Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council January 16, 2025

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		David Reid
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates

Mayor M. Sheppard called the meeting to order at 7:30 pm

Adopt Minutes: **Motion #25-001** **L. Hiscock/G. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held on December 12, 2024.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Agenda: **Motion #25-002** **Z. Doucet/S. Thomas**

Resolved to adopt the agenda with the noted additions as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None noted

Business arising from minutes:

- Clerk/Manager explained to council the issues that were happening with the mini split in the fire garage.

Action Report: Approved as presented.

- Clerk/Manager asked if council was still interested in renewing the ambulance lease for the garage space and living quarters when the lease is up at the end of May.

Motion #25-003 **Z. Doucet/L. Hiscock**

Resolved that council is interested in renewing both lease agreements with NLHS.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Administrative Assistant Job Ad: Advertise Job ad for two weeks.

Maintenance Man Report: Approved.

- Check on whether the inspections on the Fire Truck were completed
- Sand bags left by resident's garbage box
- Any incident with town equipment has to be reported to the clerk/manager (the proper report form will be created for incidents).

NEW BUSINESS:

2025 Council Meetings: In accordance with the new ACT, the Clerk/Manager provided council with a schedule of Regular Council meetings for 2025.

Motion #25-004 **L. Hiscock/G. Hiscock**

Resolved to approve the schedule for 2025 regular meetings of council.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

CORRESPONDENCE:

Letter from Municipal Assessment Agency: For councilors information only.

Email from Kevin Coates: An email was received informing council that Mr. Coates' business Heritage Carvings is no longer in operation.

Motion #25-005 **G. Hiscock/L. Hiscock**

Resolved to approve Mr. Coates' exemption from Business tax since the business is no longer in operation.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BILLS: **Motion #25-006** **G. Hiscock/L. Hiscock**

Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Deputy Mayor L. Hiscock explained that Joint Councils have been discussing the possibility of sharing town clerk's in the region.

ADJOURNMENT:

Motion #25-007 **G. Hiscock/L. Hiscock**

Resolved to adjourn at 8:50 pm.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			D. Reid
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 8:50 pm.

_____

Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 01/14/2025			
Account #	**Name**		**Current**
Approved Vendor	NL Power	Street Lighting ($1,944.58), Chlorine House ($217.51), Town Hall ($2,494.58), Ambulance Living Quarters ($434.83), War Memorial ($48.23), Rec. Centre ($24.28) & Rec. Centre Furnace ($22.52)	$ 5,186.53
Approved Vendor	Bell Aliant	Telephone For Two Months	$ 1,178.88
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Avalon Industrial	Maintenance Supplies	$ 279.64
Approved Vendor	Carbonear Home Hardware	Supplies	$ 207.58
Approved Vendor	Coish's Trucking	Garbage Facility Usage (September & October)	$ 805.00
Approved Vendor	Municipalities NL	Membership Fees	$ 951.75
Approved Vendor	Alphonsus St. George	Stone Delivered & Salt & Sand	$ 1,581.25
Approved Vendor	Audrey Piercey	Reimbursement for Park Christmas Suppers	$ 256.60
Approved Vendor	Hindy's General Store	Fuel for Town ($470) & Fuel for the Fire Dept. ($180)	$ 650.00
Approved Vendor	Canoe Procurement	Office Supplies	$ 367.79
Approved Vendor	Municipal Assessment Agency	First Quarter Fees	$ 3,068.00
Approved Vendor	Mike's Auto Repair	Maintenance on Fire Truck	$ 700.81
Approved Vendor	Orkin	Pest Control	$ 154.92
Approved Vendor	Modern Business	Copier Fees	$ 280.82
Approved Vendor	Penney's Transport & Courier	Courier Fees	$ 29.66
Approved Vendor	Preimum Waste	Garbage Collection December	$ 9,713.97
Total Outstanding			**$ 25,487.95**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor	Winterton Recreation	Reimbursement for Seniors Suppers	$ 1,007.58
Approved Vendor	D&D Mechanical	New Mini Split-Fire Garage	$ 6,668.85
Total			**$ 7,676.43**

Outside Pond Park			
Vendor Aged Summary As at 01/14/2025			
Code	**Name**		**Current**
Approved Vendor	Premium Waste	Final payment for Garbage Bin 2024	$ 557.89
Approved Vendor	Bell Aliant	Telephone & Internet for two Months	$ 264.96
Approved Vendor	NL Power	Heat and Light	$ 249.15
Total Outstanding			**$ 1,072.00**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			$ -
Total			**$ -**