Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council September 14, 2023

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Acting Town Clerk:	Lorraine LaFitte
Absent:	Town Clerk/Manager:	Suzanne Coates

Mayor Sheppard called the Meeting to order at 7:39 pm.

Adopt Minutes: **Motion #23-097** **Z. Doucet/L. Hiscock**
Resolved to adopt the minutes of the Regular Meeting on August 10, 2023.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #23-098** **L. Hiscock/G. Hiscock**

Resolved to adopt the agenda with the noted additions.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BUSINESS ARISING:

Errors and Omissions: On Page 7, in other business, it should read Tucker's Lane, not Hiscock's Lane.

Business arising from minutes:

The Wooden Boat Museum of NL are having their conference this weekend. Councilors to decide who is attending what events and let the Clerk know tomorrow.

Action Report: Accepted as presented.

Maintenance Report: Accepted as presented.

Fire Hydrant Project Update: Tenders closed for the Fire Hydrant Repair/Upgrade and New Installation of Fire Hydrants Project Number 17-MCW-22-00011, Tender Number MI14892. Three bids received: Shaw Ventures Co. Ltd. in the amount of $211,999.98; Maher's Contracting Ltd. in the amount of $252, 859.70; and Black Diamond Construction Ltd. in the amount of $371,087.75.

Motion #23-099 G. Hiscock/S. Thomas

Resolved to award the tender for the Fire Hydrant Repair/Upgrade and New Installation of Fire Hydrants Project 17-MCW-22-00011 to Shaw Ventures Co. Ltd. in the amount of $211,999.98.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Quotes for Truck: Three quotes received for repair of truck: One from Hickman Motors in the amount of $2,152.77; one from Legge's Garage and Auto Body Shop Ltd in the amount of $2,221.32 and one from Carstar Collision Centre in the amount of $3,033.23. No decision made to proceed with repairs.

Information on Work carried out near bodies of water: File.

N**EW BUSINESS:**

Possible Snow Clearing Tender – Council to explore options.

Change to Water Line Policy –

Motion #23-100 G. Hiscock/S. Thomas
Resolved to change section 1.19:4 in our Town Regulations to state that we will not repave driveways due to repairs for water and sewer.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Water and Sewer regulations to be looked at for the next meeting.

Sewer – We have a resident whose sewer is connected to another resident's sewer. This resident has had sewer backups in the past and wanted to know if Council was going to do anything to change the service. Council will speak to the maintenance man and investigate the situation.

MNL Conference – Conference to be held from October 25-28, 2023. Anyone wishing to attend is asked to let the Clerk/Manager know as soon as possible.

Agenda for Joint Mayors – Meeting to be held September 20, 2023 in Heart's Content.

CORRESPONDENCE:

Letter from Kevin Powers Memorial Field Committee – Request to become a sub-committee of the Recreation. Council agreed that the committee would become a sub-committee of Council, not Recreation, and will be required to keep accurate accounting records as they will be subject to an annual audit by the Town's auditors. Council wishes them every success in this new endeavor.

Letter from Trinity Conception Placentia Health Foundation – Request for donation to Annual Telethon.

Motion #23-101 L. Hiscock/Z. Doucet
Resolved to send a $100 donation to the 34th Annual Trinity Conception Placentia Health Foundation Telethon.

In favor:	5	Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	1	Mayor:	M. Sheppard
Abstained:	0		

Motion Carried.

Email from Rosemary Simone – Councilor D. Reid left the meeting at 8:58 pm due to conflict of interest, as Ms. Simone is his sister.
Ms Simone requested that the Fire Hydrant in front of her home be relocated in order to enable her to do landscaping on her property.

Motion #23-102 L. Hiscock/Z. Doucet
Resolved to write Ms. Simone and inform her that she can have the Fire Hydrant moved at her own expense as long as the new location is acceptable to Council and it is done by qualified personnel.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Councilor D. Reid rejoined the meeting at 9:02 pm.

Byron Smith – Financial Reports – Draft Financial Statements for 2021 have been received. Distributed to Council for perusal before adoption at next meeting.

THE FOLLOWING MOTION WAS REDACTED DUE TO PRIVACY LAWS

BILLS:

Motion #23-104 L. Hiscock/D. Reid
Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS:

Councilor Z. Doucet asked about the Crushed stone that was left on the Sugarloaf Trail. Mayor Sheppard responded that it is already over half spread. Councilor Doucet noted that the work done on the trail so far is very good. She also mentioned the 50th Anniversary of the Ambulance to be held on September 23, 2023 and asked for representation from Council to bring greetings. The Mayor or Deputy Mayor will be in attendance to bring Greetings.

Councilor D. Reid noted that he would like to attend the meeting of the Ballfield Committee and he feels he is able to repair the existing basketball nets.

Councilor S. Thomas noted that the life preservers have been removed in the park and questioned whether or not they should stay there for the winter. The Golf Cart still has not been repaired as we are still waiting on parts.

Councilor G. Hiscock questioned rumors he heard circulating regarding break-ins in the park. The park manager has not reported anything to Council and as far as the Acting Clerk knows, these rumors are unfounded. Councilor Hiscock also noted that Kevin is working on the Fire Exit Road in the park.

ADJOURNMENT:

Motion #23-105 S. Thomas/L. Hiscock

There being no further business, meeting adjourn.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Meeting adjourned at 9:44 pm.

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Mark Sheppard, Mayor

_____

Lorraine LaFitte, Acting Clerk

Town of Winterton			
Vendor Aged Summary As at 09/13/2023			
Account #	**Name**		**Current**
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 514.91
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Modern Business Equipment	Photocopier Charges	$ 96.88
Approved Vendor	Hindy's General Store	Fuel	$ 634.00
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 742.11
Approved Vendor	NL Power	War Memorial ($43.47), Chlorine House ($130.54), Rec. Centre ($24.16), Rec. Centre Furnace ($22.53) & New Town Hall Bldg. ($1210.91), Amb. Office ($101.72)	$ 1,533.33
Approved Vendor	Orkin	Pest Control	$ 143.44
Approved Vendor	NL Power	Area Lighting	$ 1,967.43
Approved Vendor	Telmatik	Messaging System September 2023	$ 74.75
Approved Vendor	Mike's Auto Repair	Repairs to Backhoe	$ 603.64
Approved Vendor	Emco	Water and Sewer Supplies	$ 562.49
Approved Vendor	Penney's Transport & Courier	Courier Fees	$ 177.01
Approved Vendor	Alphonsus St George & Sons Ltd	Work on Ballfield	$ 15,697.50
Approved Vendor	Brenda French	Reimburse Cleaning Supplies	$ 45.97
Approved Vendor	Lighting Bright Solutions Inc	Solar Lights for Ballfield	$ 1,609.88
Total Outstanding			**$ 24,467.45**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Total			**$ -**

Outside Pond Park			
Vendor Aged Summary As at 09/13/2023			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 4,326.15
Approved Vendor	Hindy's General Store	Fuel	$ 165.00
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 87.98
Approved Vendor	Ice Block Ltd.	Ice	$ 78.00
Approved Vendor	Audrey Piercey	Travel ($96.30) , Maintenance Supplies ($91.99), Community Events ($209.78)	$ 398.07
Approved Vendor	Mike's Auto Repair	Service on Side by Side	$ 97.01
Approved Vendor	Andrews Graphics and Signs	Signs for Park	$ 198.25
Total Outstanding			**$ 5,350.46**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	Receiver General for Canada	HST for Park 2022	$ 15,605.36
Approved Vendor	Hilary North	Entertainment	$ 100.00
Approved Vendor	Bursey, Emma	Entertainment	$ 100.00
Approved Vendor	Alyssa Delaney	Entertainment	$ 100.00
Total			**$ 15,905.36**

Winterton Ambulance			
Vendor Aged Summary As at 09/13/2023			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Bell Aliant	Telephone	$ 87.43
Approved Vendor	Hindy's General Store	Fuel $826.10, Supplies $22.43	$ 848.53
Approved Vendor	Welsh's Pharmacy	Medical Supplies	$ 172.50
Total			**$ 1,108.46**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Total			

Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	Andrews Graphics and Signs	Emergency House Signs	$ 662.40
Total			