Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council January 26, 2023

Members Present:	Mayor :	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Town Clerk:	Suzanne Coates
	Special Projects Manager:	Lorraine LaFitte

Mayor Sheppard called the Meeting to order at 7:30 pm.

Adopt Minutes: **Motion #23-001 L. Hiscock/G. Hiscock**
Resolved to adopt the minutes of the Regular Meeting held on December 15, 2022.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Adopt Agenda: **Motion #23-002** **Z. Doucet/L. Hiscock**

Resolved to adopt the agenda with the noted additions.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None were noted.

Business arising from minutes: Councilor Gary Hiscock inquired about the lights at the War Memorial. Clerk explained that it is operated by a solar panel. Lorraine will check with Paul Kelly on a timer for the lights. Clerk responded to Mr. Norris and Mr. French by email with regard to their concerns.

Action Report: The report was reviewed and accepted.

Maintenance Man Report: The report was reviewed and accepted.

Rescue Van Bid: Bid received from Maher's Construction in the amount of $2,000 for each rescue van.

Motion #23-003 **L. Hiscock/G. Hiscock**

Resolved to accept the bids on the two rescue vans in the amount of $2,000.00 each.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Mandatory Training for Councillors: Training under the new Code of Conduct legislation will have to be completed by each Councillor. Mayor Sheppard, Deputy Mayor Hiscock, Councilors Zoe Doucet and Gary Hiscock will register for the course offered on February 23, 2023 from 9 am to 5 pm. and for the ATTIPP session to be held on February 2, 2023 from 6:30 pm to 9 pm. Councilors David Reid and Steve Thomas will let the Clerk know when they are available to do it.

By-Election Nomination Day: The next nomination day will be held on March 7, 2023 from 8 am to 8 pm, with Election Day to be held on April 4, 2023 if necessary.

Air BNBs: Discussion on the taxation of Air BNBs and Short Term Rentals.

Motion 23-004 L. Hiscock/Z. Doucet
Resolved to continue to charge Air BNBs and other advertised short term rentals a business tax.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			S. Thomas
Opposed:	1	Councilor:	G. Hiscock
Abstained:	0		

Motion Carried.

NEW BUSINESS:

Residential Construction Permit – 37-41 Brinson's Hill

Motion #22-005 L. Hiscock/G. Hiscock
Resolved to grant permisssion to the residents to construct a new home at 37-41 Brinson's Hill.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Water Issue – A resident inquired as to whether or not the intake to the pond can be moved. Clerk explained that if we were to change the intake that the Department of Environment and engineers would have to be involved. Clerk to add a copy of the water study to the Town Website. Flushing the ends of the lines was also discussed. Kevin to check with the maintenance man in New Perlican to discuss options.

Water Training- March 28-30, 2023, Gander

Motion 23-006 L. Hiscock/G. Hiscock
Resolved to allow the Maintenance Man to attend the Water and Waste Water training workshop in Gander from March 28-30, 2023.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

PMA Training- February 16, 2023

Motion 23-007 L. Hiscock/D. Reid
Resolved to allow the Clerk and Special Projects Manager to attend PMA training in St.John's on February 16, 2023.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Flag Pole – Special Projects Manager to get prices on a new flag pole for the building to be brought back to Council.

Joint Mayors Report – Councilor Doucet gave a report on the Joint Mayors meeting. There is a new trail committee formed, headed up by Adam Hindy; Membership fees will be increased to $350.00. Instead of towns paying for the after meeting meal, the cost will be taken out of the Joint Mayors account. Clarence Brown from the Town of Hearts Content is the new Chairperson and Glenda Hiscock from the Town of Heart's Content is the Secretary.

Motion 23-008 Z. Doucet/
Resolved to discontinue being a member of the Joint Mayors Association.

After 3 calls for a seconder, the motion was defeated.

CORRESPONDENCE:

Letter from Perry Downey: Mr. Downey is seeking permission to install a well and septic system on his land and install a driveway over Crown land, if he is successful in obtaining said crown land. He is looking for permission from Council to proceed.

Motion 23-009 L. Hiscock/G. Hiscock
Resolved to support Mr. Downey in his bid to secure crown land for a driveway and to install a well and septic system, providing he secures all the necessary permits from Government. He will be responsible for all costs associated with this venture. Council will not be responsible for the maintenance of the driveway.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Email from Aaron Morrow:

Email was received from Mr. Morrow regarding his property located at 75 Western Point.

Motion 23-010 Z. Doucet/L. Hiscock

Resolved to allow Mr. Morrow to continue with the existing sewer system, providing he obtains the proper permission from the various government departments or he will be permitted to tie into the Town's sewer system at his own cost. However the Town would provide the pipe required to his property line.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BILLS

Motion #23-011 L. Hiscock/Z. Doucet

Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Closed for HR meeting at 8:56 pm.
Regular Meeting opened at 9:13 pm.

OTHER BUSINESS

Councilor Doucet inquired if the Park report was completed. It will be ready for the next meeting.

Councilor D. Reid asked about the condition of the road at the end of Western Point and the ditch in front of Cindy Branton's. Clerk to make the maintenance man aware of the necessary repairs.

Councilor Hiscock noted that if it was too expensive to have the timing of the lighting changed on the War Memorial then leave it as it is.

There being no further business, meeting adjourned at 9:18 pm.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 01/24/2023			
Approved Vendor	Carbonear Home Hardware	Supplies	$ 312.37
Approved Vendor	Orkin	Pest Control	$ 136.22
Approved Vendor	Hindy's General Store	Fuel	$ 348.57
Approved Vendor	Emco	Water and Sewer Supplies	$ 1,429.74
Approved Vendor	Modern Business Equipment	Photocopier Charges	$ 196.44
Approved Vendor	Telmatik	Setup and Training and Alert System charges	$ 247.25
Approved Vendor	Dicks and Company	Office Supplies	$ 282.05
Approved Vendor	Brenntag Canada Inc.	Chlorine	$ 2,054.47
Approved Vendor	Town of Hant's Harbour	1/2 of Electrical Service for Pager System 2023	$ 144.19
Approved Vendor	NL Kubota Ltd.	Oil and Filters for Kubota	$ 486.62
Approved Vendor	Penney's Courier	Courier charges	$ 28.88
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 508.95
Approved Vendor	NL Power	War Memorial (52.70), Chlorine House ($168.03), Rec. Centre ($24.08), Rec. Centre Furnace ($22.56) & New Town Hall Bldg. ($2,128.59)Amb. Office ($483.89)	$ 2,879.85
Total Outstanding			**$ 9,572.87**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Canada Post	Postage	$ 423.30
Total			

Outside Pond Park			
Vendor Aged Summary As at 01/24/2023			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat & Light	$ 157.92
Total Outstanding			**$ 157.92**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			**$ -**

Winterton Ambulance			
Vendor Aged Summary As at 01/24/2023			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Eastern Medical Supplies Ltd.	Medical Supplies	$ 322.00
Approved Vendor	Carbonear Home Hardware	Cleaning Supplies	$ 41.37
Approved Vendor	Hindy's General Store	Fuel	$ 744.30
Approved Vendor	Cal LeGrow Insurance Ltd.	Insurance	$ 675.00
Approved Vendor	Bell Aliant	Telephone	$ 87.13
Total			**$ 1,869.80**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	Lisa Branton	Road Test Fee	$ 130.00
Total			**$ 130.00**

Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	Martin & Levesque	Uniforms that were on Backorder	$ 383.87
Approved Vendor	Town oF Winterton	January Heat & Light for Rental	$ 483.89
Total			**$ 867.76**