Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council December 15, 2022

Members Present:	Mayor :	Mark Sheppard
	Councilors:	Zoe Doucet
		Gary Hiscock
		Stephen Thomas
Also Present:	Town Clerk:	Suzanne Coates
Absent:	Deputy Mayor:	Lori Hiscock
	Councilor:	David Reid

Mayor Sheppard called the Meeting to order at 7:30 pm.

Adopt Minutes: **Motion #22-168** **Z. Doucet/G. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held on November 17, 2022.

In favor:	4	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Adopt Agenda: **Motion #22-169** **G. Hiscock/Z. Doucet**

Resolved to adopt the agenda with the noted additions.

In favor:	4	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None were noted.

Business arising from minutes: There were none noted.

Action Report: The report was reviewed and accepted.

Motion #22-170 G. Hiscock/S. Thomas
Resolved to donate $300 to the Fire Dept. to help offset the costs associated with the Santa Claus Parade.

In favor:	4	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Christmas Office Hours: The office will close at 4:30 pm on Thursday, December 22nd and re-open on Tuesday, January 3rd.

Light up for Christmas: We will not be holding one this year.

Christmas Bonuses: Will remain the same as in previous year for all staff.

Budget 2023: The budget was presented by the finance committee. Garbage Collection Fee of $75 per household will increase to $150 for the 2023 year. Everything else to remain the same.

Motion #22-171 G. Hiscock/Z. Doucet
Resolved to increase the garbage fee from $75 per household to $150 per household.

In favor:	4	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Clerk left the meeting at 8:10 pm and returned at 8:16 pm

Motion #22 172-G. Hiscock/Z. Doucet

Resolved to approve the 2023 budget & tax structure as presented by the finance committee.

In favor:	4	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Ambulance Wages: Closed meeting for HR Meeting at 8:17 pm.
Opened Regular meeting at 8:30 pm

Motion #22 173-Z. Doucet/S. Thomas

Resolved to approve the PCP & EMR wage increase.

In favor:	4	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

NEW BUSINESS:

Canada Summer Jobs

Motion #22-174 G. Hiscock/S. Thomas

Resolved to apply for the program for the upcoming year.

In favor:	3	Mayor:	M. Sheppard
		Councilors:	G. Hiscock
			S. Thomas
Opposed:	1		Z. Doucet
Abstained:	0		

Motion Carried.

Climate Change, Flood Hazard Mapping Study Update: Mayor & Clerk explained this is going to be an update on information gathered through a study in 1996. Once all data is collected a report will be issued to the town.

EMR Resume: We have received one resume for the casual call in position as an EMR with the Ambulance.

Motion #22-175 G. Hiscock/Z. Doucet
Resolved to hire Lisa Branton as the EMR Casual Call in once all regulatory exams/licenses are obtained.

In favor:	3	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
Opposed:	1		S. Thomas
Abstained:	0		

Motion Carried.

CORRESPONDENCE:

Councilor G. Hiscock left the meeting at 8:51 pm break ensued
Councilor G. Hiscock returned to the meeting at 8:59 pm

Email from Craig Norris:

Email received in response to council decision on his previous letter. Councils previous decision still stands since the issue of concern is on private property.

Email from John French:

Email was received pertaining to a recent sewer backup. Clerk will notify the resident that topsoil and lawn seed will be placed on property in the spring from where his property was dug up. Resident is responsible for installing a backup valve in his home to prevent further sewage backups.

BILLS

Motion #22-176 G. Hiscock/Z. Doucet

Resolved to pay the bills with the noted changes as presented.

In favor:	4	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS

Councilor Z. Doucet: Inquired about placing the town on a boil order. Clerk explained that when Service NL was here to check the water there was no chlorine in the system. The issue has been rectified and we should be off a boil order next week.

Asset Management- We will schedule a meeting for end of February.

Park Report will be presented sometime in the new year.

Generator for the building needs to be replaced. Currently not financially feasible to purchase a new one this year. We will look at this in the new year.

Councilor G. Hiscock: Inquired about the lights on the War Memorial. Wondering if we could turn the timer off at 8:30 pm instead of leaving them on all night. Clerk will check with Kevin.

There being no further business, meeting adjourned at 9:54 pm.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk

Town of Winterton				
Vendor Aged Summary As at 12/13/2022				
Approved Vendor	Municipalities NL	MNL and PMA 2023 Membership Fees	$	766.80
Approved Vendor	Orkin	Pest Control	$	182.22
Approved Vendor	Western Petroleum	Diesel	$	2,131.82
Approved Vendor	Coish's Trucking & Excavating Ltd.	Pickup Load of Garbage to Dump	$	86.25
Approved Vendor	Toromont Cat	Repairs to backhoe ($1510.29) Batteries ($644.58)	$	2,154.87
Approved Vendor	Brentagg Canada	Chlorine	$	1,871.80
Approved Vendor	Andrews Graphics and Signs	Lettering for new Rescue Van ($326.00) Window Film ($634.80)	$	960.84
Approved Vendor	NL Power	Street Lighting	$	1,976.70
Approved Vendor	Western Hydraulic 2000 Ltd.	Parts for Snow plow	$	252.83
Approved Vendor	NL Kubota Ltd.	Backhoe	$	125.89
Approved Vendor	Hickman Motors Ltd	Maintenance Supplies	$	90.18
Approved Vendor	Mike's Auto Repair	Replace Water pump Truck ($569.81) Oil Change on Backhoe($176.47)	$	746.28
Approved Vendor	Pinnacle Engineering	Fire Hydrant Progress Report up to Sept 30, 2022 ($2,371.88) Regulatory Fees ($920.00)	$	3,291.88
Approved Vendor	Suzanne Coates	Reimburse cost of McAfee Virus Protection	$	225.84
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$	517.58
Approved Vendor	NL Power	Fire Hall ($20.83), War Memorial (50.22), Chlorine House ($151.86), Rec. Centre ($24.08), Rec. Centre Furnace ($22.56) & New Town Hall Bldg. ($1843.92)Amb. Office ($376.86)	$	2,490.33
Approved Vendor	Protek Industries Ltd.	Cold Patch	$	1,155.58
Approved Vendor	Carbonear Home Hardware	Supplies	$	1,008.09
Approved Vendor	Hindy's General Store	Fuel and Diesel	$	796.37
Approved Vendor	Penney's Transport & Courier	Courier Charges	$	198.26
Approved Vendor	Mark Sheppard	4th Quarter Remuneration	$	250.00
Approved Vendor	Lori Hiscock	4th Quarter Remuneration	$	250.00
Approved Vendor	Zoe Doucet	4th Quarter Remuneration	$	250.00
Approved Vendor	Gary Hiscock	4th Quarter Remuneration	$	250.00
Approved Vendor	David Reid	4th Quarter Remuneration	$	250.00
Approved Vendor	Stephen Thomas	4th Quarter Remuneration	$	250.00
Approved Vendor	Irving Oil	Interest Charges	$	9.10
Approved Vendor	Baccalieu Lions Club	Volunteer Suppers	$	1,350.00
Approved Vendor	Winterton Recreation Commission	Reimburse cost of supplies for Seniors Supper	$	749.49
	Superior Refrigeration Ltd	Labour to repair Heat Pumps ($483.00) ($342.13)	$	825.13
Total Outstanding			**$**	**25,981.40**

Paid Invoices Not Tabled at Council Meeting				
Account #	**Name**			**Amount**
Appoved Vendor	Visa	Supplies for Christmas Dinner, Seniors Dinner, Tree Lighting	$	387.41
Total			**$**	**387.41**

Outside Pond Park			
Vendor Aged Summary As at 12/13/2022			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat & Light	$ 135.36
Total Outstanding			**$ 135.36**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			**$ -**

Winterton Ambulance			
Vendor Aged Summary As at 12/13/2022			
Code	**Name**	**Description**	**Amount**
Approved Vendor			
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Bell Aliant	Telephone	$ 154.68
Approved Vendor	Carbonear Home Hardware	Cleaning Supplies	$ 25.29
Approved Vendor	Hindy's General Store	Fuel	$ 568.67
Approved Vendor	Penney's Transport & Courier	Courier Charges	$ 34.01
Approved Vendor	Debbie Coates	Reimburse for Letter of Conduct	$ 20.00
Total			**$ 866.76**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	Andrews Graphics and Signs	Sign for Float	51.75
Total			**$ 51.75**

Paid Invoices from Fundraising Account Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Total			**$ -**