Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council May 11, 2023

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Town Clerk:	Suzanne Coates
	Special Projects Manager:	Lorraine LaFitte

Mayor Sheppard called the Meeting to order at 7:49 pm.

Adopt Minutes: **Motion #23-055** **Z. Doucet/L. Hiscock**
Resolved to adopt the minutes of the Regular Meeting held on April 13, 2023.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #23-056** **L. Hiscock/G. Hiscock**
Resolved to adopt the agenda with the noted additions.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None were noted.

Business arising from minutes: No business arising.

Action Report: The report was reviewed and accepted. One quote received for work on Ballfield from Alphonsus St. George and Sons Ltd in the amount of $13,650.00 plus HST. Clerk provided Councilors with information on a Zoom call to explore Canoe Procurement. Councilors will let Clerk know if they wish to be involved.

Maintenance Man Report: Accepted as presented.

N**EW BUSINESS:**

Canada Summer Jobs – Approved for 1 student for 8 weeks for 35 hours per week.

Councilor Training – Clerk made councilors aware of the upcoming training. Councilors who need training will let Clerk know what dates to book.

Park Report – Committee met with Park Manager prior to the start of the season. Some changes in policy. There was some problem with the water but it is all up and running. The Electrical has been restored. There is a new worker with Cheryl. Things are going well. Email from Audrey regarding garbage collection options.

Motion #23-057 L. Hiscock/S. Thomas
Resolved to get a dumpster from Premium Waste at a cost of $471.50 per month, to be placed down by the Lower Comfort Station.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	1	Councilor:	D. Reid
Abstained:	0		

Motion Carried.

Town Cleanup – Clean up to be held June 3, 2023 partnering with the Recreation. Register at 9 am, cleanup starts at 9:30 am.

Meeting with WBMNL – Staff would like to meet with Council to discuss upcoming events. They would like to meet at the beginning of the next meeting. Clerk to have information on anything to be discussed placed in the packages prior to the next meeting.

OHS Fire Department Inspection – Council was updated on the Inspection.

Excavation Permit – Clerk asked for clarification on the Excavation Permits. Is it just required for major projects or minor projects. Clerk to check with other municipalities.

Excavation Permit/Development Permit – 18-24 Tuckers Lane

Motion #23-058 G. Hiscock/L. Hiscock
Resolved to approve the excavation permit for 18-24 Tucker's Lane.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Motion #23-059 G. Hiscock/L. Hiscock
Resolved to approve the development permit for 18-24 Tucker's Lane.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

CORRESPONDENCE:

Email from Rhoda Hedd – Request to use Town parking lot for Grand Opening. Parking lot can be used.

Email from Communities Against Violence – Training against Scam Prevention. Councilor Doucet will check into it.

Email from Terry Cole – Noise complaint regarding dirt bikes. Clerk to advise that there is no Municipal Enforcement in place regarding noise.

Emails from Caitlin Yard – Emergency Management Training. Lorraine will set it up for September.

Letter from Sara and Stephen Cole - Request to be reimbursed for cost of the Demolition permit, even though the work was not completed in the required time frame due to the owners being outside the province. Clerk to advise that the policy still stands.

Letter from Municipal and Provincial Affairs – Letter regarding regionalization not going ahead. File.

Letter from Jeff Saxby, Baccalieu Collegiate – Request for meeting. Clerk to advise that they can attend the meeting scheduled for July 13, 2023 at 7pm.

Letter from Paul Coates- Clerk declared conflict. Letter regarding the condition of Hindy's Lane. Clerk to advise the Maintenance man to fix road and repair the lawn.

Letter from Mark Norris –- Councilor D. Reid declared conflict at 9:07 pm.
Letter regarding the amount of debris being dumped in the pit on Babbs Road.

Motion #23-060 G. Hiscock/L. Hiscock
Resolved to have the maintenance men clean up the mess and place No Dumping and No Bonfire signs in pit area.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Councilor Reid rejoined the meeting at 9:11 pm.

Letter from Carbonear Collegiate – Request for donation to Safe Grad. Request denied.

BILLS:

Motion #23-061 G. Hiscock/L. Hiscock
Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS:
Deputy Mayor Hiscock commented on the recent Joint Mayors meeting. There was a presentation on promoting your town through Tourism.

Councilor Doucet asked about the minutes on the Website. The website has been updated. She also inquired as to how we are going to use the $2500 we received for the trail.

Motion #23-062 **G. Hiscock/Z. Doucet**
Resolved to purchase 6 loads of stone for the Sugarloaf Trail.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Councilor Thomas commented on the number of potholes that need to be filled. Clerk to check into the cost of alternatives to using cold patch. Clerk to check with Heart's Content. He also asked about the Fire Hydrant project. That is being worked on. He noted that some residents had complained to him about a couple of vacant houses that were presenting an issue with rats. Clerk to write the homeowners.

Councilor G. Hiscock noted the tail gate of the truck and the dent in the side need to be fixed.

Motion #23-063 **G. Hiscock/S. Thomas**
Resolved to bring the Truck to Hickman's to get a quote to have the truck repaired without going through insurance.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Clerk brought forth an issue from a contractor regarding materials being stolen from work site. Contractor wondered if we could bar off the road. Clerk to advise that the road cannot be barred off but he can put up a gate across the private driveway.

ADJOURNMENT:

Motion #23-064 G. Hiscock/L. Hiscock

There being no further business, meeting adjourn.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Meeting adjourned at 9:42 pm.

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Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk

Town of Winterton			
Vendor Aged Summary As at 05/09/2023			
Approved Vendor	Telmatik	Alert Messaging System	$ 74.75
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 519.18
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Emco	Water and Sewer Supplies	$ 823.79
Approved Vendor	NL Kubota Ltd.	Balance of Invoice 309311	$ 17.80
Approved Vendor	Modern Business Equipment	Photocopier Charges	$ 103.10
Approved Vendor	Hindy's General Store	Fuel ($557.00) Supplies ($34.50)	$ 591.50
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 672.05
Approved Vendor	Municipal Assessment Agency	2nd Quarter Fees	$ 3,100.50
Approved Vendor	BMS Extinquishers Ltd.	Inspection of Fire Extinguishers	$ 138.00
Approved Vendor	Orkin	Pest Control	$ 143.44
Approved Vendor	Joint Mayors Association	Annual Fees	$ 350.00
Approved Vendor	NL Power	Area Lighting	$ 1,952.37
Approved Vendor	Avalon Industrial & Marine	Supplies and Coveralls	$ 178.20
Approved Vendor	Mike's Auto Repair Ltd.	Fire Truck ($569.88) Rescue Van ($287.06)	$ 856.94
Approved Vendor	P. Kelly Electrical Limited	Connect pump for fuel tank	$ 815.15
Approved Vendor	NL Power	War Memorial ($42.19), Chlorine House ($159.03), Rec. Centre ($24.08), Rec. Centre Furnace ($22.56) & New Town Hall Bldg. ($2075.89), Amb. Office ($344.05)	$ 2,667.80
Approved Vendor	Eastern Safety Services	Batteries for Zoll Monitor	$ 114.99
Approved Vendor	Penney's Courier	Courier charges	$ 111.80
Approved Vendor	Dicks and Company	Office Supplies	$ 146.22
Total Outstanding			**$ 12,993.93**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			

Outside Pond Park			
Vendor Aged Summary As at 05/09/2023			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light March 2023	$ 45.12
Approved Vendor	NL Power	Heat & Light April 2023	$ 211.18
Approved Vendor	Bowmark Printing	Receipt Books	$ 330.92
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 43.30
Approved Vendor	First Aid Plus	First Aid Kit	$ 161.99
Approved Vendor	Penney's Courier	Courier charges	$ 80.50
Approved Vendor	Emco	Plumbing supplies	$ 192.05
Approved Vendor	Ice Block Ltd	Ice	$ 100.00
Approved Vendor	P. Kelly Electrical Ltd.	Electrical at park	$ 5,807.50
Total Outstanding			**$ 6,972.56**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	Canadian Tire	Basketball Nets	804.98
Approved Vendor	Stanley's Trucking	Courier charges	134.55
Total			**$ 939.53**

Winterton Ambulance			
Vendor Aged Summary As at 05/09/2023			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 21.83
Approved Vendor	Hindy's General Store	Fuel $499.56, Supplies $4.59	$ 504.15
Approved Vendor	Bell Aliant	709-583-2040	$ 85.89
Approved Vendor	Penney's Transport	Courier Charges	$ 27.95
Approved Vendor	Avalon Industrial	Reflective Tape	$ 34.50
Approved Vendor	Cal Legrow Insurance	Errors and Omissions	$ 3,353.90
Approved Vendor	NLCAOA	2023 Membership Fees	$ 450.00
Approved Vendor	Mike's Auto Repair	Inspection and Maintenance of Ambulance	$ 1,325.40
Total			**$ 5,803.62**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Total			

Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	Victor Pitcher	Reimburse for Gift Cards	$ 25.75
Total			**$ 25.75**