**Town of Winterton**
**P.O. Box 59**
**Winterton, NL**
**A0B 3M0**

**Phone: (709) 583 2010** **Fax: (709) 583 2099**

**Regular Meeting with Council August 11, 2022**

| | | |
|---|---|---|
| **Members Present:** | Mayor: | Mark Sheppard |
| | Deputy Mayor: | Lori Hiscock |
| | Councilors: | Zoe Doucet |
| | | Gary Hiscock |
| | | Steve Thomas |
| **Also Present:** | Town Clerk: | Suzanne Coates |
| **Absent:** | Councilor: | David Reid |

Mayor Sheppard called the Meeting to order at 7:34 pm.

**Adopt Minutes:** **Motion #22-121 Z. Doucet/L. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held on July 7, 2022 and Special Meetings held on July 7 and July 14, 2022.

| | | | |
|---|---|---|---|
| In favor: | 5 | Mayor | M. Sheppard |
| | | Deputy Mayor: | L. Hiscock |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | S. Thomas |
| Opposed: | 0 | | |
| Abstained: | 0 | | |

Motion Carried.

**Adopt Agenda:** **Motion #22-122** **G. Hiscock/L. Hiscock**
Resolved to adopt the agenda with the noted additions.

| | | | |
|---|---|---|---|
| In favor: | 5 | Mayor | M. Sheppard |
| | | Deputy Mayor: | L. Hiscock |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | S. Thomas |
| Opposed: | 0 | | |
| Abstained: | 0 | | |

Motion Carried.

**BUSINESS ARISING:**

**Errors and Omissions:** There were no errors or omissions.

**Business arising from minutes:**

Shingles on the Roof of old Town Hall building – Mayor Sheppard will speak to the Maintenance man about the shingles on the roof.

**Action Report:** The report was reviewed and accepted.

**Maintenance Report:** The report was reviewed and accepted.

**Motion #22-123** **G. Hiscock/Z.Douect**
Resolved to sell by tender the 3660 paving stones that were removed from the front of the building.

| | | | |
|---|---|---|---|
| In favor: | 5 | Mayor | M. Sheppard |
| | | Deputy Mayor: | L. Hiscock |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | S. Thomas |
| Opposed: | 0 | | |
| Abstained: | 0 | | |

Motion Carried.

Clerk will check out the price of new stones.
Edgar Green will have worked 16 weeks as of Friday, August 12, 2022
Clerk to add the date posted to the work listed on Kevin's board.
Mayor Sheppard and Councilor Gary Hiscock will meet with Kevin to discuss ditching.

**Motion #22-124** **Z.Douect/G. Hiscock**
Resolved to lay off the Assistant Maintenance Man as of August 12, 2022.

| | | | |
|---|---|---|---|
| In favor: | 5 | Mayor | M. Sheppard |
| | | Deputy Mayor: | L. Hiscock |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | S. Thomas |
| Opposed: | 0 | | |
| Abstained: | 0 | | |

Motion Carried.

**Rescue Van Tenders-** One bid received for the two tendered rescue vans. The bid was from Melvin Harnum and was listed as $1,400.00 for both, or $700.00 each.

**Motion #22-125** **G. Hiscock/Z. Doucet**
Resolved to not accept either of the bids from Melvin Harnum for the rescue vans.

| | | | |
|---|---|---|---|
| In favor: | 5 | Mayor | M. Sheppard |
| | | Deputy Mayor: | L. Hiscock |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | S. Thomas |
| Opposed: | 0 | | |
| Abstained: | 0 | | |

Motion Carried.

Clerk to contact Municipal Affairs and see if we can send the vehicles to auction at Fitzpatricks.

**Trails** **Motion #22-126** **L. Hiscock/Z. Doucet**

Resolved to register the Sugarloaf trail with the TCP Health Foundation walk.

| | | | |
|---|---|---|---|
| In favor: | 5 | Mayor | M. Sheppard |
| | | Deputy Mayor: | L. Hiscock |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | S. Thomas |
| Opposed: | 0 | | |
| Abstained: | 0 | | |

Motion Carried.

**Standing Committees**

The following is the new standing committees for the Town of Winterton:

**ROADS AND LIGHTS (Works) -** To oversee the implementation of Council policy with regard to such things as water and sewer facilities, road repair and maintenance, snow clearing and ice control

| **ROADS AND LIGHTS (Works)** | |
|---|---|
| Chair | Mark |
| Committee Member | Steve |
| Committee Member | David |

**FINANCE –** To make recommendations to Council on financial policies and to review the budget preparation and to make recommendations to Council on budget and taxes.

| **FINANCE** | |
|---|---|
| Chair | Mark |
| Committee Member | Gary |
| Committee Member | Lori |

**HIRING –** To make recommendations to Council on hiring matters, such as who they would suggest once an interview has taken place.

| **HIRING/ HUMAN RESOURSES/PUBLIC RELATIONS** | |
|---|---|
| Chair | Zoe |
| Committee Member | Lori |
| Committee Member | Mark |

| OUTSIDE POND PARK COMMITTEE | |
|---|---|
| Chair | Zoe |
| Committee Member | Lori |
| Committee Member | Gary |

| WINTERTON BALLFIELD COMMITTEE | |
|---|---|
| Chair | David |
| Committee Member | Lori |
| Committee Member | Steve |

| EMERGENCY PREPAREDNESS COMMITTEE | |
|---|---|
| Chair | Vacant |
| Committee Member | Lori |
| Committee Member | Gary |

| LIAISON | |
|---|---|
| Recreation Center | Dave |
| Ambulance | Zoe |
| Fire Department | Gary |
| War Memorial | Mark |

Ditching- Mayor Sheppard and Councilors Gary Hiscock and David Reid.

Grand Opening – Moved to September 8, 2022. Clerk to post save the date for the dance to be held on September 10, 2022.

**NEW BUSINESS:**

**Sugarloaf Trail –** Councilor Doucet walked the trail to the Sugarloaf recently. It is not in bad condition overall until you get to the top where the stairs are. She suggested maybe we need another set of stairs over the hill. Councilor Doucet said she will go with someone to have it measured and then we see what it would cost to install another set of steps.

**Mahers Construction** – Councilor Gary Hiscock was contacted by the head over the wharf construction. Currently the Harbour Authority parking lot area is very congested. They are asking permission to store a couple of loads of lumber at the back of our building. Council agreed to let them do this.

**Day of Action for Ukraine Independence Day on August 24, 2022**

**Motion #22-127 Z. Doucet/L. Hiscock**
Resolved to purchase a Ukrainian flag to fly on August 24, 2022.

| | | | |
|---|---|---|---|
| In favor: | 5 | Mayor | M. Sheppard |
| | | Deputy Mayor: | L. Hiscock |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | S. Thomas |
| Opposed: | 0 | | |
| Abstained: | 0 | | |

Motion Carried.

**WBMNL -** Received an email outlining the updates to ongoing events and advising that the conference has been cancelled.

**CORRESPONDENCE**

Email from Alzheimer's Society – File.

Crown Land Application William Pitcher

**Motion #22-128 G. Hiscock/L. Hiscock**
Resolved to grant approval for the Crown Lands Application for William Pitcher.

| | | | |
|---|---|---|---|
| In favor: | 5 | Mayor | M. Sheppard |
| | | Deputy Mayor: | L. Hiscock |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | S. Thomas |
| Opposed: | 0 | | |
| Abstained: | 0 | | |

Motion Carried.

**BILLS**

**Motion #22-129 L. Hiscock/G. Hiscock**

Resolved to pay the bills as presented.

| | | | |
|---|---|---|---|
| In favor: | 5 | Mayor | M. Sheppard |
| | | Deputy Mayor: | L. Hiscock |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | S. Thomas |
| Opposed: | | | |
| Abstained: | 0 | | |

Motion Carried.

**OTHER BUSINESS**

Deputy Mayor L. Hiscock said residents were questioning why the Town wasn't having Come Home Year celebrations. Clerk explained that when the idea was mentioned in January, Covid was still a big issue and Council felt that it would not be prudent to plan activities given the uncertainty of the situation.

Councilor Doucet wanted to know if we could get privacy blinds for the front of the building in the Recreation Center. Clerk to have Lorraine price film for the windows.

Councilor Doucet asked about the pump for the park. The Mayor and Councilor Reid will have a look at it. Councilor Doucet has asked Audrey to measure what pipe needs to be replaced.

Councilor Z. Doucet asked about the road going to the Spring on Old Road. This is not the Town's responsibility.

Councilor Doucet presented a list of what is not allowed to be dumped in Waste water. Clerk will add it to the website.

Mayor Sheppard presented the quotes for basketball systems for the playground.

**Motion #22-130 L. Hiscock/S. Thomas**
Resolved to buy 2 basketball systems from Canadian Tire.

| | | | |
|---|---|---|---|
| In favor: | 5 | Mayor | M. Sheppard |
| | | Deputy Mayor: | L. Hiscock |
| | | Councilors: | Z. Doucet |
| | | | G. Hiscock |
| | | | S. Thomas |
| Opposed: | | | |
| Abstained: | 0 | | |

Motion Carried.

**There being no further business, meeting adjourned at 9:22 pm.**

_____

**Mark Sheppard, Mayor**

_____

**Suzanne Coates, Town Clerk**

| **Town of Winterton** | | | |
|---|---|---|---|
| **Vendor Aged Summary As at 08/09/2022** | | | |
| Approved Vendor | Bell Aliant | 583-2010/0752/2782/2099/2777 & Internet | $ 525.19 |
| Approved Vendor | NL Power | Street Lighting | $ 1,999.84 |
| Approved Vendor | NL Power | Rec. Centre Furnace ($22.55), Rec. Centre ($24.07), Maintenance Garage ($3.76), Chlorine House ($117.79), War Memorial ($22.69), Fire Hall ($166.45) & New Building ($1,037.01)- July 2022 | $ 1,394.32 |
| Approved Vendor | NL Power | Rec. Centre Furnace ($22.56), Rec. Centre ($24.08), Chlorine House ($112.30), War Memorial ($29.07), Fire Hall ($99.76) & New Building ($903.28)-August 2022 | $ 1,191.05 |
| Approved Vendor | Marc M Bastarache | Annual Website Hosting & Technical Support | $ 402.50 |
| Approved Vendor | Avalon Industrial & Marine Supply | Maintenance Supplies June and July | $ 866.17 |
| Approved Vendor | Dicks and Company Ltd | Office Supplies | $ 300.07 |
| Approved Vendor | Andrews Graphics and Signs | Signs for Town of Heart's Content and Heart's Delight | $ 39.10 |
| Approved Vendor | Irving Oil | Interest Charge | $ 8.06 |
| Approved Vendor | Emco | Water and Sewer Supplies | $ 2,449.50 |
| Approved Vendor | Mike's Auto Repair | Exhaust for new rescue van | $ 309.19 |
| Approved Vendor | Municipal Assessment Agency | Third Quarter Assessment fees | $ 3,107.00 |
| Approved Vendor | Penney's Transport and Courier | Courier Charges | $ 27.17 |
| Approved Vendor | Saltwire Network | Ad for results of Nomination Day | $ 555.45 |
| Approved Vendor | Hindy's General Store | Fuel | $ 1,036.55 |
| Approved Vendor | Carbonear Home Hardware | Maintenance Supplies | $ 2,431.67 |
| Approved Vendor | P. Kelly Electrical Limited | Supply and install of lighting to War Memorial | $ 4,197.50 |
| Approved Vendor | P. Kelly Electrical Limited | Remove and re-install electrical in Fire Hall | $ 747.50 |
| Approved Vendor | Modern Business Equipment | Copier Fees | $ 76.58 |
| **Total Outstanding** | | | **$ 22,181.68** |
| | | | |
| **Invoices for the New Building Project** | | | |
| **Account #** | **Name** | | **Amount** |
| **Total Outstanding** | | | |

| **Paid Invoices Not Tabled at Council Meeting** | | | |
|---|---|---|---|
| **Account #** | **Name** | | **Amount** |
| Appoved Vendor | Dollarama | Paint Supplies | $ 43.70 |
| Approved Vendor | Edgar Green | Meals and Travel for Fall Arrest Training | $ 243.75 |
| Approved Vendor | Puglisevich | Fall Arrest Training | $ 379.50 |
| **Total** | | | **$ 666.95** |

| **Outside Pond Park** | | | |
|---|---|---|---|
| **Vendor Aged Summary As at 08/09/2022** | | | |
| **Code** | **Name** | | **Current** |
| Approved Vendor | NL Power | Heat and Light June $3584.56 and July $3773.53 | $ 7,358.09 |
| Approved Vendor | Andrews Graphics and Signs | Signage $345.00 T Shirts $199.99 | $ 544.99 |
| Approved Vendor | Avalon Industrial & Marine Supplies | Chainsaw and supplies | $ 543.94 |
| Approved Vendor | Jack's Nursery | Flowers | $ 159.59 |
| Approved Vendor | Mark Sheppard | Reimburse cost of Walkie Talkies | $ 126.49 |
| Approved Vendor | Audrey Piercey | Travel to Carbonear and Bay Roberts for supplies | $ 87.75 |
| Approved Vendor | Ice Block | Ice | $ 75.00 |
| Approved Vendor | NL Kubota | Blades for mower | $ 78.57 |
| Approved Vendor | Carbonear Home Hardware | General Maintenance Supplies | $ 179.43 |
| **Total Outstanding** | | | **$ 9,153.85** |
| | | | |
| **Paid Invoices Not Tabled at Council Meeting** | | | |
| Account # | Name | | Amount |
| Approved Vendor | Visa | Cost of Supplies for Canada Day $1130.08, Christmas in July $162.65, Maintenance Supplies $172.62 | $ 1,469.35 |
| **Total** | | | **$ 1,469.35** |

| **Winterton Ambulance** | | | |
|---|---|---|---|
| **Vendor Aged Summary As at 08/09/2022** | | | |
| **Code** | **Name** | **Description** | **Amount** |
| Approved Vendor | Bell Mobility | Cell Phone | $ 64.11 |
| Approved Vendor | Bell Mobility | Network Access | $ 11.50 |
| Approved Vendor | Bell Aliant | 709-583-2040 | $ 293.66 |
| Approved Vendor | Andrew's Graphics and Signs | Uniforms | $ 40.00 |
| Approved Vendor | NL Power | Heat and Light Living Quarters June and July | $ 335.92 |
| Approved Vendor | Hindy's General Store | Fuel August 2022 ($666.56) September 2022 ($543.88) | $ 1,210.44 |
| Approved Vendor | Carbonear Home Hardware | Maintenance Supplies $25.29, Dryer $711.85 | $ 737.14 |
| **Total** | | | **$ 2,692.77** |

| **Paid Invoices Not Tabled at Council Meeting** | | | |
|---|---|---|---|
| **Account #** | **Name** | | **Amount** |
| Approved Vendor | | | |
| **Total** | | | |

| **Paid Invoices from Fundraising Account Not Tabled at Council Meeting** | | | |
|---|---|---|---|
| **Account #** | **Name** | | **Amount** |
| Approved Vendor | | | |
| **Total** | | | **$ -** |