Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council April 13, 2023

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Town Clerk:	Suzanne Coates
	Special Projects Manager:	Lorraine LaFitte

Mayor Sheppard called the Meeting to order at 7:30 pm.

Adopt Minutes: **Motion #23-040** **G. Hiscock/Z. Doucet**

Resolved to adopt the minutes of the Regular Meeting held on March 9, 2023 and Special Meeting held on March 9, 2023.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #23-041** **L. Hiscock/Z. Doucet**
Resolved to adopt the agenda with the noted additions.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None were noted.

Business arising from minutes: No business arising.

Action Report: The report was reviewed and accepted.

The following motions were made at a Special Meeting of Council held on April 3, 2023 and they will now be ratified.

MOTION REDACTED DUE PRIVACY LAWS

MOTION REDACTED DUE PRIVACY LAWS

Motion #23-044 G. Hiscock/Z. Doucet
Be it resolved to create a policy which outlines the route to be followed with regard to snow clearing. This route should prioritize the Fire Garage, Ambulance Bay and man doors; Ambulance Attendants lanes and Fire Department members lanes.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Motion #23-045 G. Hiscock/D. Reid
Resolved to purchase 3 additional cameras from Wilson Security Ltd. for the building, one for the bar area and two for the Fire Hall.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Maintenance Man Report: The report was reviewed and accepted.

Letter from the Department of Municipal and Provincial Affairs: We have been successful in obtaining a Age Friendly Grant 17-AFG-23-077 to make upgrades to the entrance area of the ballfield to make the area more accessible for all ages and to install a well- lit walking trail around the perimeter of the ballfield.

Motion #23-046 L. Hiscock/S. Thomas
Resolved to go out for the necessary quotes to get the work done, and go with the lowest bidder.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Remote Meetings: Clerk will bring a sample policy to the next meeting.

Terms of Reference: Clerk to review and bring a copy to the next meeting.

NEW BUSINESS:

Town Manager:
Regular Meeting closed for HR meeting at 7:59 pm and Clerk left the room. Special Projects Manager took her place.
Regular Meeting opened at 8:25 pm. Clerk joined the meeting at 8:25 pm.

Motion #23-047 Z. Doucet/S. Thomas
Resolved to designate the Clerk as Town Clerk/Manager

In favor:	4	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	2	Deputy Mayor:	L. Hiscock
		Councilor:	D. Reid
Abstained:	0		

Motion Defeated.

Ambulance Report: Councilor Doucet noted that we are currently short-handed on the Ambulance due to our Casual worker taking a full time position with another service. Clerk will get the cost of benefits for the Ambulance and will discuss further. On May 5, 2023, the proceeds of the Coffee House in Heart's Content will go towards the Ambulance Service.

Park Report: Distributed to Councilors for their perusal. Park Committee will meet with the Park Manager on Monday morning, April 17, 2023 at 10:00 am. The Park Manager will start on Monday, April 17, 2023.

CORRESPONDENCE:

Email from Stephanie Piercey: The letter was discussed and the Clerk will reply that this is the responsibility of the Fire Department to deal with this situation.

Letter from Audrey Piercey: Letter regarding recent snow clearing issues. The issue has been dealt with.

Email from Rob and Melissa Hiscock: Seeking approval for a new business venture. Mayor Sheppard stated Conflict of Interest as this business will operate out of a building he owns.

Motion #23-048 L. Hiscock/Z. Doucet
Resolved to approve the creation of a water bottle refill business, pending the necessary completion of a Development Application. Clerk to inform him of the applicable taxes.

In favor:	5	Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	1	Mayor:	M. Sheppard

Motion Carried.

Letter from Municipal Assessment Agency: For information purposes.

Letter from Linda Walker: Regarding the quality of water. There was an engineering report completed on our water system and testing is done monthly and the water is safe to drink. Clerk to respond to Mrs. Walker.

Letter from the Town of New-Wes-Valley: Seeking support to petition MNL to advocate on behalf of volunteer fire departments who are performing non-traditional duties, such as responding to medical calls when ambulance

services are temporarily unavailable and maintaining accidents scenes when RCMP are unavailable to get compensated for their time and efforts.

Motion #23-049 L. Hiscock/Z. Doucet
Resolved to send letter of support to the Town of New-We-Valley to petition MNL to advocate for compensation for Volunteer Fire Department members when they are performing non-traditional duties.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

L**etter from Eastern Regional Service Board:** Regarding spring cleanup. File.

Email from Avora Green: Issue regarding garbage strewn along the roadway. It is now cleaned up. Clerk to write a letter to the homeowners.

Email from Garth Reid: Regarding land amalgamation and land right of ways.

Motion #23-050 Z. Doucet/S. Thomas
Resolved to reply to Mr. Reid that he would have to bring in all of his land documentation in order to have the properties combined and that Council does not get involved in land disputes concerning right of ways. This would have to be settled by a lawyer.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Email from Michael Green: Letter of resignation from the Softball Committee. He was wondering what to do with the $4,000 grant for the canteen on the ballfield.

Motion #23-051 **L. Hiscock/S. Thomas**

Resolved to use the $4,000 in grant money to build and/or repair the canteen on the ballfield.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Motion #23-052 **L. Hiscock/Z. Doucet**

Resolved to put out a Notice and gauge interest in a new Softball Committee.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Letter from Charlie Reid: Letter regarding recent snow clearing. Write a letter and inform Mr. Reid that the matter has been dealt with.

BILLS:

Motion #23-053 **G. Hiscock/L. Hiscock**

Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS:

Councilor Doucet commented on the funding for Trails. Council will look at the Old Road section and see what can be done.

ADJOURNMENT: **Motion #23-054** **G. Hiscock/L. Hiscock**

Resolved to adjourn the meeting at 9:50pm.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 04/11/2023			
Approved Vendor	Telmatik	Alert Messaging System	$ 74.75
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 197.14
Approved Vendor	Orkin	Pest Control	$ 136.22
Approved Vendor	Hindy's General Store	Fuel	$ 742.64
Approved Vendor	Alphonsus St George & Sons Ltd	Delivery of Salt and Sand	$ 1,293.75
Approved Vendor	Modern Business Equipment	Photocopier Charges	$ 265.39
Approved Vendor	Wilsons Security	Service Call	$ 136.85
Approved Vendor	Dicks and Company	Office Supplies	$ 143.73
Approved Vendor	NL Association of Fire Services	Annual Fees	$ 402.50
Approved Vendor	Mike's Auto Repair Ltd.	Maintenance on Fire Trucks, Tires for Fire Truck, Inspection on Town Truck, Battery	$ 5,599.64
Approved Vendor	Avalon Industrial & Marine	Maintenance Supplies	$ 12.42
Approved Vendor	Cal LeGrow Insurance	Travel Accident Policy	$ 758.00
Approved Vendor	Municipal Assessment Agency	1st Quarter Fees	$ 3,100.50
Approved Vendor	Newfoundland Exchequer Acct	Snow and Ice Materials February 2023	$ 2,587.50
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 520.10
Approved Vendor	NL Power	Street Lighting	$ 1,955.64
Approved Vendor	Hickman Motors	Oil Change on Truck	$ 111.32
Approved Vendor	Bell Mobility	Cell Infrastructure payment	$ 38,140.00
Approved Vendor	K & D Pratt	SCBA Servicing	$ 292.35
Approved Vendor	Mitchel S. Burt Surveys Ltd.	Legal Survey 44 Pinhorn's Beach	$ 1,035.00
Approved Vendor	NL Kubota Ltd.	Tire and Rim for Dump Trailer	$ 366.48
Approved Vendor	Crane Supply	Water and Sewer Supplies Western Point	$ 11,183.83
Approved Vendor	Mark Sheppard	1st Quarter Remuneration	$ 250.00
Approved Vendor	Lori Hiscock	1st Quarter Remuneration	$ 250.00
Approved Vendor	Zoe Doucet	1st Quarter Remuneration	$ 250.00
Approved Vendor	David Reid	1st Quarter Remuneration	$ 250.00
Approved Vendor	Gary Hiscock	1st Quarter Remuneration	$ 250.00
Approved Vendor	Steven Thomas	1st Quarter Remuneration	$ 250.00
Approved Vendor	NL Power	War Memorial ($45.93), Chlorine House ($169.68), Rec. Centre ($23.94) Rec Centre Furnace ($22.56), New Town Hall Bldg. ($2,594.30)Amb. Office ($493.18)	$ 3,349.59
Approved Vendor	NL Power	War Memorial ($45.38), Chlorine House ($174.94), Rec. Centre ($24.08), Rec. Centre Furnace ($22.56) & New Town Hall Bldg. ($2,379.13), Amb. Office ($406.66)	
Approved Vendor	Superior Propane	Tank Rental	$ 159.85
Approved Vendor	Penney's Courier	Courier charges	$ 226.68
Total Outstanding			**$ 73,894.70**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Google	Google Workspace	$ 26.91
Approved Vendor	The Source	TV, Wall Mount and Cables for Council Chambers	$ 1,155.42
Approved Vendor	Kevin Piercey	Water Workshop	$ 499.86
Total			**$ 26.91**

Outside Pond Park			
Vendor Aged Summary As at 04/11/2023			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat & Light February 2023	$ 180.48
Approved Vendor	NL Power	Heat & Light March 2023	$ 135.36
Total Outstanding			**$ 180.48**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			**$ -**

Winterton Ambulance			
Vendor Aged Summary As at 04/11/2023			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Carbonear Home Hardware	Garbage Bags	$ 7.46
Approved Vendor	Hindy's General Store	Fuel $500.33, Supplies $14.89	$ 515.22
Approved Vendor	Bell Aliant	709-583-2040	$ 86.32
Approved Vendor	Eastern Medical Supplies Ltd	Medical Supplies	$ 251.85
Total			**$ 860.85**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Total			

Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	Martin & Levesque	Uniform Inv.#2188748	$ 98.90
Total			**$ 98.90**