Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council February 13, 2025

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		Gary Hiscock
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates
	Administrative Assistant:	Lorraine LaFitte
Absent:	Councilor:	David Reid

Mayor M. Sheppard called the meeting to order at 7:30 pm

Adopt Minutes: **Motion #25-010 L. Hiscock/G. Hiscock**
Resolved to adopt the minutes of the Regular Meeting held on January 16, 2025, and the Special Meeting held on January 30, 2025.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Agenda: **Motion #25-011** **S. Thomas/L. Hiscock**

Resolved to adopt the agenda with the noted additions as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None noted

Business arising from minutes: No business arising from the minutes.

Action Report: Approved as presented.

NEW BUSINESS:

Active NL Funding: We cannot apply for funding until the ballfield shack repairs are completed and the final report is submitted. Clerk/Manager to talk to the maintenance man about repairs.

Agenda for Joint Councils Meeting – For Councilors information purposes.

PMA Training

Motion #25-012 **Z. Doucet/L. Hiscock**

Resolved to allow the Town Clerk/Manager to attend the PMA Training in St. John's from April 7-11, 2025.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Website: Concerns regarding the recent Meeting Minutes not being uploaded to the Website. Town Clerk Manager will update.

Update on Christmas Supper: After tallying up the figures from the Christmas Suppers, it was less cost than in previous years with no wastage.

CORRESPONDENCE:

Email from Ted Harris: Letter regarding the possibility of upgrading the amperage of his site at the park from 20 amp to 30 amp.

Motion #25-013 L. Hiscock/G. Hiscock

Resolved to send letter to Mr. Harris stating that he would be responsible for all excavation work, labour, supplies and material and the work would have to be done by a qualified electrician, but before we can give approval to proceed, we would have to have an electrician look at the panel box and ensure that there is room for the upgrade.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Email from Mike Bradley: An email was received from Mr. Bradley about the possibility of applying for funding for outdoor pickleball courts under the Active NL Funding program.

Motion #25-014 Z. Doucet/S. Thomas

Resolved to contact Mr. Bradley and advise that we cannot apply as we have an outstanding project which will not allow us to apply for funding at this current time.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BILLS: **Motion #25-015** **L. Hiscock/G. Hiscock**

Resolved to pay the bills as presented.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Deputy Mayor L. Hiscock detailed a snowclearing complaint she received.

Lorraine LaFitte left the meeting at 8:15 pm.

Meeting closed for HR Meeting at 8:15 pm.
Meeting reopened at 8:32 pm.

Councilor G. Hiscock asked the Town Clerk/Manager to check on the status of the Breathing Apparatus. She will do so and let Councilor Hiscock know when she gets a response.

Mayor Sheppard asked the Town Clerk/Manager to investigate on Canoe for Backhoes.

ADJOURNMENT:

Motion #25-016 **G. Hiscock/L. Hiscock**

Resolved to adjourn at 8:44 pm.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 8:44 pm.

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Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 02/13/2025			
Account #	**Name**		**Current**
Approved Vendor	NL Power	Street Lighting ($1,938.46), Chlorine House ($229.48), Town Hall ($2,591.71), Ambulance Living Quarters ($553.53), War Memorial ($46.95), Rec. Centre ($24.28) & Rec. Centre Furnace ($22.52)	$ 5,406.93
Approved Vendor	Bell Aliant	Telephone	$ 503.83
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Avalon Industrial	Maintenance Supplies	$ 594.81
Approved Vendor	Carbonear Home Hardware	Supplies	$ 322.66
Approved Vendor	Dicks & Company Basics	Office Supplies	$ 52.89
Approved Vendor	Hindy's General Store	Fuel for Town	$ 810.00
Approved Vendor	Western Petroleum	Diesel	$ 2,323.69
Approved Vendor	NL Kubota	Backhoe Supplies	$ 149.32
Approved Vendor	Cal Legrow Insurance	Travel Accident Policy	$ 748.00
Approved Vendor	Orkin	Pest Control for December 2024 and January 2028	$ 309.84
Approved Vendor	Modern Business	Copier Fees	$ 131.38
Approved Vendor	Penney's Transport & Courier	Courier Fees	$ 87.26
Approved Vendor	Western Hydraulic 2000 Ltd.	Lift Cylinder	$ 373.75
Approved Vendor	Big Erics	Janitorial Supplies	$ 148.33
Approved Vendor	Andrews Graphics & Signs	Sign for Building	$ 350.00
Approved Vendor	Pinnacle Engineering	Fire Hydrant Project	$ 1,135.63
Approved Vendor	Premium Waste	Garbage Collection January	$ 8,083.10
Total Outstanding			**$ 21,606.17**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor			
Approved Vendor			
Total			**$ -**

Outside Pond Park			
Vendor Aged Summary As at 02/11/2025			
Code	**Name**		**Current**
Approved Vendor	Bell Aliant	Telephone & Internet	$ 132.48
Approved Vendor	NL Power	Heat and Light	$ 272.30
Total Outstanding			**$ 404.78**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			$ -
Total			**$ -**