Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council November 14, 2024

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates

Mayor Sheppard called the meeting to order at 7:31pm.

Adopt Minutes: **Motion #24-099** **L. Hiscock/D. Reid**

Resolved to adopt the minutes of the Regular Meeting held on October 10, 2024.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Agenda: **Motion #24-100** **G. Hiscock/L. Hiscock**

Resolved to adopt the agenda with the noted additions as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

BUSINESS ARISING:

Errors and Omissions: Spelling Errors on Page 4 & Page 5

Business arising from minutes:

- Clerk/Manager will contact RCMP about the license plate of the camper.

Sale of Rec. Centre- To date we have not received an update from the lawyers regarding the purchase of the old Recreation Centre.

Motion #24-101 **G. Hiscock/Z. Doucet**

Resolved to Re-Tender the sale of the old Recreation Centre Building

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas

Opposed: 0
Abstained: 0
Motion Carried.

Action Report: Approved as presented.

- We are having issues with one of the mini splits in the garage. Maintenance was completed and it was determined that the compressor is broken, it was explained that it would be cheaper for us to replace the whole unit.

Motion #24-102 G. Hiscock/S. Thomas

Resolved to request three quotes to replace the current mini split and go with the cheapest.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Christmas tree lighting-Clerk/Manager will schedule and let council know of the date and time.

Maintenance Man Report: Approved as presented.

Check on pot holes in Pitcher's Path and Hindy's Lane.

Motion #24-103 G. Hiscock/Z. Doucet

Resolved to write a letter to resident on Harnum's Hill explaining that the water hookup was only temporary and was for a one year term. If construction is not going ahead this year then the water will be disconnected.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

NEW BUSINESS:

Wooden Boat Museum AGM: The AGM will be taking place virtually on Saturday, November 23rd. If anyone from council would like to attend they can let the Clerk/Manager know and the information will be provided.

Closed regular meeting for a HR meeting at 7:55 pm
Opened regular meeting at 8:08 pm

There will be training held on Wednesday, November 20th for the new Towns and Local Service Districts Act. This training will be held virtually if anyone from council would like to attend. Deputy Mayor Lori Hiscock, Councilor Zoe Doucet and Suzanne Clerk/Manager will attend.

Budget 2025:

Air BNB Tax: **Motion #24-104** **L. Hiscock/S. Thomas**

Resolved to charge an annual fee of $200 for the operation of an Air BNB within our town.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Garbage Fees: **Motion #24-105** **Z. Doucet/L. Hiscock**

Resolved to reduce the garbage fees from $150 per year to $125 per household per year.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Wages: **Motion #24-106** **D. Reid/G. Hiscock**

Resolved to increase the wages for town staff as presented by the finance committee.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Tax Structure: **Motion #24-107** **L. Hiscock/G. Hiscock**

Resolved to accept the 2025 Tax Structure.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Budget 2025: **Motion #24-108** **S. Thomas/Z. Doucet**

Resolved to accept the 2025 Budget as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

CORRESPONDENCE:

Two emails from the Winterton Fire Dept.: The first email asked that council consider paying for the fire dept. to have chicken provided after their Santa Claus parade.

Motion #24-109 **L. Hiscock/G. Hiscock**
Resolved to pay for the Fire Department's event after the Santa Claus parade.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

The second email asked that council consider contributing to the goodie bags provided at the Santa Claus parade.

Motion #24-110 **L. Hiscock/Z. Doucet**
Resolved to pay $300 the same as in previous years for the goodie bags for the Santa Claus parade.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Letter from Diane Coates: A letter was received asking if the Recreation could deliver seniors suppers this year to the home. Council decided that they would pass this letter over to the Recreation Commission for decision.

BILLS: **Motion #24-111** **L. Hiscock/G. Hiscock**

Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Councilor Z. Doucet- Asked why DFO was doing test holes near the wharf. Councilor G. Hiscock stated that they are required to do this within so many months of construction or any work near the water.

- Water Survey-Councilor Z. Doucet has had a couple of residents tell her that they received phone calls from someone saying that they are conducting a water survey within the town. Clerk/Manager explained that the Town is not conducting water surveys, she has reached out to neighboring towns and they have not received any reports.
- Park Report-Will add to the agenda for the next meeting.

Councilor D. Reid suggested that we consider lobbying Government to change the wood cutting area. We will start the process.

Councilor S. Thomas asked if we have received reports of a rodent problem. Clerk/Manager explained that occasionally we have. Residents that have expressed concerns have been instructed to obtain pest control services for their property.

ADJOURNMENT:

Motion #24-112 **L. Hiscock/G. Hiscock**

Resolved to adjourn at 9:20 pm.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 9:20 pm.

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Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 11/12/2024			
Account #	**Name**		**Current**
Approved Vendor	NL Power	Street Lighting ($1,949.58), Chlorine House ($201.38), Town Hall ($1, 415.49), Ambulance Living Quarters ($265.26), War Memorial ($51.74), Rec. Centre ($24.28) & Rec. Centre Furnace ($22.52)	$ 3,930.25
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Avalon Industrial	Maintenance Supplies	$ 445.94
Approved Vendor	Carbonear Home Hardware	Supplies	$ 115.84
Approved Vendor	Bell Aliant	Telephone 2040/ 2010/ 0752/ 2001/ 2008/ 2099/ 2777/2782	$ 590.48
Approved Vendor	Brenntag	Chlorine	$ 2,043.84
Approved Vendor	Orkin	Pest Control	$ 154.92
Approved Vendor	Hindy's General Store	Fuel for Town ($594) & Fuel for Fire Dept. ($99.24)	$ 693.24
Approved Vendor	Modern Business	Copier Fees	$ 163.75
Approved Vendor	Air Liquide	Renewal of Cylinder Lease for Chlorine Bldg.	$ 493.35
Approved Vendor	Mike's Auto Repair	Repairs to Backhoe & Light Replacement	$ 484.36
Approved Vendor	Protek Industries	Cold Patch	$ 1,086.75
Approved Vendor	EMCO	Water & Sewer Supplies	$ 2,050.45
Approved Vendor	Preimum Waste	Garbage Collection (October)	$ 7,617.49
Total Outstanding			**$ 19,945.41**
Paid Invoices Not Tabled at Council Meeting			
Account #	**Name**		**Amount**
Approved Vendor			$ -
Approved Vendor			$ -
Approved Vendor			$ -
Total			**$ -**

Outside Pond Park			
Vendor Aged Summary As at 11/12/2024			
Code	**Name**		**Current**
Approved Vendor	NL Power	Heat and Light	$ 234.47
Approved Vendor	Bell Aliant	Telephone & Internet	$ 132.48
Total Outstanding			**$ 366.95**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			$ -
Total			**$ -**