Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council April 18, 2024

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates

Mayor Sheppard called the Meeting to order at 7:30 pm.

Adopt Minutes: **Motion #24-034 L Hiscock/G. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held on March 21, 2024 and Special Meetings held on March 28, 2024.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Agenda: **Motion #24-035 Z. Doucet/L. Hiscock**

Resolved to adopt the agenda with the noted additions.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BUSINESS ARISING:

Errors and Omissions: No errors or omissions

Business arising from minutes: Sewer will be looked at when weather permits. The compactor is scheduled to be installed on May 1, 2024 and the mini-splits will be serviced next week.

Action Report: Approved as presented.

Council will meet to discuss the Ambulance Service integration on Monday, April 22, 2024 at 7:30 pm.

Recyclables at the old Town Hall building need to be removed.

Motion #24-036 Z. Doucet/G. Hiscock

Resolved to contact the Softball committee and inform them that if they want the recyclables at the old Town Hall building, they need to be removed by April 26, 2024 or the town will remove them.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Bridges – Clerk to talk to the maintenance man about clearing the culvert on Tucker's Lane. The Department of Transportation is responsible for the ditches along the main highway.

Maintenance Report – Accepted as presented. Clerk to inform the Maintenance man that Council would like to see a more detailed report listing all duties completed.

NEW BUSINESS:

Park Report – Meeting closed at 8:04 pm for an HR meeting. Regular meeting reopened at 8:13 pm.

Town Clean Up – Councilor Doucet is planning to ask the Recreation to partner with the Clean Up on either May 25, 2024 or June 1, 2024. Councilor Zoe will let Clerk know what date works best and the Clerk will advertise.

Ditching – The ditch in front of the War Memorial and Old Fire Hall needs to be cleaned out. Clerk will check out what permits are necessary.

MNL Symposium – Symposium will be held in Gander on May 2 -4, 2024. Councilors to advise Clerk is any one wishes to attend.

Permit Application for Stage – Request for permit to construct a stage was received.

Motion #24-037 L. Hiscock/G. Hiscock
Resolved to send a letter of approval to the applicant and advise that Council has no objection as long as any other required permits are obtained.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Canada Summer Jobs – We have received funding for one student for 8 weeks at 35 hours per week at an hourly rate of $15.60 per hour.

CORRESPONDENCE:

Email from Resident – Seeking permission to operate a short term rental from 28 Brinson's Hill**.**

Motion #24-038 G. Hiscock/L. Hiscock
Resolved to give approval for the operation of a short term rental at 28 Brinson's Hill.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Letter from Confederation 75 Celebration – Funding in the amount of $1000 approved.

Letter from Municipal Assessment Agency - File. For information purposes only.

Letter from Baccalieu Collegiate – Request for donation to Yearbook and Drama Festival

Motion #24-039 L. Hiscock/G. Hiscock
Resolved to give a $100 donation to Baccalieu Collegiate towards the Drama Festival and a $30 donation towards their yearbook.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Email from Joint Mayors - Estimate from Drone NL regarding a video shoot of the Town.

Motion #24-040 Z. Doucet/S. Thomas
Resolved that Council not partake in the video shoot of the 11 communities as proposed by Joint Mayors.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BILLS: **Motion #24-041 L. Hiscock/G. Hiscock**
Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Deputy Mayor L. Hiscock mentioned that fire hydrants need to be flushed. Residents need to be given 48 hours notice. There is a Tourism workshop in Heart's Content on April 24, 2024 from 9 am to 3:30 pm.

Councilor Doucet asked to have Bulk Garbage Collection added to the Agenda for the next meeting on May 9, 2024.

Councilor S. Thomas asked to have emails set up for Councilors so they can be notified when the office is going to be closed.

Motion #24-042 L. Hiscock/S. Thomas

Resolved to set up emails for all Councilors except Councilor Doucet.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Councilor G. Hiscock spoke about sending out Newsletters to residents informing them of policies such as the water turn on policy. Clerk will add to the agenda for the next meeting.

Clerk to check with Edgar Green to see if he is returning this year as Assistant Maintenance Man.

ADJOURNMENT:

Motion #24-043 G. Hiscock/L. Hiscock

There being no further business, meeting adjourn.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 9:11 pm.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 04/17/2024			
Account #	**Name**		**Current**
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 507.52
Approved Vendor	NL Power	Area Lighting	$ 1,943.16
Approved Vendor	NL Power	Chlorine House ($176.90), New Bldg. ($2,271.17), Ambulance Office ($414.60), Rec. Centre Furnace ($22.53), Rec. Centre ($24.61) & War Memorial ($46.90)	$ 2,956.71
Approved Vendor	Joint Mayors Association TBV	Annual Fee	$ 350.00
Approved Vendor	Orkin	Pest Control	$ 143.44
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Napa Auto Parts	Maintenance Supplies	$ 35.53
Approved Vendor	Hickman Motors	Vehicle Maintenance	$ 213.50
Approved Vendor	Modern Business Equipment Ltd.	Photocopier Expense and Contract	$ 207.23
Approved Vendor	Quality Hotel and Suites	Wastewater Workshop	$ 465.75
Approved Vendor	K & D Pratt	Inspection and Flow Test of SCBA	$ 303.39
Approved Vendor	Mike's Auto Repair	Tires and Inspection on Trailer	$ 1,257.83
Approved Vendor	Avalon Industrial & Marine Supply Ltd.	Safety Jacket and Maintenance Supplies	$ 315.14
Approved Vendor	Municipal Assessment Agency	2nd Quarter Assessment Fees	$ 3,068.00
Approved Vendor	Alphonsus St. George & Sons Ltd.	Replacement of Bridge on Pinhorn's Beach	$ 10,925.00
Approved Vendor	PMA	Convention Registrations	$ 1,138.50
Approved Vendor	Superior Propane	Tank Rental	$ 159.85
Approved Vendor	Hindy's Home Hardware	Fuel	$ 807.00
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 540.87
Approved Vendor	Air Liquide	Oxygen and Acetylene	$ 648.83
Approved Vendor	Quality Hotel and Suites	PMA Convention	$ 667.00
Total Outstanding			**$ 26,793.11**
Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor	Suzanne Coates	PMA Convention Expenses	$ 229.76
Approved Vendor	Lorraine LaFitte	PMA Convention Expenses	$ 531.26
Approved Vendor	Safety on the Rock	Safety Training Kevin Piercey	$ 100.00
Approved Vendor	Canada Post	Stamps	$ 105.80
Total			**$ 966.82**

x

Outside Pond Park			
Vendor Aged Summary As at 04/17/2024			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 202.77
Approved Vendor	Bell Aliant	Phone Bill	$ 56.93
Total Outstanding			**$ 259.70**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Total			**$ -**

Winterton Ambulance			
Vendor Aged Summary As at 04/17/2024			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Bell Aliant	Telephone	$ 85.82
Approved Vendor	Carbonear Home Hardware	Supplies	$ 16.66
Approved Vendor	Hindy's General Store	Gas $418.91 , Supplies $21.75	$ 367.35
Total			**$ 469.83**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Approved Vendor	Andrews Graphics & Signs	House Numbers	$ 84.00
Total			**$ 84.00**

Paid Invoices from General Account			
Account #	**Name**		**Amount**
Approved Vendor			
Total			**$ -**