Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council July 7, 2022

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
Also Present:	Town Clerk:	Suzanne Coates
	Special Projects Manager:	Lorraine LaFitte
	Residents:	Martin Hindy
		Audrey Piercey
Absent:	Councilor:	Andrew Green

Mayor Sheppard called the Meeting to order at 7:49 pm.

Adopt Minutes: **Motion #22-103** **L. Hiscock/G. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held on June 16, 2022.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Adopt Agenda: **Motion #22-104** **G. Hiscock/Z. Doucet**

Resolved to adopt the agenda with the noted additions.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

PARK UPDATE:

Letter of resignation from Gilbert Chafe. Discussion followed on how to address the vacancy. Currently the other park employees are pitching in to fill the void.

Motion #22-105 **G. Hiscock/D. Reid**

Resolved to accept the letter of resignation from Gilbert Chafe.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Motion #22-106 **Z. Doucet/G. Hiscock**

Resolved to advertise for a park employee for a minimum of 9 weeks. Deadline for applications will be Wednesday, July 13, 2022 at 4:30 pm.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: There were no errors or omissions. Clarification on Page 7 regarding the bridge in front of Nat and Jane Ann's store. This should read across from Nat and Jane Ann's store.

Business arising from minutes:

Action Report: The report was reviewed and accepted.

Box at the Intake and Generator- Mayor Sheppard and Councilor D. Reid will look at these issues.
Mayor Sheppard suggested we look at a Gas or Diesel generator as opposed to propane. Lorraine will check out the cost of switching from Propane.

Trails – Add to agenda for next meeting.

Bio – James Spearman Winter. A bio of the late James Spearman Winter after whom Winterton is named was presented to Council. This bio was composed by the family and they have a framed picture of Mr. Winter that they are willing to loan to the Town for display.

Motion #22-107 **L. Hiscock/G. Hiscock**
Resolved to graciously accept the loan of the picture from the Winter Family.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Rescue Vans

Motion #22-108 **Z. Doucet/G. Hiscock**
Resolved to re-advertise the two rescue vans for sale by tender.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Mayor Sheppard left the meeting at 8:32 pm due to conflict of interest, as he is purchasing the property. Deputy Mayor L. Hiscock took the chair.

Motion #22-109 G. Hiscock/Z. Doucet
Resolved to seek ministerial approval to sell the Fire Hall building for $71,500.00 HST included.

In favor:	4	Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Mayor Sheppard returned to the meeting at 8:33 pm and took the chair.

Front of Building – Lorraine spoke to Kevin and Edgar and they are in agreement to paint the front of the building.

Motion #22-110 L. Hiscock
Resolved to paint the front of the building charcoal. There being no seconder for the motion after three calls, the motion was defeated.

Motion #22-111 G. Hiscock/Z. Doucet
Resolved to paint the existing red portion of the building red.

In favor:	3	Mayor	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
Opposed:	2	Deputy Mayor:	L. Hiscock
		Councilor:	D. Reid
Abstained:	0		

Motion Carried.

Councilor Andrew Green- Councilor Green has missed meetings for 3 successive months without requesting a leave of absence.

Motion #22-112 Z. Doucet/D. Reid

Resolved to follow the regulations outlined in the Municipalities Act as per Section 206(1)(f)(ii) of the Municipalities Act 1999 which reads as follows:

206.(1) The office of a Councillor becomes vacant where
(f) without leave of the council, he or she
(ii) does not attend regular public meetings of the council for 3 successive months.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Abstained: 0

Motion Carried.

NEW BUSINESS

Temporary Water Installation – 5 Harnum's Hill

Motion #22-113 L. Hiscock/G. Hiscock

Resolved to allow the resident to connect temporarily to the Town Water and Sewer as per the Town Policy.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Thank You to Volunteers – Councilor Z. Doucet would like to thank all the Town volunteers who helped out with the Town Clean Up. Councilor Doucet is looking at a list of materials to not dispose of in waste water. She will bring more information to the next meeting.

CORRESPONDENCE

Letter from Raymond Walker – Requesting permission to install a French drain going towards the bridge in Hindy's Lane. Clerk to write Mr. Walker and suggest he contact the Department of Environment and get the necessary permits.

Letter from Stephen and Sara Cole – Seeking a 10 year extension to their previous agreement with Council, which would allow them to demolish their existing buildings and rebuild in the same location within a ten year period.

Motion #22-114 **L. Hiscock/G. Hiscock**
Resolved to allow the Cole's to remove the buildings on their property located at 16 Western Point and allow them to rebuild on the property within a 10 year period.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Councilor D. Reid left the meeting at 8:57 pm due to being in a conflict of interest, as the letter to be discussed was from his brother.

Letter from Allan and Denise Reid – Requesting permission for her daughter to build a house located in the garden behind the United Church. There will need to be a driveway between the Orange hall and the United Church. They were wondering if there would be a problem connecting to the Town water and sewer system.

Martin Hindy left the meeting at 9 pm.

Clerk to write a letter to the Reid's informing them they would need to complete a Development application in order to construct a building and to address the location of water and sewer. As for the driveway, the Town would not have a problem with the driveway connecting into Brinson's Hill but the Reid's would be responsible for dealing with the land issue between the two buildings, as the Town does not get involved in ownership of land.

Councilor D. Reid rejoined the meeting at 9:06 pm.
Audrey Piercey left the meeting at 9:06 pm in order for the Council to deal with an HR issue.
Closed public meeting for HR at 9:06 pm
Public meeting was opened at 9:20 pm

The following motion was made:

Motion #22-115 L. Hiscock/D. Reid
Resolved to cover benefits for Albert Robinson while he is working full time. Once he becomes casual, benefits will be discontinued.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		
Motion Carried.			

Audrey Piercey returned to the meeting at 9:24 pm.

BILLS

Motion #22-116 D. Reid/G. Hiscock
Resolved to pay the bills as presented.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:			
Abstained:	0		
Motion Carried.			

OTHER BUSINESS

Deputy Mayor L. Hiscock wanted to know how many ditches are there left to complete. Clerk to give the Deputy Mayor a list of work orders issued.

Councilor Z. Doucet asked about the pot holes on Tucker's Lane and Hindy's Lane. She said they are filled with gravel which is washing away. Clerk to check with Kevin about cold patch. Councilor G. Hiscock suggested to pick up a

tonne of asphalt from Carbonear. Councilor Doucet mentioned that the shingles on the Ambulance building need to be repaired.

Meetings with Kevin will be cancelled until September. Clerk to have Kevin submit a Maintenance Report for the next meeting.
Clerk stated that she will be away on vacation from July 13 to August 5, 2022 inclusive.

Mayor Sheppard presented a budget report and write up on the building to be included in a newsletter for residents.

Motion #22-117 Z. Doucet/L. Hiscock
Resolved to accept the report on the new building as presented by Mayor Sheppard to be released in a newsletter to residents.

In favor:	5	Mayor	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

There being no further business, meeting adjourned at 9:48 pm.

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Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk

Town of Winterton				
Vendor Aged Summary As at 07/05/2022				
Approved Vendor	NL Power	Street Lighting	$	1,999.99
Approved Vendor	Saltwire Network	Ad for By-Election	$	456.55
Approved Vendor	Brenda French	Cleaning Supplies	$	26.43
Approved Vendor	Andrew E. MacDonald	Accident and Sickness Policy for Fire Department	$	2,516.00
Approved Vendor	Hiscock's Sawmill	Supplies for Ditching project	$	844.00
Approved Vendor	Mike's Auto Repair	Truck Inspection and Backhoe repair	$	857.64
Approved Vendor	Hitech Communications	Programming of new Rescue Van	$	771.05
Approved Vendor	Eastern Ventures Inc.	First Aid Training	$	1,066.63
Approved Vendor	Coish's Trucking	1 trailer load of Garbage	$	143.75
Approved Vendor	Emco	Water and Sewer Supplies	$	1,621.50
Approved Vendor	The Navigator	Ad in 2022 WBMNL Visitor Guide	$	448.50
Approved Vendor	NL Kubota	Flex Pin for Backhoe	$	177.68
Approved Vendor	Information Protection Services	Shredding	$	72.45
Approved Vendor	Jean Green	Flowers for Town Boxes	$	224.43
Approved Vendor	Lori Hiscock	Travel to Training and Joint Mayors	$	73.80
Approved Vendor	Big Eric's	Janitorial Supplies	$	272.84
Approved Vendor	Modern Business Equipment	Copier Fees	$	121.66
Approved Vendor	Alphonsus St. George & Sons Ltd	Stone $747.50 and Water Repair $2392.00	$	3,139.50
Approved Vendor	Orkin	Pest Control	$	182.22
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$	404.21
Approved Vendor	Hindy's General Store	Fuel $1395.50, Supplies $32.88	$	1,428.38
Approved Vendor	Bell Aliant	583-2010/0752/2782/2099/2777 & Internet	$	512.35
Total Outstanding			**$**	**17,878.83**
Invoices for the New Building Project				
Account #	**Name**			**Amount**
Total Outstanding				

Paid Invoices Not Tabled at Council Meeting				
Account #	**Name**			**Amount**
Appoved Vendor	Hindy's General Store	Gas Cards	$	200.00
Approved Vendor	NL Exchequer	Crown Lands Application Fee	$	172.50
Total			**$**	**372.50**

Outside Pond Park			
Vendor Aged Summary As at 07/05/2022			
Code	**Name**		**Current**
Approved Vendor	Avalon Ready Mix	Stone for Beach	$ 971.75
Approved Vendor	Audrey Piercey	Travel to Carbonear June 13, June 30, 2022	$ 63.00
Approved Vendor	Carbonear Home Hardware	General Maintenance Supplies and Lumber	$ 2,424.67
Total Outstanding			**$ 3,459.42**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	Bonnie & Jake Parsons	Canada Day Entertainment	$ 200.00
Total			**$ 200.00**

Winterton Ambulance			
Vendor Aged Summary As at 07/05/2022			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Bell Mobility	Network Access	$ 11.50
Approved Vendor	Martin & Levesque	Uniforms	$ 5,227.51
Approved Vendor	Jennifer Hiscock	Supplies for Coffee House	$ 5.97
Approved Vendor	Dick's and Company	Supplies for Coffee House	$ 66.62
Approved Vendor	Mike's Auto Repair	Tires installed and balanced	$ 114.94
Approved Vendor	Hindy's General Store	Fuel	$ 850.44
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 30.20
Approved Vendor	Bell Aliant	70-583-2040	$ 285.74
Total			**$ 6,657.03**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Albert Robinson	Reimburse cost of fuel for Ambulance	99.97
Total			**$ 99.97**

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Walmart	Supplies for Coffee House	$ 95.99
Total			**$ 95.99**