Town of Winterton
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Winterton, NL
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Regular Meeting with Council October 20, 2022

Members Present:	Mayor :	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		David Reid
		Stephen Thomas
Also Present:	Town Clerk:	Suzanne Coates
	Special Projects Manager:	Lorraine LaFitte
Absent:	Councilor:	Gary Hiscock

Mayor Sheppard called the Meeting to order at 7:30 pm.

Adopt Minutes: **Motion #22-149 Z. Doucet/L. Hiscock**

Resolved to adopt the minutes of the Special Meeting and Regular Meeting held on September 22,2022.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Adopt Agenda: **Motion #22-150** **L. Hiscock/S. Thomas**
Resolved to adopt the agenda with the noted additions.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None were noted.

Business arising from minutes:

Recreation Commission will meet with the Ambulance and Fire Department in November**.**

Clerk still waiting on Quotes for dent in truck.

Councilor Doucet wondered whether or not the truck was parked while the Maintenance Man was on holidays.

Councilor Doucet questiioned the permit extension for Western Point.

Action Report: The report was reviewed and accepted. The Clerk explained the Training required under the new Code of Conduct legislation.

A resident called and wondered whether we would be selling any end pieces of the metal siding that went on the Fire Hall. It was decided we would keep what was left for any future repairs if necessary.

Maintenance Man Report : The report was reviewed and accepted. The parts for the heat pumps have arrived.Clerk to ask Kevin to get a list of materials to construct a small room in the Maintenance Garage.

By-Election Nomination Day: Council does have the option to appoint a Councilor if no one comes forward. Clerk will advertise a new Nomination Day for November 8, 2022.

Update on Rescue Vans: Clerk spoke to Municipal Affairs regarding sending vehicles to auction. Fair market value would have to be established first.

Generator: Mayor checked with NL Kubota on portable or non-portable industrial generators. Mayor and Special Projects Manager will get further information.

Fire Hydrant Update: Quote is way over budget. Maintenance man to prioritize placement of new hydrants and repairs to older hydrants.

Christmas Party: The Volunteer Christmas party will resume this year. It will be held on Saturday, December 3, 2022.

NEW BUSINESS:

Property at 4 Harnums Hill- Residents wanted to buy the parcel of land that currently serves as a driveway to the property. The land would have to be sold by public tender which would not assure that they would be the successful bidder. Council decided that the Clerk will advise the owners that they can use the property in question, as long as they do not erect a permanent structure on the property.

Councilor Steve Thomas left the meeting at 8:39 pm., due to conflict of interest as he is owner of the property.

Residential Extension 5 Pitchers Hill

Motion #22-151 L. Hiscock/D. Reid

Resolved to approve the residents on 5 Pitcher's Hill to construct the residential construction as per the Development Permit submitted.

In favor:	4	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Motion #22-152 L. Hiscock/Z. Doucet

Resolved that the cost of an Excavation Permit would be $50.00.

In favor:	4	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Councilor Thomas returned to the meeting at 8:46 pm.

Telmatik Automatic Phone System

Motion #22-153 L. Hiscock/S. Thomas
Resolved to approve the installation of the Telematik Automatic Phone System.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

CORRESPONDENCE:

Eastern Regional Service Board – Clerk will contact the Board and ask for a 3 month extension on deciding whether or not to sign a contract for the next 3 years.

Eastern Regional Service Board – For information purposes only. File.

BILLS

Motion #22-154 L. Hiscock/D. Reid
Resolved to pay the bills as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS

Deputy Mayor wanted to know how soon the cell tower will be in service. We have no definite time, but should be finished shortly.

Deputy Mayor said there was a good turnout at the Joint Mayors meeting last night. She also wondered if we could start a recycling program.

Councilor Doucet wondered if anything had been done with the door to the Recreation Centre with regards to the water coming in during the last rain storm. Clerk will check with the Maintenance man.

Councilor Doucet question bridge on Hindy's Lane – Clerk waiting on update.

Councilor David Reid questioned work on Mill Lane.

Councilor Thomas said that the play gym at the Park is in disrepair and wondered if we can have it repaired.

There being no further business, meeting adjourned at 10:10 pm.

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Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 10/18/2022			
Approved Vendor	Mike's Auto Repair	Shop Supplies ($84.57), Inspection on Trailer ($298.79)	$ 383.26
Approved Vendor	Orkin	Pest Control	$ 182.22
Approved Vendor	Irving	Furnace Oil	$ 534.18
Approved Vendor	Municipal Assessment Agency	4th Quarter Fees	$ 3,107.00
Approved Vendor	Ace Locksmithing	New locks ($446.55) and new keys ($143.75)	$ 590.30
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 136.04
Approved Vendor	Hindy's General Store	Fuel ($502.35) Supplies ($2.49)	$ 618.84
Approved Vendor	Google LLC	Google Workspace	$ 7.33
Approved Vendor	Penney's Transport & Courier	Courier Fees	$ 27.17
Approved Vendor	Dick's & Company	Office Supplies	$ 98.15
Approved Vendor	NL Power	Street Lighting	$ 1,986.99
Approved Vendor	Modern Business	Copier Fees	$ 140.96
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 522.35
Approved Vendor	NL Power	House ($114.66), Rec. Centre ($24.08), Rec. Centre Furnace ($22.56) & New Town Hall Bldg. ($925.60)Amb. Office ($134.57)	$ 1,405.59
Approved Vendor	Lorraine LaFitte	Travel Claim - Fall Forum	$ 198.95
Total Outstanding			**$ 10,456.60**
Invoices for the New Building Project			
Account #	**Name**		**Amount**
Total Outstanding			

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Appoved Vendor	Holiday Inn	Hotel for Fall Forum	$ 366.62
Total			**$ 366.62**

Outside Pond Park			
Vendor Aged Summary As at 10/18/2022			
Code	**Name**		**Current**
Approved Vendor	T2 Ventures	2 Weeks of Garbage Collection	$ 460.00
Approved Vendor	Carbonear Home Hardware	Supplies	$ 75.38
Approved Vendor	NL Power	Heat & Light	$ 2,630.72
Total Outstanding			**$ 3,166.10**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			**$ -**

Winterton Ambulance			
Vendor Aged Summary As at 10/18/2022			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Bell Aliant	Telephone	$ 163.92
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Bell Mobility	Network Access	$ 11.50
Approved Vendor	Carbonear Home Hardware	Supplies	$ 14.36
Approved Vendor	Hindy's General Store	August ($666.56) September ($543.88)	$ 1,210.44
Approved Vendor	Mike's Auto Repair	Inspection and Tire Change	$ 451.51
Approved Vendor	Eastern Medical Supplies Ltd.	Medical Supplies	$ 251.85
Total			**$ 2,167.69**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Total			

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Total			**$ -**