Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council May 9, 2024

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates
	Special Projects Manager:	Lorraine LaFitte
Absent:	Councilor:	Zoe Doucet

Mayor Sheppard called the meeting to order at 7:30 pm.

Adopt Minutes: **Motion #24-044 L. Hiscock/G. Hiscock**
Resolved to adopt the minutes of the Regular Meeting held on April 18, 2024 and Special Meetings held on April 18, 2024 and April 25, 2024.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Agenda: **Motion #24-045 S. Thomas/L. Hiscock**

Resolved to adopt the agenda with the noted additions.

In favor:	Mayor:	M. Sheppard
	Deputy Mayor:	L. Hiscock
	Councilors:	G. Hiscock
		D. Reid
		S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BUSINESS ARISING:

Errors and Omissions: No errors or omissions.

Business arising from minutes: None.

Action Report: Approved as presented.

Ventech Invoice – Clerk updated Council on the latest service call.

Wages – Maintenance Assistant

The Assistant Maintenance Man inquired as to whether or not his wages could be increased to meet his counterparts in the neighbouring communities.

Motion #24-046 G. Hiscock/L Hiscock

Resolved to increase the wages of the Assistant Maintenance Man to $17 per hour plus 4% vacation pay.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Compactor– Three quotes received to include the cost of transformer: Oliver Controls $8,087.95, Paul Kelly Ltd. $7222 plus $150 freight & A&M Electrical - $10, 925

Motion #24-047 L. Hiscock/D. Reid
Resolved to contact Paul Kelly to see if his quote still stands. Go with the lowest quote.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		
Motion Carried			

Tourism Workshop: Clerk/Manager gave update on Tourism workshop.

Town Clean Up: May 25, 2024 has been scheduled for town cleanup. Volunteers are greatly needed**.** Metal Collection will be from May 20-24, 2024. Bulk Collection will be May 27-30, 2024.

Park Resumes: Park Committee met today, and reviewed the resumes. The Park Committee selected Kevin Coates.

Motion #24-048 L. Hiscock/G. Hiscock
Resolved to accept the recommendation of the Park Committee and hire Mr. Kevin Coates as Park Assistant.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		
Motion Carrie			

Fire Department SCBA Equipment – As of December 16, 2024, 6 of the current SCBA's will not be allowed to be used or serviced. Currently, we have 10 SCBAs. Clerk/Manager to write a letter to the Fire Department and see what the bare minimum of SCBAs they need, and ask if this has been discussed at a Regional Fire Department meeting.

Maintenance Report – Accepted as presented

NEW BUSINESS:

Park Report –
Security Cameras – Needed at park. Clerk/Manager to get prices and bring to Park Committee.
Garbage Collection – Keep the same as last year.
Trailer Location – Move to Water only site up in park.
Hours of Operation – keep the same as previous years.
Rates of Water only sites – keep the same.

CORRESPONDENCE:

Letter from the Department of Municipal Affairs – File.

Email from Trevor and Lori Harris – Requesting changes to the way short term rentals are taxed.

Motion #24-049 G. Hiscock/D. Reid
Resolved to keep the rates the same for the 2024 tax year, as the 2024 Tax Structure has already been adopted. Council will re-visit in the fall for the 2025 Budget.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Email from the Town of New Perlican – Clerk/Manager to send update on the Electricity connection for the compactor to the towns..

Letter from Municipal Assessment Agency - File. For information purposes only.

Letter from Wooden Boat Muesum of NL – Membership Renewal for 2024.

Motion #24-050 **L. Hiscock/G. Hiscock**
Resolved to renew our membership to the Wooden Boat Museum of NL.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Letter from Winterton Recreation Commission - Advising Council that they are purchasing two commercial basketball systems out of the proceeds of their monthly Bingo games. They would like Council to have them installed, as well as wooden frames built and installed for the two existing climbing boards.

Motion #24-051 **L. Hiscock/S. Thomas**
Resolved that Council install the basketball systems on the ballfield, and have frames built and installed for the existing climbing boards.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

10 Year Service Certificates – Mayor presented 10 Year Service Certificates to the Clerk/Manager Suzanne Coates and Special Projects Manager Lorraine LaFitte on behalf of the Department of Municipal Affairs. Council thanked them both for their service.

BILLS: **Motion #24-052** **L. Hiscock/G. Hiscock**

Resolved to pay the bills as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Sale of Recreation Centre – date postponed to June 7, 2024 upon request of Purchaser's lawyer.

Councilor Thomas inquired about the generator quote. Clerk/Manager to contact Paul Kelly for an update.

ADJOURNMENT:

Meeting adjourned at 8:54 pm.

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Mark Sheppard, Mayor

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Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 05/07/2024			
Account #	**Name**		**Current**
Approved Vendor	Bell Mobility	Cell Phone	$ 64.11
Approved Vendor	Bell Aliant	583-0752/2001/2008/2010/2099/2777/2782	$ 512.02
Approved Vendor	NL Power	Area Lighting	$ 1,937.70
Approved Vendor	NL Power	Chlorine House ($158.03), New Bldg. ($2,007.96), Ambulance Office ($307.79), Rec. Centre Furnace ($22.53), Rec. Centre ($25.65) & War Memorial ($43.33)	$ 2,565.29
Approved Vendor	Avalon Ready Mix	Concrete for compactor pad	$ 2,553.00
Approved Vendor	Emco	Basket Strainer for Handsink	$ 10.44
Approved Vendor	Orkin	Pest Control	$ 154.92
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Brenntag	Chlorine	$ 2,028.20
Approved Vendor	Modern Business Equipment Ltd.	Photocopier Expense and Contract	$ 105.40
Approved Vendor	BG Concrete	Finishing Concrete Pad for Compactor	$ 805.00
Approved Vendor	Premium Waste	Garbage Collection April 2024	$ 6,078.73
Approved Vendor	BMS Extinguishers Ltd.	Service on extinguishers	$ 690.52
Approved Vendor	Hindy's Home Hardware	Fuel $1196.00, Supplies $6.93	$ 1,202.93
Approved Vendor	Carbonear Home Hardware	Maintenance Supplies	$ 871.42
Total Outstanding			**$ 19,654.43**
Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Total			**$ -**

Outside Pond Park			
Vendor Aged Summary As at 05/07/2024			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 174.06
Approved Vendor	Bell Aliant	Phone Bill	$ 121.17
Approved Vendor	Tulks Glass & Key Shop Limited	Padlocks	$ 352.18
Approved Vendor	Dicks & Co. Limited	Computer Mouse	$ 40.53
Approved Vendor	Emco	Poly Pipe	$ 198.77
Total Outstanding			**$ 886.71**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor	NL Kubota Ltd.	Side by Side for Park	$ 18,137.35
Total			**$ 18,137.35**

Winterton Ambulance			
Vendor Aged Summary As at 05/07/2024			
Code	**Name**	**Description**	**Amount**
Approved Vendor	Bell Aliant	Telephone	$ 92.36
Approved Vendor	Mike's Auto Repair	Commercial Inspection and Tires	$ 5,462.93
Approved Vendor	Workplace NL	2024 Assessment	$ 6,357.64
Approved Vendor	Cal Legrow Insurance	Errors and Omissions Policy	$ 3,203.90
Approved Vendor	Darlene Hopkins	Cleaning Supplies	$ 20.69
Approved Vendor	Carbonear Home Hardware	Supplies	$ 26.44
Approved Vendor	Hindy's General Store	Fuel	$ 387.04
Total			**$ 15,551.00**

Paid Invoices from Fundraising Account			
Account #	**Name**		**Amount**
Total			**$ -**

Paid Invoices from General Account			
Account #	**Name**		**Amount**
Approved Vendor			
Total			**$ -**