Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council August 10, 2023

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Town Clerk:	Suzanne Coates
	Special Projects Manager::	Lorraine LaFitte

Absent:

Mayor Sheppard called the Meeting to order at 7:30 pm.

Adopt Minutes: **Motion #23-085 G Hiscock/S. Thomas**

Resolved to adopt the minutes of the Regular Meeting and Special Meeting held on July 13, 2023 and Special Meeting held on July 17, 2023.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #23-086** **L. Hiscock/G. Hiscock**

Resolved to adopt the agenda with the noted additions.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BUSINESS ARISING:

Errors and Omissions: No errors or omissions.

Business arising from minutes:

The funding for the post-secondary student which we were going to pass to the Museum had to be sent back due to lack of a student.

Action Report: The sign at the park is in a safe location.

Maintenance Report: Accepted as presented. The potholes have been filled in.

Fire Hydrant Project Update:

Motion #23-087 **L. Hiscock/G. Hiscock**

Resolved to go to tender for the Fire Hydrant Repair/Upgrade and New Installation of Fire Hydrants Project 17-MCW-22-00011,

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Crown Land Grant Update – Pinhorn's Beach:

Mayor Sheppard declared conflict of interest and left the table at 7:38 pm. Deputy Mayor took the chair.

Motion #23-088 G. Hiscock/Z. Doucet
Resolved to pay the Grant Fee of $2,900 plus HST and the document preparation fee of $300 for Application No. 158157.

In favor:	5	Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Mayor Sheppard returned to the meeting at 7:40 pm.

Quote from Hickman Motors for Truck: One quote from Hickman Motors to repair the tail gate on the truck. Clerk to get 2 more quotes.

Town Clerk/Manager:

Clerk left the meeting at 7:42 pm. Special Projects Manager took over the minutes.

Motion #23-089 Z. Doucet/ D. Reid
Resolved to change the position of Town Clerk to Town Clerk/Manager.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Clerk rejoined the meeting at 7:53 pm and resumed her position as Clerk.

N**EW BUSINESS:**

Residential Construction Permit 36-40 Western Point:

Motion #23-090 G. Hiscock/L. Hiscock

Resolved to approve the permit for residential construction at 36-40 Western Point.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Major Renovation Permit 226 Main Road:

Motion #23-091 L. Hiscock/S. Thomas

Resolved to approve the permit for 226 Main Road.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried**.**

Commercial Permit - 259 Main Road:

Mayor declared conflict of interest at 7:58 pm. Deputy Mayor took the Chair.

Permission requested from resident to operate a nail salon at 259 Main Road.

Motion #23-092 G. Hiscock/L. Hiscock
Resolved to approve the permit for operation of a nail salon at 259 Main Road.

In favor:	5	Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Mayor rejoined the meeting at 8:00 pm.

NL Association of Fire Services Convention:

Convention will be held September 8-10, 2023 in Gander. Deputy Chief Paul Coates is planning on attending. In past years Council paid the registration and the Fire Department took care of the remaining expenses.

Motion #23-093 L. Hiscock/G. Hiscock
Resolved to pay the registration fees of $525 plus HST for the Deputy Chief to attend the 2023 NL Association of Fire Services Convention in Gander.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Park Update – Legal Advice has been ascertained, but as it is going to be more than a 15 minute conversation, we would need to engage a lawyer and there would have to be an engagement letter signed. Councilor G. Hiscock suggested we place rocks in front of the entrance to campsite. Clerk to ask the Park Manager to continue to make attempts to contact the camper.

Residential Construction 42-50 Main Road:

Motion #23-094 L. Hiscock/Z. Douct
Resolved to approve the construction permit for 42-50 Main Road.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Closed for Privileged meeting at 8:05 pm.
Meeting reopened at 8:25 pm.

CORRESPONDENCE:

Email from Wooden Boat Museum of NL: Request for sponsorship.

Motion #23-095 L. Hiscock/Z. Doucet
Resolved to support the Museum and become a Bronze Sponsor of their 16th annual Wooden Boat Festival and AGM in the amount of $250.00.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Email from Municipal Assessment Agency: Council agreed to support Mayor Tony Keats of Dover in his bid for 2023 World Mayor Award.

BILLS: **Motion #23-096** **L. Hiscock/D. Reid**

Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS:

Deputy Mayor Hiscock mentioned a bump in the road on Tucker's Lane. Clerk to send the Maintenance Man to look at it.

Councilor Z. Doucet mentioned the art exhibition at Trinity Hall. Clerk will add it to our Facebook page and Website.

Councilor S. Thomas noted that the work is started on the ballfield.

Councilor G. Hiscock asked about the bridge on Hindy's Lane. The latest update was that it would not be looked at until 2024. Clerk will check out the regulations for cleaning the trees out of the brook.

ADJOURNMENT:

Motion #23-097 **L. Hiscock/Z. Doucet**

There being no further business, meeting adjourn.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Meeting adjourned at 8:43 pm.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 08/08/2023			
Account #	**Name**		**Current**
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 511.51
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Modern Business Equipment	Photocopier Charges	$ 118.68
Approved Vendor	Hindy's General Store	Fuel ($1267.62), Supplies ($9.28)	$ 1,276.90
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 886.33
Approved Vendor	NL Power	War Memorial ($38.72), Chlorine House ($120.77), Rec. Centre ($24.09), Rec. Centre Furnace ($22.56) & New Town Hall Bldg. ($1,412.76), Amb. Office ($201.71) June	$ 1,820.61
Approved Vendor	NL Power	War Memorial ($40.65), Chlorine House ($116.28), Rec. Centre ($24.01), Rec. Centre Furnace ($22.53) & New Town Hall Bldg. ($1,101.57), Amb. Office ($89.53) July	$ 1,394.57
Approved Vendor	Orkin	Pest Control	$ 143.44
Approved Vendor	Alphonsus St. George & Sons Ltd	Grounds/Road Maintenance Materials	$ 1,207.50
Approved Vendor	Protek Industries Ltd	Cold Patch	$ 1,050.53
Approved Vendor	NL Power	Area Lighting	$ 1,968.21
Approved Vendor	Brenntag	Chlorine	$ 1,996.92
Approved Vendor	Telmatik	Messaging System July 2023	$ 74.75
Approved Vendor	Telmatik	Messaging System August 2023	$ 74.75
Approved Vendor	Mike's Auto Repair	Repairs to Backhoe	$ 260.48
Approved Vendor	Western Petroleum	Diesel	$ 1,471.82
Approved Vendor	Pinnacle Engineering	Scope of Work Changes	$ 1,700.00
Approved Vendor	Crane Supply	Water and Sewer Supplies	$ 2,122.91
Approved Vendor	Emco	Water and Sewer Supplies	$ 2,253.01
Approved Vendor	Andrews Graphics and Signs	Street Signs	$ 448.50
Approved Vendor	Municipal Assessment Agency	3rd Quarter Fees	$ 3,100.50
Approved Vendor	Marc M Bastarache	Annual Website Hosting Fee	$ 402.50
Approved Vendor	Avalon Industrial & Marine	Maintenance Supplies	$ 177.93
Total Outstanding			**$ 24,526.46**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Canada Post	Stamps	$ 211.60
Approved Vendor			
Total			**$ 211.60**

Outside Pond Park			
Vendor Aged Summary As at 08/08/2023			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light July 2023	$ 3,094.33
Approved Vendor	NL Power	Heat and Light August 2023	$ 3,924.32
Approved Vendor	Hindy's General Store	Fuel	$ 177.68
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 49.66
Approved Vendor	Premium Waste Services Ltd.	Garbage Disposal	$ 504.51
Approved Vendor	Ice Block Ltd.	Ice	$ 124.80
Approved Vendor	Audrey Piercey	Travel ($64.80) , Cleaning Supplies ($105.30), Maintenance Supplies ($11.47), Community Events ($42.22)	$ 223.79
Approved Vendor	Andrews Graphics and Signs	Signs for Park	$ 106.95
Approved Vendor	Nl Kubota	Belt for Ride On	$ 91.39
Approved Vendor	Avalon Industrial & Marine	Brush Cutter	$ 1,245.34
Total Outstanding			**$ 9,542.77**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	Heather Mullaly	Entertainment for Canada Day	$ 560.00
Approved Vendor	Buck or Two	Kids Kamp Supplies	$ 13.90
Approved Vendor	Dollarama	Kids Kamp Supplies	$ 152.98
Approved Vendor	Walmart	Community Events Supplies	$ 93.26
Approved Vendor	Mary Browns	Lunch	$ 26.32
Approved Vendor	Walmart	Maintenance Supplies	$ 16.08
Total			**$ 862.54**

Winterton Ambulance			
Vendor Aged Summary As at 08/08/2023			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Bell Aliant	Telephone	$ 85.65
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 7.46
Approved Vendor	Hindy's General Store	Fuel	$ 492.08
Approved Vendor	Mike's Auto Repair	Vehicle Maintenance	$ 523.26
Approved Vendor	Eastern Medical Supplies	Medical Supplies	$ 271.63
Approved Vendor	Credit Recovery (2003) Ltd.	Credit Recovery services	$ 595.20
Total			**$ 1,975.28**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	Glen Carew	Music for Dance	$ 3,000.00
Approved Vendor	Spectrum Investigation & Security	Security for Dance	$ 287.50
Approved Vendor	Dominion	Coffee House Supplies	$ 81.62
Approved Vendor	Just Like Sisters Bakery	Supplies for Meeting	$ 22.37
Approved Vendor	Hindy's General Store	Supplies for Meeting	$ 2.69
Total			**$ 3,394.18**

Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Total			