Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council December 14, 2023

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		Stephen Thomas
Also Present:	Acting Town Clerk:	Lorraine LaFitte
Absent:	Town Clerk/Manager:	Suzanne Coates
	Councilor:	David Reid

Mayor Sheppard called the Meeting to order at 7:45 pm.

Adopt Minutes: **Motion #23-128** **G. Hiscock/S. Thomas**
Resolved to adopt the minutes of the Regular Meeting held on November 9, 2023.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Adopt Agenda: **Motion #23-129** **L. Hiscock/Z. Doucet**

Resolved to adopt the agenda as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None noted.

Action Report:

The floor in the Fire Hall has not been painted yet. There was nothing that could be done regarding re-routing water line at Main Road. The Mayor and Clerk will continue to look into the Municipal Assessment process. The screens are cleaned in the heat pumps but the fans have not been fixed. The Ambulance door will be looked at.

Quote received to strip and wax the floor in the Council chambers. Defer cleaning the floor.

Christmas Bonuses

Motion #23-130 **G. Hiscock/Z. Doucet**

Resolved to pay the employees the Christmas Bonus the same as last year.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Reimbursement for Seniors Supper and Donation to Fire Department towards the Santa Claus parade.

Motion #23-131 G. Hiscock/Z. Doucet

Resolved to reimburse the Recreation for the cost of the Seniors Christmas supper and to donate $300 to the Fire Department in support of the Santa Claus parade.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Electrical for Generator: Paul Kelly cannot provide a quote until January.

Budget 2024: **Motion #23-132 G. Hiscock/Z. Doucet**

Resolved to adopt the Budget as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Tax Structure: **Motion #23-133 L. Hiscock/S. Thomas**

Resolved to adopt the 2024 tax structure.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

N**EW BUSINESS:**

Accessibility Plan:

Motion #23-134 L. Hiscock/S. Thomas

Resolved to adopt the Accessibility Plan as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Town Regulations:

Motion #23-135 G. Hiscock/L. Hiscock

Resolved to amend the water and sewer regulations to include the following:
1.8.4 If repairs are required to a sewer line between the main and the property line, it shall be at Council's expense; otherwise, it shall be at the resident's expense.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Park Report:

Cookhouse – Water to the cookhouse will be investigated.
Playground Equipment – Clerk and Park Manager will look at the needs in the spring and bring quotes back to Council.
Credit Card – Leave as is.
AED – Clerk will purchase through Group Purchasing when available.

Quotes for Side by Side:

Motion #23-136 **L. Hiscock/G. Hiscock**

Resolved to get quotes for side by side for the park.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Wage Increase: **Motion #23-137** **G. Hiscock/L. Hiscock**

Resolved to increase the wages for all park employees by $1.00 per hour.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Water Pipe: **Motion #23-138** **L. Hiscock/Z. Doucet**

Resolved to purchase a full roll of PVC water pipe for the park for repairs.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Rates: **Motion #23-139** **Z. Doucet/L. Hiscock**

Resolved to increase the rates for the park by 7.5%.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Fire Exit Road – Look at upgrading fire exit road.

CORRESPONDENCE:

Letter from Brenda French: A letter was received from Brenda French regarding an increase in the cleaning contract for the additional work.

Motion #23-140 **G. Hiscock/L. Hiscock**

Resolved to increase the contract price from $125 to $150 per week.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Letters from Eastern Regional Services Board: Letters received from Eastern Regional Service Board for a 36 month Waste Disposal contract starting April 1, 2024 and changes to Bulk collection services.

Motion #23-141 L. Hiscock/G. Hiscock
Resolved to end our contract with Eastern Regional Service Board effective March 31, 2024.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Letter from the Minister of Health and Community Services: Letter regarding placement of Naloxone kits in Municipal offices.

Motion #23-142 L. Hiscock/
Resolved to accept Naloxone kits for distribution from the town office. No seconder for the motion, motion defeated.

Letter from Perlwin Elementary: Request for donation to Christmas supper.

Motion #23-143 L. Hiscock/G. Hiscock
Resolved to donate $100 to Perlwin Elementary.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BILLS:

Motion #23-144 Z. Doucet/G. Hiscock

Resolved to pay the bills as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

OTHER BUSINESS

Deputy Mayor L. Hiscock noted that the potholes on Pinhorn's Beach are terrible. Clerk to advise the maintenance man to dig a French drain across the road to alleviate some of the water and repair the road.

Councilor Z. Doucet wondered if we had sent in a proposal for expanded cellular service. Acting clerk explained that since this was the same program that we had previously availed of, we did not send in an application.

ADJOURNMENT:

There being no further business, meeting adjourned at 10:10 pm.

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Mark Sheppard, Mayor

_____

Lorraine LaFitte, Acting Town Clerk

Town of Winterton			
Vendor Aged Summary As at 12/14/2023			
Account #	**Name**		**Current**
Approved Vendor	Mark Sheppard	Councilor Renumeration	$ 250.00
Approved Vendor	Lori Hiscock	Councilor Renumeration	$ 250.00
Approved Vendor	Zoe Doucet	Councilor Renumeration	$ 250.00
Approved Vendor	David Reid	Councilor Renumeration	$ 250.00
Approved Vendor	Steve Thomas	Councilor Renumeration	$ 250.00
Approved Vendor	Gary Hiscock	Councilor Renumeration	$ 250.00
Approved Vendor	Eastern Regional Service Board	4th Quarter Fees	$ 14,750.00
Approved Vendor	NL Power	Area Lighting	$ 1,960.88
Approved Vendor	Hickman Motors	Blade, Cleaner & Coat & Protect on Truck ($148.26) & Accelerator Pedal Replacement ($120.69)	$ 268.95
Approved Vendor	Modern Business	Copier Fees	$ 110.42
Approved Vendor	K & D Pratt	Repairs and Maintenance on SCBA Harnesses & Masks	$ 679.18
Approved Vendor	Martin's Fire Safety	SCBA Maintenance	$ 1,022.35
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	NL Power	Chlorine House ($162.48), New Bldg. ($1,840.40), Ambulance Office ($422.48), Rec. Centre Furnace ($22.53), Rec. Centre ($24.01) & War Memorial ($52.53)	$ 2,524.43
Approved Vendor	Hindy's General Store	Gas for Town Truck	$ 741.96
Approved Vendor	Carbonear Home Hardware	Supplies	$ 753.62
Approved Vendor	Fire Safety Source	Laundry Detergent for Gear Wash	$ 135.70
Approved Vendor	Penney's Transport & Courier	Courier Fees	$ 104.19
Approved Vendor	Western Hydraulics	CM90 Rubber Deflector, Cutting Edge & Cutting Edge Hardware Kit	$ 798.04
Approved Vendor	Orkin	Pest Control	$ 143.44
Approved Vendor	Mike's Auto Repair Ltd.	Maintenance on Backhoe & Town Truck	$ 606.27
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Brenda French	Cleaning Supplies	$ 23.92
Approved Vendor	Pinnacle Engineering	Engineering Fees for Fire Hydrant Project	$ 15,111.00
Approved Vendor	Shaw Ventures	Fire Hydrant Project	$ 168,163.03
Approved Vendor	Suzanne Coates	Supplies for Tree Lighting ($30.56) & McAfee Annual Fees ($240.84)	$ 271.40
Total Outstanding			**$ 209,807.64**

Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Tri Con Homes	Repairs to Ambulance Living Quarters Roof	$ 862.50
Total			**$ 862.50**

Outside Pond Park			
Vendor Aged Summary As at 12/14/2023			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 192.77
Total Outstanding			**$ 192.77**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			**$ -**

Winterton Ambulance			
Vendor Aged Summary As at 12/14/2023			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Bell Aliant	Telephone	$ 88.42
Approved Vendor	Carbonear Home Hardware	Supplies	$ 19.54
Approved Vendor	Hindy's General Store	Gas	$ 737.11
Total			**$ 845.07**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	Andrews' Graphics & Signs	Banner for Fundraising and Emergency House Number Signs	$ 386.40
Approved Vendor	Hi Tech Communications	Upgrades to Pager System	$ 990.42
Approved Vendor			
Total			**$ 1,376.82**

Paid Invoices from General Account			
Account #	**Name**		**Amount**
Approved Vendor	Jennifer Hiscock	Travel to St. John's for Ambualnce	$ 184.95
Total			**$ 184.95**