Town of Winterton
P.O. Box 59
Winterton, NL
A0B 3M0

Phone: (709) 583 2010 **Fax: (709) 583 2099**

Regular Meeting with Council April 10, 2025

Members Present:	Mayor:	Mark Sheppard
	Deputy Mayor:	Lori Hiscock
	Councilors:	Zoe Doucet
		David Reid
		Gary Hiscock
		Stephen Thomas
Also Present:	Town Clerk/Manager:	Suzanne Coates

Mayor M. Sheppard called the meeting to order at 7:30 pm

Adopt Minutes: **Motion #25-026** **L. Hiscock/G. Hiscock**

Resolved to adopt the minutes of the Regular Meeting held on March 20, 2025.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Agenda: **Motion #25-027** **Z. Doucet/L. Hiscock**

Resolved to adopt the agenda with the noted additions as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

BUSINESS ARISING:

Errors and Omissions: None noted

Business arising from minutes: Deputy Mayor Hiscock explained that installing a culvert all the way down on Hiscock's Lane will not rectify the issue of flooding in the area. When Kevin installs the larger culvert the Road and Lights committee will investigate a solution to fix the flooding issue.

Deputy Mayor Hiscock inquired if the SCBAs was 100% funded by Government. Clerk/Manger explained that no they were not fully funded; a percentage was funded and remainder was covered by the town.

Action Report: Approved as presented. We have been awarded one student under the Canada Summer Jobs program for Outside Pond Park for 35 hours for 8 weeks.

Maintenance Man Report: Approved as presented.

Rules & Procedures By-Law:

Motion #25-028 **L. Hiscock/D. Reid**

Resolved to adopt the Rules & Procedures with the Land acknowledgement removed.

In favor:	5	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	D. Reid
			G. Hiscock
			S. Thomas
Opposed:	1		Z. Doucet
Abstained:	0		

Motion Carried.

Fire Department By-Law:

Motion #25-029 Z. Doucet/S. Thomas

Resolved to adopt the Fire Department By-Law as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Boil Order By-Law:

Motion #25-030 Z. Doucet/D. Reid

Resolved to adopt the Boil Order By-Law as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Arears Sale By-Law:

Motion #25-031 Z. Doucet/S. Thomas

Resolved to adopt the Arears Sale By-Law as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

NEW BUSINESS:

Park Report: Clerk/Manager explained that there is a safety issue with the playground in the upper part of the RV Park. There needs to be some landscaping done to make the area safe again. We did receive a quote for new playground equipment for the upper part of the RV park, the cost is $30, 766.13. The big playground structure next to the pond is also not safe. It is suggested to remove the structure for this season and put some sand in the area until we decide what piece of equipment, we will replace it with. Council decided to defer the purchase of the new equipment for now, council will focus on making the areas safe first.

Motion #25-032 **Z. Doucet/G. Hiscock**

Resolved to remove the playground structure next to the pond due to safety concerns.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Motion #25-033 **L. Hiscock/G. Hiscock**

Resolved to have the landscaping completed to make the Playground area in the RV Park safe.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Motion #25-034 G. Hiscock/S. Thomas

Resolved that an annual spending on beautification projects in the park be limited to a maximum of 15% of Outside Pond Park profits.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Clerk/Manager will follow-up with MRON about possible funding options.

First Aid Training: Clerk/Manager explained that our employees first aid training is soon expired. Clerk/Manager will set up training and advertise to see if anyone from the public is interested.

CORRESPONDENCE:

MNL Newsletter- For councils' information only.

Eastern Regional Service Board Community Clean-up- For councils' information only. Clerk/Manager will add the possibility of a Town clean-up to the agenda for the next meeting.

Letter from Guy Squires- A letter was received informing council of an issue with shingles blowing off of the roof of a property adjacent to his home. Clerk/Manager will write a letter to Mr. Squires informing him that the homeowner will be contacted to try and rectify this issue.

BILLS:

Motion #25-035 L. Hiscock/Z. Doucet

Resolved to pay the bills as presented.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

OTHER BUSINESS:

Councilor D. Reid-Inquired as to when the lease agreements for the Ambulance Garage space and Ambulance Base House will be renewed. Clerk/Manager explained we should be hearing something soon since the current agreements are up on May 31st.

Councilor S. Thomas-Asked when Lorraine is finished work. Clerk/Manager stated Lorraine is finished on May 16th.

ADJOURNMENT:

Motion #25-036 Z. Doucet/L. Hiscock

Resolved to adjourn at 8:38 pm.

In favor:	6	Mayor:	M. Sheppard
		Deputy Mayor:	L. Hiscock
		Councilors:	Z. Doucet
			D. Reid
			G. Hiscock
			S. Thomas
Opposed:	0		
Abstained:	0		

Motion Carried.

Meeting adjourned at 8:38 pm.

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Mark Sheppard, Mayor

_____

Suzanne Coates, Town Clerk/Manager

Town of Winterton			
Vendor Aged Summary As at 04/08/2025			
Account #	**Name**		**Current**
Approved Vendor	NL Power	Street Lighting ($1,930.93), Chlorine House ($197.71), Town Hall ($2,369.15), Ambulance Living Quarters ($672.09), War Memorial ($42.48), Rec. Centre ($305.35) & Rec. Centre Furnace ($22.52)	$ 5,540.23
Approved Vendor	Bell Aliant	Telephone	$ 511.22
Approved Vendor	Carbonear Home Hardware	Supplies	$ 596.19
Approved Vendor	Dicks & Company Basics	Office Supplies	$ 74.74
Approved Vendor	Hindy's General Store	Fuel for Town	$ 786.74
Approved Vendor	Orkin	Pest Control	$ 167.32
Approved Vendor	Modern Business	Copier Fees	$ 149.65
Approved Vendor	Telmatik	Message System Fees	$ 74.75
Approved Vendor	Newfoundland Exchequer	Ice Control Materials Dec 2024, Feb 2025	$ 6,624.00
Approved Vendor	Big Erics	Janitorial Supplies	$ 151.60
Approved Vendor	Avalon Industrial & Marine	Maintenance Supplies	$ 538.13
Approved Vendor	Municipal Assessment Agency	2nd Quarter Assessment Fees	$ 3,068.00
Approved Vendor	Byron Smith Chartered Acct.	2023 Audit Fees	$ 17,135.00
Approved Vendor	Brenda French	Reimburse Janitorial Supplies	$ 20.68
Total Outstanding			**$ 35,438.25**
Paid Invoices Not Tabled at Council Meeting			
Account #			**Amount**
	Name		
Approved Vendor	Uline	Record Storage Rack	$ 641.94
Approved Vendor	Kevin Piercey	Waste Water Conference Expense	$ 490.62
Total			**$ 1,132.56**

Outside Pond Park			
Vendor Aged Summary As at 04/08/2025			
Code	**Name**		**Current**
Approved Vendor	Bell Aliant	Telephone & Internet	$ 132.48
Approved Vendor	NL Power	Heat and Light	$ 223.91
Total Outstanding			**$ 356.39**
Paid Invoices Not Tabled at Council Meeting			
Account #	Name		Amount
Approved Vendor			
Approved Vendor			
Approved Vendor			
Approved Vendor			$ -
Total			**$ -**