Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council January 18, 2024

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates
	Special Projects Manager:	Lorraine LaFitte

Mayor Sheppard called the Meeting to order at 7:35 pm.

Adopt Minutes: **Motion #24-001 L Hiscock/G. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held on December 14, 2023.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Agenda: **Motion #24-002** **Z. Doucet/L. Hiscock**

Resolved to adopt the agenda with the noted additions.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: No errors or omissions

Business arising from minutes:

Pinhorn's Beach – Potholes still not completed. Clerk will speak to the maintenance man.

Municipal Assessment Agency – Clerk will reach out to the Agency again.

Action Report:

Quote still not received from Paul Kelly

Quote for Side by Side – Park

By using Canoe Procurement we can realize a saving of 22% off the Manufacturer's price. Quote received was for $17,154.55 tax included, plus $1300 for freight.

Motion #24-003 **L. Hiscock/Z. Doucet**

Resolved to purchase the side by side from Kubota through Canoe Procurement for $17,154.55 tax included, plus $1,300 for freight.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Quote from Ventech for service of Mini Splits

Motion #24-004 L. Hiscock/G. Hiscock

Resolved to accept the quote from Ventech in the amount of $6,300 to service and repair the mini splits in the building.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

N**EW BUSINESS:**

Joint Mayors Report: Councilor Doucet gave a report on the last Joint Mayor's meeting.

Motion #24-005 Z. Doucet/D. Reid

Resolved to leave the Joint Mayors Association.

In favor:	2	Councilors:	Z. Doucet
			D. Reid
Opposed:	4	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	G. Hiscock
			S. Thomas
Abstained:	0		

Motion Defeated.

2024 Water and Wastewater Workshop – March 25-28, 2024

Motion #24-006 G. Hiscock/L. Hiscock
Resolved to send the Maintenance Man to the Water and Wastewater Workshop from March 25-28, 2024.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Ambulance Information: Clerk presented the latest information she received regarding the takeover of the Ambulance by NL Health Services.

CORRESPONDENCE:

Letter from Municipal Assessment Agency: For Information purposes only. File.

Letter from Bill Pitcher: Request to operate a domestic band sawmill in Alexander Pitcher's garage.

Motion #24-007 L. Hiscock/G. Hiscock
Resolved to allow Mr. Pitcher to operate a domestic band saw in Alexander Pitcher's garage.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried

BILLS: **Motion #24-008** **L. Hiscock/Z. Doucet**

Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Councilor Z. Doucet asked about the Emergency Plan. Councilor D. Reid asked about the Recreation Centre land. Clerk gave update. Councilor Reid asked about the need to be using Canoe Procurement for purchasing. Mayor Sheppard will email the Clerk regarding information on the Ambulance door locking system.

ADJOURNMENT:

Motion #24-009 **Z. Doucet/L. Hiscock**

There being no further business, meeting adjourn.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 8: 56 pm.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 01/16/2024			
Account #	**Name**		**Current**
Approved Vendor	Modern Business	Copier Fees	$ 153.53
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 512.40
Approved Vendor	NL Power	Chlorine House ($177.93), New Bldg. ($2,183.95), Ambulance Office ($402.78), Rec. Centre Furnace ($22.53), Rec. Centre ($24.31) & War Memorial ($54.63)	$ 2,866.13
Approved Vendor	NL Power	Area Lighting	$ 1,953.44
Approved Vendor	Hindy's General Store	Gas for Town Truck, Fire Truck and Diesel	$ 1,068.67
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 80.98
Approved Vendor	Orkin	Pest Control	$ 143.44
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Brenda French	Cleaning Supplies	$ 102.30
Approved Vendor	Emco	Water & Sewer Supplies	$ 4,070.03
Approved Vendor	Canoe Procurement	Stationery Supplies from Staples	$ 343.52
Approved Vendor	Municipalities NL	Memberships Fees MNL and PMA	$ 918.83
Approved Vendor	Avalon Industrial & Marine Supply Ltd.	Maintenance Supplies	$ 188.47
Approved Vendor	A1 Glass Inc.	Reseal Front Vestibule - Recreation Centre	$ 207.48
Approved Vendor	Municipal Assessment Agency	1st Quarter Assessment Fees	$ 3,068.00
Approved Vendor	Cal LeGrow Insurance	Commercial Accident Policy	$ 748.00
Approved Vendor	Ventech	Mini Split Inspection	$ 517.50
Total Outstanding			**$ 17,081.58**
Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			
Total			**$ -**

Outside Pond Park			
Vendor Aged Summary As at 01/16/2024			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 202.77
Approved Vendor	Canada Revenue Agency	HST adjustment	$ 5.44
Total Outstanding			**$ 208.21**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			**$ -**

Winterton Ambulance			
Vendor Aged Summary As at 01/15/2024			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Bell Aliant	Telephone	$ 87.00
Approved Vendor	Carbonear Home Hardware	Supplies	$ 26.98
Approved Vendor	Hindy's General Store	Gas	$ 744.07
Approved Vendor	Eastern Medical Supplies	Medical Supplies	$ 280.25
Approved Vendor	Cal LeGrow Insurance	Commercial Accident Policy	$ 775.00
Total			**$ 1,913.30**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor			
Approved Vendor			
Approved Vendor			
Total			**$ -**

Paid Invoices from General Account			
Account #	**Name**		**Amount**
Approved Vendor			
Total			**$ -**