Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council November 9, 2023

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Acting Town Clerk:	Lorraine LaFitte
Absent:	Town Clerk/Manager:	Suzanne Coates

Mayor Sheppard called the Meeting to order at 7:35 pm.

Adopt Minutes: **Motion #23-116** **Z. Doucet/D. Reid**

Resolved to adopt the minutes of the Special Meeting and Regular Meetings held on October 12, 2023 and the Special Meetings held on October 16, 2023.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #23-117** **L. Hiscock/G. Hiscock**

Resolved to adopt the agenda as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None noted.

Business arising from minutes:

Motion #23-118 **S. Thomas/L. Hiscock**

Resolved to get 3 quotes to repair the roof of the ambulance quarters.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Action Report:

Fire Hydrant Project Update: Five of the six hydrants have been installed. The last hydrant installed resulted in a broken sewer line which is being repaired.

Quotes for Suppers:

Councilor D. Reid left the room at 7:46 pm due to Conflict of Interest. Mr. Reid's wife is one of the owners of one of the quotes that were provided.

Three quotes were received. One from the Old Perlican Lions Club at $16 per person, one from Legge's Restaurant at $27 per plate tax included, pickup only and one from Scilly Cove Foodery at $26 plus tax.

Motion #23-119 S. Thomas/L. Hiscock

Resolved to have Old Perlican Lions Club prepare the meals for the Volunteer Christmas Supper.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Councilor D. Reid rejoined the meeting at 7:50 pm.

N**EW BUSINESS:**

Fire Dept. Floor: The Firemen have offered to paint the Fire Hall floor and garage doors if the Town supplied the paint.

Motion #23-120 G. Hiscock/L. Hiscock

Resolved to purchase the necessary paint for the floor and door.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

SSSP – Pickup of Ice Control Materials:

Motion #23-121 L. Hiscock/S. Thomas

Resolved to approve the SSSP for the Pickup of Ice Control Materials for 2023-24.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Crown Land Application: We received an application from Crown Lands to construct a boathouse and wharf.

Motion #23-122 G. Hiscock/L. Hiscock

Resolved to give approval to Crown Lands for the applicant to construct a boathouse and wharf.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Preliminary Application to Develop Land – 259 Main Road

Mayor Sheppard declared Conflict as Owner of the Property and left the chair. Deputy Mayor Hiscock took the chair.

Motion #23-123 G. Hiscock/Z. Doucet

Resolved to approve the Preliminary Application to Develop Land application for 259 Main Road.

In favor:	5	Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Date for Budget Meetings – Thursday, November 16, 2023 at 7:30 pm.

Harbour Authority Request – Request from the Winterton Harbour Authority to have our maintenance man assist with hauling in the ramp to the floating dock. Special Projects Manager checked with our Insurance and we will be covered for bodily harm, but not for any damages to the ramp. Advise Maintenance man to proceed.

CORRESPONDENCE:

Letter from Ambrose Harnum: A letter was received from Mr. Ambrose Harnum asking to have water and sewer services installed to 144 Main Road while NL Power is installing an underground line. Council will investigate.

Email from the Wooden Boat Museum of NL.: An email was received informing us of the upcoming North Atlantic Fish & Workboat show in St John's on November 17 and 18, 2023.

Email from Eastern Regional Service Board: Advising that the Cavendish Waste Facility will be closed from December 16, 2023 to April 1, 2024.

Letter from Miss NL Pageant: File

Letter from Fire Underwriters Survey- Requesting us to sign the petition to have the tax credit for Volunteer Firefighters increase from $3,000 to $10,000.

Motion #23-124 **L. Hiscock/D. Reid**

Resolved to sign the petition to have the tax credit for Volunteer Firefighters increase from $3,000 to $10,000.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Letter from Essie Green: Inquiring as to what happened to the Commemorative Plaque for the Winterton Community Choir at the Arts and Culture Centre in St. John's on November 10, 1995. Council has no idea of its whereabouts, but will try their best to locate it. Clerk to ask Mrs. Green if she has a picture that we can put on social media to see if anyone in the public has any idea as to its whereabouts.

Letter from Baccalieu Collegiate – Request for donation to annual Awards Night.

Motion #23-125 **G. Hiscock/L. Hiscock**

Resolved to donate $100 to Baccalieu Collegiate Awards night as in past years.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BILLS:

Motion #23-126 **D. Reid/Z. Doucet**

Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS

Deputy Mayor Hiscock asked if the potholes could be fixed on Pinhorn's Beach.

Councilor Z. Doucet said she is continuing to investigate the Municipal Assessment process.

Councilor D. Reid asked if the heat pumps were fixed. The filters need to be cleaned and the fans need to be fixed.

Councilor S. Thomas mentioned that the windows in the Rec Centre entrance are leaking. Lorraine said that A1 Glass has been notified and will be by next week to reseal. The Recreation asked why the ladies washrooms in the Rec Centre aren't being cleaned. Council will speak to the cleaner to see if she can ensure they are done.

Councilor G. Hiscock had some questions on Fire Coverage.

ADJOURNMENT:

Motion #23-127 **G. Hiscock/L. Hiscock**

There being no further business, meeting adjourned at 9:25 pm.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

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Mark Sheppard, Mayor

_____

Lorraine LaFitte, Acting Town Clerk

Town of Winterton			
Vendor Aged Summary As at 11/07/2023			
Account #	**Name**		**Current**
Approved Vendor	Pinnacle Engineering	Engineering Fees for Fire Hydrant Project up to September 30, 2023	$ 4,255.00
Approved Vendor	Avalon Industrial	Supplies	$ 107.11
Approved Vendor	EMCO	Water and Sewer Supplies	$ 656.49
Approved Vendor	HiTech Communications	Repairs to Fire Department Pagers	$ 730.25
Approved Vendor	Telmatik	Messaging System Fees	$ 74.75
Approved Vendor	NL Power	War Memorial ($50.17), Chlorine House ($131.87), Rec. Centre ($24.16), Rec. Centre Furnace ($22.53), New Town Hall Bldg. ($1,329.61) & Amb. Office ($259.05)	$ 1,817.39
Approved Vendor	Napa Auto Parts	Maintenance Supplies	$ 61.53
Approved Vendor	NL Power	Area Lighting	$ 1,961.82
Approved Vendor	Hickman Motors	Oil Change on Truck	$ 157.01
Approved Vendor	Modern Business	Copier Fees	$ 193.46
Approved Vendor	Penney's Transport & Courier	Courier Charges Sept Statement	$ 83.85
Approved Vendor	Penney's Transport & Courier	Courier Charges Oct Statement	$ 340.28
Approved Vendor	Toromont Cat	Filters for Mini Excavator	$ 494.79
Approved Vendor	Municipal Assessment Agency	4th Quarter Assessment Fees	$ 3,100.50
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 530.90
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 512.16
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Dicks & Co. Ltd.	Office Supplies	$ 10.34
Approved Vendor	Brenntag Canada Inc.	Chlorine	$ 1,996.92
Approved Vendor	Orkin Canada	Pest Control - September	$ 143.44
Approved Vendor	Orkin Canada	Pest Control - October	$ 143.44
Approved Vendor	Cal LeGrow Insurance	Fire Fighters Accident Policy	$ 1,755.00
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies - September Statement	$ 786.12
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies - October Statement	$ 452.30
Approved Vendor	Hindy's General Store	Fuel - September Statement	$ 946.06
Approved Vendor	Hindy's General Store	Fuel - October Statement	$ 492.69
Approved Vendor	Google	Google Workspace	$ 53.82
Approved Vendor	Lorraine LaFitte	Supplies for BonFire	$ 24.99
Approved Vendor	Mike's Auto Repair	Shop Supplies	$ 40.08
Total Outstanding			**$ 21,986.60**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Walmart	Supplies for Bonfire	$ 36.67
Total			**$ 36.67**

Outside Pond Park			
Vendor Aged Summary As at 11/07/2023			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 157.71
Approved Vendor	Premium Waste Services	Garbage Disposal	$ 528.08
Approved Vendor	Premium Waste Services	Garbage Disposal	$ 546.94
Approved Vendor	Hindy's General Store	Fuel	$ 110.00
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 52.62
Total Outstanding			**$ 1,395.35**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			**$ -**

Winterton Ambulance			
Vendor Aged Summary As at 10/10/2023			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Bell Aliant	September	$ 85.54
Approved Vendor	Bell Aliant	October	$ 87.21
Approved Vendor	Hindy's General Store	Fuel - September	$ 752.72
Approved Vendor	Hindy's General Store	Fuel - October	$ 493.00
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 44.26
Approved Vendor	Mike's Auto Repair	Ambulance Inspection and Tire Change	$ 560.67
Total			**$ 2,023.40**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	Jennifer Hiscock	Supplies for Anniversary and Halloween Supplies	$ 119.33
Approved Vendor	Just Like Sisters Bakery & Sweet Shop	Supplies for Anniversary	$ 89.98
Approved Vendor			
Total			**$ 119.33**

Paid Invoices from General Account			
Account #	**Name**		**Amount**
Approved Vendor	NLCAOA Inc.	AGM Registration	$ 135.00
Total			**$ 135.00**