier	Courier charges	$ 179.31
Approved Vendor	Superior Propane	Tank Rental	$ 129.64
Approved Vendor	Avalon Industrial & Marine	Supplies for Fire Hall project	$ 181.70
Approved Vendor	Hindy's General Store	Fuel ($1406.67) Supplies ($24.48)	$ 1,431.15
Approved Vendor	Modern Business Equipment	Photocopier charges	$ 62.04
Approved Vendor	Ace Locksmithing	Door for Fire Hall and Remote for Office Door	$ 2,714.08
Approved Vendor	Town of Heart's Content	Hosting of Joint Mayors Event	$ 119.60
Approved Vendor	Orkin	Pest Control	$ 182.22
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies and Material for Fire Hall	$ 774.16
Approved Vendor	Windco	Flags for War Memorial	$ 195.50
Approved Vendor	Saltwire Network	Ad for Sale of Fire Hall building	$ 317.40
Approved Vendor	Crane Supply	Culverts	$ 6,978.20
Approved Vendor	Alphonsus St. George and Sons	4 loads Stone	$ 1,495.00
Total Outstanding			**$ 19,798.38**
Invoices for the New Building Project			
Account #	**Name**		**Amount**
Total Outstanding			

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Appoved Vendor	Tony's Superette	Water - Clean Up Day	$ 32.22
Approved Vendor	Walmart	Meeting Supplies	$ 40.79
Approved Vendor	Suzanne Coates	AGM Expense	$ 166.00
Approved Vendor	Lorraine LaFitte	AGM Expense	$ 467.50
Total			**$ 706.51**

Outside Pond Park			
Vendor Aged Summary As at 06/14/2022			
Code	**Name**		**Current**
Approved Vendor	T2 Ventures	Garbage Collection May 2022	$ 460.00
Approved Vendor	Ice Block	Ice	$ 96.60
Approved Vendor	Penney's Transport & Courier	Courier charges	$ 54.34
Approved Vendor	Hindy's General Store	Fuel	$ 284.22
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies, Freezer and Toilet	$ 1,641.99
Approved Vendor	Taylors Marine and Recreation Ltd.	Engine Oil	$ 36.77
Approved Vendor	NL Power	Heat and Light	$ 1,177.18
Approved Vendor	Avalon Industrial & Marine Supply Ltd.	Maintenance Supplies	$ 126.73
Approved Vendor	Alphonsus St. George and Sons	4 loads of stone delivered	$ 1,495.00
Total Outstanding			**$ 5,372.83**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor			
Total			**$ -**

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Winterton Ambulance			
Vendor Aged Summary As at 06/14/2022			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Bell Aliant	Telephone	$ 284.29
Approved Vendor	NL Power	Heat and Light 4 Hiscock's Lane	$ 318.95
Approved Vendor	Jennifer Hiscock	Supplies for New Building	$ 17.22
Approved Vendor	NLCAOA Inc.	Membership Fees	$ 450.00
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 15.51
Approved Vendor	Hindy's General Store	Fuel	$ 647.37
Total			**$ 1,797.45**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Total			

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Just Like Sisters Bakery & Sweet Shop	Tray	$ 24.99
Total			**$ 24.99**