Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council February 23, 2023

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
Absent:	Councilor:	Stephen Thomas
Also Present:	Town Clerk:	Suzanne Coates
	Special Projects Manager:	Lorraine LaFitte

Mayor Sheppard called the Meeting to order at 7:30 pm.

Adopt Minutes: **Motion #23-012 L. Hiscock/G. Hiscock**
Resolved to adopt the minutes of the Regular Meeting held on January 23, 2023.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #23-013** **L. Hiscock/Z. Doucet**

Resolved to adopt the agenda with the noted additions.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None were noted.

Business arising from minutes: No business arising.

Action Report: The report was reviewed and accepted.

Orders: **Motion #23-014** **L. Hiscock/G. Hiscock**

Resolved to permit the Clerk to issue Stop Work orders when necessary.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

TV for Council Chambers:

Motion #23-015 D. Reid/G. Hiscock

Resolved to purchase a 70' Smart TV for the Council Chambers not to exceed $1,500.00.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Council Meetings: **Motion #23-016 Z. Doucet/D. Reid**

Resolved to hold Council meetings on the third Thursday of the month.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Town Emails: **Motion #23-017 L. Hiscock/Z. Doucet**

Resolved to set up a Town email for Councilors who wish to have one.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Fire Truck Maintenance: Contact other towns and see who maintains their vehicles. Get 3 quotes for maintenance.

Maintenance Man Report: The report was reviewed and accepted. Maintenance Man to put shelters over heat pumps.

Codes of Conduct: **Motion #23-018** **L Hiscock/Z. Doucet**

Resolved to adopt the Codes of Conduct for Councilors and Municipal Officials.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Disclosure Statements: Disclosure Statements distributed to Councilors, to be filled out and returned to Clerk.

NEW BUSINESS:

75 Western Point: **Motion #23-019** **L Hiscock/D. Reid**

Resolved to approve the residential construction permit for 75 Western Point.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

1 Maple Place: **Motion #23-020 L Hiscock/Z. Doucet**

Resolved to approve the residential construction permit for 1 Maple Place.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Cell Phone: **Motion #23-021 Z. Doucet/D. Reid**

Resolved to transfer the Ambulance Cell phone to the Town and cancel the landline to the Maintenance department.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Municipal Symposium – May 4-6, 2023 in Gander. Councilors to notify Clerk if they wish to attend.

Purple Day for Epilepsy March 26, 2023

Motion #23-022 L Hiscock/Z. Doucet

Resolved to declare March 26, 2023 as Purple Day for Epilepsy in the Town of Winterton.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
Opposed:	0		
Abstained:	0		

Motion Carried.

Snow Clearing: Councilors are getting phone calls about snow clearing. Ask the Maintenance man to push snow back at intersections. Clerk to write residents who habitually push snow across the town roads, making them aware of the Town's snow clearing policy.

CORRESPONDENCE:

EMAIL from Kevin Chaulk

Motion 23-023 Z.Doucet/D. Reid
Resolved to send a letter and explain our policy regarding snow clearing.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Email from Winterton Ambulance Service:

Email was received from Winterton Ambulance Service to reduce the cost of rent.

Motion 23-024 D. Reid/G. Hiscock
Resolved to reply to the Ambulance Committee and inform them we cannot reduce the rent at this time.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid

Opposed: 0
Abstained: 0
Motion Carried.

BILLS:

Motion #23-025 L. Hiscock/G. Hiscock

Resolved to pay the bills as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS: **Motion #23-026 Z. Doucet/L. Hiscock**

Resolved to write a letter to the PMA regarding training.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid

Opposed: 0
Abstained: 0
Motion Carried.

Deputy Mayor Hiscock asked the Clerk to send a Get Well card to our MHA, the Honourable Steve Crocker.

ADJOURNMENT: **Motion #23-027 L. Hiscock/D. Reid**

Resolved to adjourn the meeting at 9:16 pm.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid

Opposed: 0
Abstained: 0
Motion Carried.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 02/21/2023			
Approved Vendor	Carbonear Home Hardware	Supplies	$ 426.33
Approved Vendor	Orkin	Pest Control	$ 136.22
Approved Vendor	Hindy's General Store	Fuel	$ 441.67
Approved Vendor	K & D Pratt	SCBA Maintenance	$ 286.84
Approved Vendor	Modern Business Equipment	Photocopier Charges	$ 60.16
Approved Vendor	Mike's Auto Repair	Install Altenator on Backhoe	$ 199.47
Approved Vendor	Dicks and Company	Office Supplies	$ 11.49
Approved Vendor	WTC Parts Canada Inc	Tire Chain for Backhoe	$ 284.81
Approved Vendor	Toromont Cat	Alternator and Coil for Backhoe	$ 2,878.06
Approved Vendor	Western Petroleum	Diesel	$ 47.97
Approved Vendor	Penney's Courier	Courier charges	$ 225.89
Approved Vendor	Receiver General for Canada	Radio License	$ 618.09
Approved Vendor	PMA	Registration for Avalon Regional Meeting	$ 172.50
Approved Vendor	Avalon Industrial & Marine	Maintenance Supplies	$ 673.36
Approved Vendor	Napa Auto Parts	Maintenance Supplies	$ 105.95
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 509.68
Approved Vendor	NL Power	Street Lighting	$ 1,961.65
Approved Vendor	NL Power	War Memorial ($51.46), Chlorine House ($177.30), Rec. Centre ($24.08), Rec. Centre Furnace ($22.56) & New Town Hall Bldg. ($2,545.07)Amb. Office ($474.01)	$ 3,294.48
Approved Vendor	Wilson's Security	Alarm Monitoring 03/01/2023 - 02/29/2024	$ 344.31
Approved Vendor	Telmatik	Alert System	$ 74.75
Approved Vendor	Eastern Regional Service Board	4th Quarter 2022 payment	$ 14,750.00
Approved Vendor	Eastern Regional Service Board	1st Quarter 2023 payment	$ 14,750.00
Total Outstanding			**$ 42,253.68**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Google	Google Workspace	$ 26.91
Total			**$ 26.91**

Outside Pond Park			
Vendor Aged Summary As at 02/21/2023			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat & Light	$ 180.48
Total Outstanding			**$ 180.48**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			**$ -**

Winterton Ambulance			
Vendor Aged Summary As at 02/21/2023			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Mike's Auto Repair	Batteries for Ambulance	$ 777.33
Approved Vendor	Eastern Medical Services	Medical Supplies	$ 72.68
Approved Vendor	Hindy's General Store	Fuel	$ 796.54
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Bell Aliant	Telephone	$ 86.73
Approved Vendor	Hi-Tech Communications	Radio Equipment Repair	$ 733.13
Total			**$ 2,530.52**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Appoved Vendor	Visa	Supplies for Coffee House	$ 85.04
Total			**$ 85.04**

Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	Martin & Levesque	Uniform	$ 284.97
Approved Vendor	Town oF Winterton	January Heat & Light for Rental	$ 474.01
Total			**$ 758.98**