Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council October 12, 2023

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates
Absent:	Special Projects Manager:	Lorraine LaFitte

Mayor Sheppard called the Meeting to order at 7:20 pm.

Adopt Minutes: **Motion #23-108** **L. Hiscock/D. Reid**

Resolved to adopt the minutes of the Regular Meeting & Special Meetings on September 14th and September 21st.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #23-109** **Z. Doucet/G. Hiscock**

Resolved to adopt the agenda as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None noted.

Business arising from minutes: None noted.

Action Report: Accepted as presented.

Fire Hydrant Project Update: Clerk/Manager gave an update. Preconstruction meeting is set for some time next week and the hydrants should start being installed shortly after that.

Update to Town Policies: Council discussed changing a section of the water policies, the following motion was made:

Motion #23-110 **L. Hiscock/D. Reid**

Resolved to change the water policies for water repairs, the new policy is: *Regardless of where the homeowner's curb stop is located, the homeowner will be responsible for repairs from the property line in and council will be responsible for any repairs required from the property line out to the main.*

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

N**EW BUSINESS:**

Generator for Town Building: Councilor D. Reid explained that we need to look at purchasing a generator for our building.

Motion #23-111 G. Hiscock/Z. Docuet

Resolved to obtain three quotes for a new generation and add it to our budget for 2024 year.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Joint Mayor's Meeting Report: Councilor Z. Doucet gave a report on the Joint Mayors meeting that both herself and Councilor G. Hiscock attended on September 20th. UNESCO was the main topic for tourism for our area. Baacalieu Trail is changed to Baccalieu Coastal Drive. There was a discussion on garbage collection. The lack of cell coverage in some areas were discussed. The next meeting is scheduled for October 18th at 7:30.

Tucker's Lane Rocks: Mayor M. Sheppard explained that the rocks surrounding individual's properties have been brought to his attention. Since this road is very narrow the concern is emergency vehicles may not be able to get in Tucker's Lane, also, it's a concern for snow clearing. Council decided that the Clerk/Manager will contact Provincial and Municipal Affairs to see what the steps would be to expropriate land to make the area wider, also, check and see what guidelines are in place for individuals placing rocks on the property line.

CORRESPONDENCE:

Email from Joint Mayors: An email was received asking the councils in the region if they were in agreement with applying for joint auditing services under the collaboration grant. Council decided that they were not interested in supporting this request.

Email from The Town of Winterton Ambulance Service Inc.: An email was received asking to have the damage shingles on the living quarter's roof be repaired and to have the light in the office replaced. Clerk/Manager will talk to Kevin and add these items to his work orders. Clerk/Manager will write a letter back to the Ambulance informing them of this.

Letter from Lynn Decker Ellsworth: File

Letter from Trina Appleby: File

BILLS:

Motion #23-112 L. Hiscock/G. Hiscock

Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS:

Councilor Z. Doucet: Asked about the Emergency Plan Training, Clerk/Manager explained that once Lorraine returns the training will be scheduled.

Councilor D. Reid: Informed Council that he did speak with the resident about his sewer connection concerns. Dave will speak with Kevin to try and come up with a suitable solution.

ADJOURNMENT:

Motion #23-113 L. Hiscock/Z. Doucet

There being no further business, meeting adjourned at 8:30 pm.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 10/10/2023			
Account #	**Name**		**Current**
Approved Vendor	Pinnacle Engineering	Engineering Fees for Fire Hydrant Project up to July 30, 2023	$ 2,875.00
Approved Vendor	Avalon Industrial	Maintenance Supplies	$ 1,217.78
Approved Vendor	EMCO	Water and Sewer Supplies	$ 1,279.12
Approved Vendor	Eastern Regional Service Board	3rd Quarter Fees	$ 14,750.00
Approved Vendor	Telmatik	Messaging System Fees	$ 74.75
Approved Vendor	NL Power	War Memorial ($46.15), Chlorine House ($120.14), Rec. Centre ($24.16), Rec. Centre Furnace ($22.53), New Town Hall Bldg. ($1,187.32) & Amb. Office ($155.65)	$ 1,555.95
Approved Vendor	Canoe Procurement	Office Supplies from Staples	$ 300.81
Approved Vendor	NL Power	Area Lighting	$ 1,965.58
Approved Vendor	Byron D. Smith Professional Corporation	2021 Audit Services	$ 19,435.00
Approved Vendor	Modern Business	Copier Fees	$ 112.29
Total Outstanding			**$ 43,566.28**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Mark Sheppard	September Renumeration	$ 250.00
Approved Vendor	Lori Hiscock	September Renumeration	$ 250.00
Approved Vendor	Zoe Doucet	September Renumeration	$ 250.00
Approved Vendor	David Reid	September Renumeration	$ 250.00
Approved Vendor	Steve Thomas	September Renumeration	$ 250.00
Approved Vendor	Gary Hiscock	September Renumeration	$ 250.00
Total			**$ 1,500.00**

Outside Pond Park			
Vendor Aged Summary As at 10/10/2023			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 1,622.74
Total Outstanding			**$ 1,622.74**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			**$ -**

Winterton Ambulance			
Vendor Aged Summary As at 10/10/2023			
Code	**Name**	**Description**	**Amount**
Approved Vendor			$ -
Approved Vendor			$ -
Approved Vendor			$ -
Total			**$ -**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	Fire Hill Farms	Vegetable Hampers	$ 3,740.00
Total			**$ 3,740.00**

Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor			$ -
Total			