Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council November 17, 2022

Members Present:	Mayor :	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Acting Town Clerk:	Lorraine LaFitte

Mayor Sheppard called the Meeting to order at 7:30 pm.

Adopt Minutes: **Motion #22-155** **L. Hiscock/D. Reid**

Resolved to adopt the minutes of the Regular Meeting held on October 20, 2022.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Adopt Agenda: **Motion #22-156** **Z. Doucet/G. Hiscock**

Resolved to adopt the agenda with the noted additions.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None were noted.

Business arising from minutes:

Motion #22-157 **L. Hiscock/G. Hiscock**

Resolved to extend the contract with Eastern Regional Service Board for garbage collection for a period of one year.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Action Report: The report was reviewed and accepted.

Orkin Canada

Motion #22-158 L. Hiscock/S. Thomas

Resolved to remove the pest control from the old Fire Hall building but keep on the Recreation Centre until sold.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Clerk to have the Maintenance Man to check the building at least once a month.

Budget – The Finance Committee will meet on Monday, November 21, 2022 at 2 pm.

Maintenance Man Report: The report was reviewed and accepted.

Motion #22-159 L. Hiscock/S. Thomas

Resolved to construct the room in the Maintenance Garage and use the materials we have on hand where possible.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Rescue Vans: **Motion #22-160** **L. Hiscock/G. Hiscock**

Resolved to re-tender the 2001 and 2003 Rescue vans until 4:30 on Wednesday, December 7, 2022.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Generator: To be discussed at next meeting.

Christmas Party: The Christmas Party will be held on Saturday, December 3, 2022 at 5:30 pm. Suppers to be served at 6 pm.

NEW BUSINESS:

Site Specific Safety Plan for Ice Control Materials:

Motion #22-161 **G. Hiscock/L. Hiscock**

Resolved to approve the Site Specific Safety Plan for the pick up of Ice Control Materials for the 2022-2023 season.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Ambulance Tires: **Motion #22-162** **D. Reid/S. Thomas**

Resolved to sell by Tender the used Ambulance tires. Tender to close at 4:30 pm, Wednesday, December 7, 2022.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

CORRESPONDENCE:

Royal Canadian Legion: Request for donation to Poppy Campaign.

Motion #22-163 **G. Hiscock/L. Hiscock**

Resolved to give a $100 donation to the Poppy Campaign as in previous years.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

MRON: Invitation to Christmas Party for Supported Employment to be held December 1, 2022. Information has been passed along.

Email from Joint Mayors: The Joint Mayors Association is trying to gauge the interest of towns in our area to hire a local contractor to handle waste collection in our area.

Motion #22-164 Z. Doucet/L. Hiscock
Resolved to notify the Joint Mayors Association of our interest in obtaining pricing.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Letter from Darlene Delaney-Hopkins:
Meeting closed at 8:47 pm for HR meeting. Meeting re-opened at 9:17 pm.
Decision will be made at the next meeting to be held on December 8, 2022.

Email from Craig Norris:
Councilor D. Reid left the meeting at 9:18 pm due to conflict of interest.
Email received concerning the water running onto his and his father's property. Clerk to advise Mr. Norris that we do not have a storm water system and there is nothing Council can do to alleviate the problem.

Councilor D. Reid rejoined the meeting at 9:29 pm.

Letter from Baccalieu Collegiate: Request for donation to Awards Night.

Motion #22-165 L. Hiscock/G. Hiscock
Resolved to give a donation of $100.00 to Baccalieu Collegiate towards the Awards Night.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Legendary Coasts : Tourism Session on the Baccalieu Coastal Drive to be held on November 28, 2022 at Legge's Restaurant and Motel. Details to follow.

BILLS

Motion #22-166 D. Reid/G. Hiscock
Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS

Office Hours:

Motion #22-167 G. Hiscock/Z. Doucet
Resolved to close the office to the public on Mondays. All other hours to stay the same.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Tree Lighting: Tree Lighting to be held on Wednesday, November 30, 2022 at 7pm.

There being no further business, meeting adjourned at 9:54 pm.

_____

Mark Sheppard, Mayor

_____

Lorraine LaFitte, Acting Town Clerk

Town of Winterton			
Vendor Aged Summary As at 11/15/2022			
Approved Vendor	Mike's Auto Repair	Tires Installed and Balanced	$ 78.14
Approved Vendor	Orkin	Pest Control	$ 182.22
Approved Vendor	Western Petroleum	Diesel	$ 2,510.99
Approved Vendor	Avalon Industrial & Marine	Rental of Jackhammer, 18V Battery and Supplies	$ 336.29
Approved Vendor	Toromont Cat	Parts and Service for Backhoe	$ 560.67
Approved Vendor	Emco	Hydraulic Wrenches	$ 172.50
Approved Vendor	PMA	Fall Forum Registration	$ 339.25
Approved Vendor	Google LLC	Google Workspace	$ 31.40
Approved Vendor	Penney's Transport & Courier	Courier Fees	$ 81.51
Approved Vendor	Dick's & Company	Office Supplies	$ 93.05
Approved Vendor	NL Power	Street Lighting	$ 1,978.99
Approved Vendor	Modern Business	Contract for Copier	$ 67.67
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 519.35
Approved Vendor	NL Power	Fire Hall ($137.09), War Memorial ($47.74), Chlorine House ($126.55), Rec. Centre ($24.08), Rec. Centre Furnace ($22.56) & New Town Hall Bldg. ($1231.80)Amb. Office ($176.46)	$ 1,766.28
Approved Vendor	Mark Sheppard	Remuneration 3rd Quarter	$ 250.00
Approved Vendor	Lori Hiscock	Remuneration 3rd Quarter	$ 250.00
Approved Vendor	Gary Hiscock	Remuneration 3rd Quarter	$ 250.00
Approved Vendor	Zoe Doucet	Remuneration 3rd Quarter	$ 250.00
Approved Vendor	David Reid	Remuneration 3rd Quarter	$ 250.00
Approved Vendor	Stephen Thomas	Remuneration 3rd Quarter	$ 250.00
Approved Vendor	Napa	Maintenance Supplies	$ 54.19
Approved Vendor	Saltwire Network	Advertising for Municipal Elections September 2022	$ 456.55
Approved Vendor	The Business Post	Advertising for Municipal Elections November 2022	$ 183.69
Approved Vendor	Button's Marine	Insulation, Rope and U-bolts	$ 632.18
Approved Vendor	Carbonear Home Hardware	Supplies	$ 280.47
Approved Vendor	Hindy's General Store	Fuel and Diesel	$ 956.32
Approved Vendor	Brenda French	Reimburse for Cleaning Supplies	$ 46.53
Approved Vendor	Lori Hiscock	Travel Claim -Joint Mayors Meetings June and October 2022	$ 21.60
Total Outstanding			**$ 13,367.11**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Appoved Vendor	Visa	Christmas Tree Decorations	$ 175.87
Total			**$ 175.87**

Outside Pond Park			
Vendor Aged Summary As at 11/17/2022			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat & Light	$ 882.83
Total Outstanding			**$ 882.83**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			**$ -**

Winterton Ambulance			
Vendor Aged Summary As at 11/17/2022			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Bell Aliant	Telephone	$ 163.27
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Carbonear Home Hardware	Cleaning Supplies	$ 10.34
Approved Vendor	Hindy's General Store	Fuel October 2022	$ 608.33
Approved Vendor	Martin & Levesque	Uniforms	$ 98.90
Approved Vendor	Eastern Medical Supplies Ltd.	Medical Supplies	$ 1,000.60
Total			**$ 1,945.55**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	R. Tetford & Sons Ltd	Box Spring	$ 103.50
Total			**$ 103.50**

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Visa	Supplies for Coffee House	$ 92.74
Approved Vendor	Visa	Cleaning Supplies	$ 91.95
Approved Vendor	Visa	Sound Equipment for Coffee House	$ 234.26
Approved Vendor	Visa	Supplies for Ambulance	$ 198.69
Approved Vendor	Roger Green	Stereo System for Coffee House	$ 300.00
Total			**$ 917.64**