Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council October 10, 2024

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates

Mayor Sheppard called the meeting to order at 7:33pm.

Adopt Minutes: **Motion #24-089** **L. Hiscock/G. Hiscock**

Resolved to adopt the minutes of the Special & Regular Meetings held on September 19, 2024.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Agenda: **Motion #24-090 Z. Doucet/D. Reid**

Resolved to adopt the agenda as presented

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BUSINESS ARISING:

Errors and Omissions: No errors or omissions.

Business arising from minutes:

- Window at Ambulance Garage was awarded to Tricon.
- Clerk/Manager will check with Kevin on whether the cold patch for the roads was ordered.
- Clerk/Manager will contact RCMP about the license plate of the camper.
- Clerk/Manager gave update on the garbage compactor.

Action Report: Approved as presented.

- Still waiting on response from our lawyer in regards to the sale of the Rec. Centre

Motion #24-091 G. Hiscock/L. Hiscock

Resolved to that if we do not receive a response by our next council meeting we will back out of the sale and re-tender.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Maintenance Man Report: Approved as presented.

Discussion ensued into councils current policy into supplying pipe for new connections. Clerk/Manager is to talk to Kevin to see what other expenses could possibly come up for the current install and email residents and reiterate that they are responsible for the replacement of the asphalt for all areas that will be torn up due to the new install.

Motion #24-092 G. Hiscock/L. Hiscock

Resolved to change the policy on all water & sewer installs that council will consider suppling the pipe needed on a case by case basis based on costs associated with the install and council will provided a maximum of 4 years' worth of taxes to the install.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

NEW BUSINESS:

Fire Equipment Funding: We have been approved Government funding on a 80/20 percentage to purchase seven new SCBA's, seven masks and 14 cylinders for our Fire Department. .

Motion #24-093 L. Hiscock/D. Reid

Resolved to approve the funding and purchase the equipment and use our 20% from the Ambulance Funding.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Municipal Capital Works: Mayor M. Sheppard explained that he would like to see council apply for capital works funding to upgrade the water and sewer infrastructure and replace the asphalt. Two of the main areas in town are Hindy's Lane and Tucker's Lane.

Motion #24-094 Z. Doucet/S. Thomas

Resolved to contact an engineer to complete the required work for the capital works funding application and pay for their services to do so.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Christmas Supper: Clerk/Manager asked what were councils plans for holding the annual volunteer supper this year.

Motion #24-095 G. Hiscock/L. Hiscock

Resolved to go ahead with the annual volunteer Christmas Supper

In favor:	2	Deputy Mayor:	L. Hiscock
		Councilors:	G. Hiscock
Opposed:	4	Mayor:	M. Sheppard
		Councilors:	Z. Doucet
			D. Reid
			S. Thomas
Abstained:	0		

Motion Defeated.

Council decided to not go ahead with the Volunteer Christmas Supper due to low attendance. Instead all Departments/Groups are open to having their own Christmas event.

Bonfire: Clerk/Manager inquired into whether council was interested into having a community bonfire behind our Town Building like last year.

Motion #24-096 Z. Doucet/L. Hiscock

Resolved to go ahead with the Community Bonfire. Clerk/Manager will reach out to the fire department for help and talk to Kevin about clearing a spot for the fire.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

CORRESPONDENCE:

There was no correspondence

BILLS:

Motion #24-097 L. Hiscock/G. Hiscock

Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Deputy Mayor L. Hiscock- Raise for Staff-Will add to agenda for HR Meeting. Also, would like to see a community garden maybe at the back of our current building. Councilor G. Hiscock stated that the only concern would be parking for the emergency vehicles.

Councilor Z. Doucet- Inquired about the park meeting. Meeting will be held on November 4th at 10:30 am. Ask Kevin to remove the bulletin Board in front of the old Town Hall Building.

Councilor D. Reid- Would like to see the current mapping for the water & sewer in the Town. Clerk/Manager will send the GIS information to Councilor D. Reid and Mayor M. Sheppard.

Councilor G. Hiscock-Check on timeline for approval for development of property.

Budget meeting will be held on October 17th at 7:30 pm

ADJOURNMENT:

Motion #24-098 **G. Hiscock/L. Hiscock**

Resolved to adjourn at 8:59 pm.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 8:59 pm.

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Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 10/07/2024			
Account #	**Name**		**Current**
Approved Vendor	NL Power	Street Lighting ($1,952.22), Chlorine House ($196.43), Town Hall ($1, 139.94), Ambulance Living Quarters ($169.12), War Memorial ($47.27), Rec. Centre ($24.12) & Rec. Centre Furnace ($22.52)	$ 3,551.62
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Avalon Industrial	Maintenance Supplies	$ 181.59
Approved Vendor	Carbonear Home Hardware	Supplies	$ 99.76
Approved Vendor	Hickman Motors	Routine Maintenance on Truck	$ 122.09
Approved Vendor	Bell Aliant	Telephone 2040/ 2010/ 0752/ 2001/ 2008/ 2099/ 2777/2782	$ 592.51
Approved Vendor	Municipal Assessment Agency	Fourth Quarter Fees	$ 3,068.00
Approved Vendor	Orkin	Pest Control	$ 154.92
Approved Vendor	Hindy's General Store	Fuel	$ 640.00
Approved Vendor	NAPA Auto Parts	Supplies	$ 145.52
Approved Vendor	Modern Business	Copier Fees	$ 67.07
Approved Vendor	Cal LeGrow	Fire Dept. Insurance Renewal	$ 1,755.00
Approved Vendor	Heartzap Safety	AED for Fire Dept.	$ 3,497.80
Approved Vendor	Wolseley	Water & Sewer Supplies	$ 16,168.54
Approved Vendor	Hitech Communications	Maintenance on Pager System	$ 773.38
Approved Vendor	EMCO	Water & Sewer Supplies	$ 1,934.71
Approved Vendor	Preimum Waste	Garbage Collection (September)	$ 5,920.92
Total Outstanding			**$ 38,748.18**
Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			$ -
Approved Vendor			$ -
Approved Vendor			$ -
Total			**$ -**

Outside Pond Park			
Vendor Aged Summary As at 10/07/2024			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 1,013.17
Approved Vendor	Carbonear Home Hardware	Supplies	$ 243.95
Approved Vendor	Bell Aliant	Telephone & Internet	$ 132.67
Approved Vendor	Premium Waste Services Ltd	Waste Disposal	$ 557.89
Total Outstanding			**$ 1,947.68**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			$ -
Total			**$ -**